Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Julie Marlow

Provider Name: Julie Marlow

Provider No.: 19161

Address: 2528 170th AVE, Decorah, IA, 52101

E-Mail:

County: Winneshiek

Phone Number: 5633796735

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 9/1/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Julie has 37 years of childcare experience. She began in 1989 as a non-registered provider and later became Registered with the state. Julie is not a participant of the IQ4K quality rating system. She does participate in the Food Program. Julie is open to caring for children of all ages. Julie provides care on the main level of her home. She has a nice sized fenced in yard with various play structures and riding toys for the children. Julie does have one dog that rarely interacts with the children. Julie does have one approved assistant. She does not have an approved substitute.

2. Identify Observed Strengths Of The Program

Julie had 8 children in care on this date. One baby was napping and this worker did observe her to be following safe sleep practices. The children presented as very comfortable in her care, and this worker did observe her to appropriately re-direct

children as needed.

Despite missing a few items of the required documentation, her files were nicely organized into a binder and individual folders for easy review. This allowed this worker to review her documentation while she was able to continue to supervise and meet the needs of the children in care.

Julie described a variety of activities for the children including free play, story time, outdoor play and dancing for other large muscle development.

3. Identify The Aspects That Fall Below The Standard

110.8(1)a. Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone

Julie did have a written list, but it did not include the most recent child enrolled and did not include physicians for the children.

*Julie needs to update her written list of children to include all of the children currently enrolled and she needs to include the physician for each child.

110.8(1)h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.

Julie did not have documentation of monthly testing of smoke detectors. This worker did provide her a form to use for documentation purposes.

*Julie needs to ensure that she tests all of her smoke detectors monthly and documents those accordingly.

110.8(1)n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.

The pet exam for Julie's dog was expired.

*Julie needs to obtain an updated pet exam for her dog, and it needs to be documented on the HHS approved form.

110.8(3)b.
The first-aid kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.

Julie did not have the required water bottle with her First aid kit.

*Julie needs to obtain the water bottle for her First Aid kit.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.

Julie does have a current physical from this year, but it was not on the required HHS form.

*Julie should obtain her physical on the HHS form.

110.9(1)b. Certification by an approved trainer/organization in infant and child first aid and CPR.

Julie could not locate this certificate. She did find a document verifying she completed the on-line portion in December of 2025 but could not find verification of the test out portion and her certificate.

*Julie needs to locate verification of a current First aid and CPR certificate and she needs to send pictorial verification to HHS.

Assistants:
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.

Julie's assistant Mara did not have a physical or verification of the Mandatory Child Abuse Reporter training.

*Julie needs to obtain a physical for Mara on the approved HHS form.

*Julie needs to ensure that Mara has her Mandatory Child Abuse Reporter training and she needs to send pictorial

verification to this worker.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Julie did not have a file for the newest child enrolled and other files had not been updated/reviewed annually.
*Julie needs to work with the parents to ensure she has all of the required documentation for each child's file.

Each file contains:
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian or admission physical examination that is not more than 12 months from the child's first day.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) f : For each school-age child, record of a physical exam completed at the time of school enrollment or since.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) h : Written emergency plans for children with allergies. Must accompany child if away from facility.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
110.9 (4) k : Injury report forms to document injuries requiring first aid or medical care.
110.9 (4) l : If a child meets definition of homelessness, required medical documentation is obtained within 60 days of enrollment.
*Julie was missing an entire file for one child, an updated/annual physical for one child,, an immunization record for two children, and the authorization on who can pick up a child for 4 children.
*Julie needs to work with the parents to obtain all of the required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 9/22/26) and will be reviewed at the next annual compliance check.
Please send pictorial verification of compliance of the items where specifically noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
Julie shared that she does not transport the childcare children.
Julie shared that she does not ever use a swimming pool but may use a sprinkler on occasion for other water play.
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category B provider.

CHILD CARE ANNUAL EVALUATION

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Julie was in compliance with her EPP.
However, Julie has identified her basement as her evacuation location in the event of a tornado. Julie has to access a trap door and move a rug and other furniture to get to the basement. This would be the safest location in the event of a tornado but if Julie did not have time to access that location, she is encouraged to think about a secondary location in a time sensitive emergency.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
As of 7/1/25 providers are expected to notify all parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This worker did not complete Julie's annual check last year and Julie did not recall this being discussed. We did discuss this on this date and Julie agreed to document that accordingly and needs to provide that in writing to all her parents. This worker will review for compliance at next year's annual check.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 9/2/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Lisa Wood with Child Care Resource and Referral if you have any ongoing compliance or training needs. Lisa Wood can be reached at 319-334-5900