Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Childtime Learning Center at Park & Ride **Enrollment:** 65 **License ID No. (Reapplications)** 27930

Street: 610 Center ST **City:** Des Moines Iowa **Zip** 50309 **County:** Polk

Mailing Address: 610 Center ST, Des Moines, IA, 50309

Director's Name: Robin Miller **Phone Number:** 515-243-4366

On-Site Supervisor(s): Kylie Burdick **E-Mail:** 1701@childtime.com

Date(s) of Visit: 05-22-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-19-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-03-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	44	12	42		98
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2022 to 06-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer **Date:** 05-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 5/22/23. The Director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This is the only Childtime Center located in the metro area. The center is owned by The Learning Care Group which is based out of Michigan. The Learning Care Group has other centers in the metro area that go by a different name. The Regional Manager is Kimberly Rodriguez and she oversees all the programs in Iowa. Each center has a director and assistant director. Robin Miller is the director, starting in this role in September of 2022. Robin was the assistant director and has several years of experience in a childcare setting. The assistant director is Kylie Burdick, staring in this role in October of 2022. Kylie had over four years of experience in a childcare setting prior to becoming the assistant director. Both Robin and Kylie meet qualifications for their positions.

This center is located at the downtown Des Moines Park and Ride Garage. Hours are 6:30 am-6:00 pm. There are six enclosed classrooms. They serve infants up to five years of age.

The company provides the curriculum for the center and this is based on the school readiness pathway for infants up to preschool age children.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center's QRS rating has recently expired and the director is working with CCR&R on applying for an IQ4K rating.

There is a small core group of staff who have been at this center for 3-5 years. The staff are dedicated, professional and work well together as a team. The staff have shown resiliency during the pandemic.

There is good communication between staff and families. The staff care about the children and work on knowing the children and their families. The center uses an app called Sprout About, this allows for real time communication with families.

The childcare rooms are organized, clean and structured.

Every room has an I pad and the daily notes are completed on the I pad using an app called Sprout About.

The company will pay for staff to obtain their CDA.

The center has a secure entrance and staff wear uniforms so they are clearly identified as staff.

There are video cameras in every childcare room and the playground.

The center conducts monthly staff meetings and there is a yearly safety training for staff every October, where the center closes for two days for this training.

The new administrative team works well together.

The Smiles Program comes out to the center twice a year.

The center participates in the food program.

The center provides activities for the children at the center, with the zoo coming and the conservation center.

The center just had a graduation party for the preschool children.

The administration team works hard to let staff know they are valued and appreciated. They just did a teacher appreciation week in May, with a theme of lights, camera, action and treated the staff like movie stars, doing something every day of the week for appreciation.

There is a staff shout out board.

There is a student of the month honored every month in each classroom.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1
One staff file reviewed did not contain a pre-employment physical, this staff was hired in March of 2022.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Number not in compliance: 2
Two staff files reviewed had expired CPR/First aid certificates. One had an expired MRT certificate. Two had expired universal precautions certificates.

109.9(2): All files are updated at least annually and when a change occurs.
Five child files reviewed did not have an annual update.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Number not in compliance: 4

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Fire and tornado drills were not recorded for the months of June through December of 2022 and for January to April of 2023.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground inspections were not recorded for the months of June through December of 2022 and for January to April of 2023.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing is now due every five years if testing is under the 4.0 cutoff. The center last completed radon testing in February of 2022 and all rooms fell below the 4.0 cutoff.

The menu's reflect the center is following CACFP guidelines. The center is on the food program.

The director and assistant director are often in classrooms in ratio. The director has asked for director training and training on required paperwork and has not received this from the corporate office. The director will ensure all fire and tornado drills are conducted monthly as well as the playground inspections. These have been conducted, however not documented.

The director will pick a month to do an annual update of each child file yearly. The director will ensure all child files have an annual physical.

The director will ensure all staff files are up to date with all necessary certificates and paperwork.

Paint was peeling in several classrooms. The director has put in a work order request for the walls to be painted.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.