Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Jack and Jill Preschool

Provider No.: 13191

Address: 1100 Maple St, Atlantic, IA, 50022

County: Cass

Director's Name: Leslie Haynes

On-Site Supervisor:

Phone Number: 7122433934

E-Mail: lhaynes@nishnavalleyymca.com

HHS Visit Date: 09/11/2025

Licensing Period: 11/01/2024 to 11/01/2026

Fire Inspection:

Date Inspected: 06/20/2025

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 1

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			40		40
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Jack and Jill Preschool on 9/11/25. Jack and Jill Preschool is located in the Nishna Valley YMCA in Atlantic, Iowa. Morning and afternoon preschool sessions are offered to children three to five years old. Leslie Haynes continues to be the director and has been working at the center for over twenty-five years. She has an Elementary Education K-6 Bachelor's Degree with an endorsement for Early Childhood. The Preschool is open for four-year-olds Monday, Tuesday, Thursday, and Friday from 8 AM - 11:20 AM and again from 12:10 PM - 3:30 PM. The three-year-old Preschool is open Tuesday and Thursday from 9 AM - 11:30 AM and 12:30 PM - 3 PM. There are 75 children enrolled. I met with Leslie during the licensing visit.

Observation of rooms:
The center uses two rooms for preschool programming. The rooms looked great and are arranged in activity centers. There is a fun variety of age and developmentally appropriate toys and equipment. The children's fun art work is displayed. Both preschool rooms were in ratio. The children were having fun participating in a variety of activities. Staff had excellent interactions with the children; they were positive and attentive to the needs of the children. The program uses a few curriculums - Teaching Strategies Gold, Handwriting Without Tears, and C4 Learning. The lesson plans/activities look great. The lesson plans need posted in the three-year-old room. Parent teacher conferences are held and a variety of family events are provided throughout the year. New water tables were purchased from a grant.

Nutrition:
There are no meals or snacks provided by the center during preschool hours. The children bring snacks.

Health and safety:
The center practices and documents monthly fire/tornado drills. It was reported that the building has all electric appliances, therefore the center doesn't require an annual fuel burning inspection. Radon testing was done in June 2024 and the test scores were in the acceptable range. Radon testing can be done every five years as long as it falls in the acceptable range. The best time for radon testing is between November and April. The first aid kit was properly stocked although it needs a label. Please label the first aid kit. The center has all of their emergency procedures documented and posted in the programming rooms and by the exits. The center has a timer to help children know how long they have to wash their hands. It is color coded and easy for a young child to understand.

Playground:
The center has an outdoor play area. Monthly playground safety inspections were completed. Rubber tile surfacing is used. There is a climbing structure and riding toys. There is nature explorer certified playground on the lower level of the playground.

CHILD CARE CENTER ANNUAL EVALUATION

Transportation:
The program doesn't provide daily transportation services. Some children ride the SWITA bus. If the center goes on a field trip, a bus is hired to provide transportation.

Administrative records:
Nine child files were read and were incomplete. Two were either missing or had old information for emergency contacts. The annual permission forms as to who is allowed to pick up the children was out of date as was the permission for field trips. Staff files were read and were in excellent order. Leslie has staff meetings on a regular basis and she maintains daily contact with staff. The center has a private Facebook page.

2. Identify Observed Strengths of the program

The preschool utilizes the gym, youth room, swimming pool, and the room with the climbing structure. Jack and Jill Preschool is a wonderful resource for the community and they provide a quality preschool program. The program participates in the IQ4K program and is level 1. The center participates in a couple fundraising events during the year. The center applies for grants for new equipment. Their next goal is to obtain Mega blocks for the gym. Leslie is confident as the director, she is organized, and enthusiastic. Staff had excellent interactions with the children. They are positive and nurturing. The center sends out weekly newsletters with the lesson plans. There are monthly staff meetings year-round.

3. Identify the aspects that fall below the standard

109.9(2)a-c All files contain sufficient information to allow the center to contact the parent or emergency contact at any time child is in center's care as well as who can pick up the child as authorized by the parent. Two of the files did not have current information for emergency contacts. Please makes sure all children's files have emergency contacts names and numbers as well as permission for the center to see emergency treatment in the event a parent/guardian can't be contacted.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 11-1-2024 to 11-1-2026.

Date: 09/17/2025

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.