Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Wigwam Daycare and Preschool **Enrollment:** 60 **License ID No. (Reapplications)** 47780

Street: 200 W Locust ST **City:** Bloomfield Iowa **Zip** 52537 **County:** Davis

Mailing Address: 200 W Locust ST, Bloomfield, IA, 52537

Director's Name: Traci Wiegand **Phone Number:** 641-208-6714

On-Site Supervisor(s): Joni Helton **E-Mail:** wieganddaycare@yahoo.com

Date(s) of Visit: 12-02-2024, 12-23-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-12-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-20-2023

Comments : conducted by SFM Mark Weidman, due every 3 years

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	30	22	72	26	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2024 to 09-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 12-27-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Wigwam Daycare and Preschool purchased a former Elementary School building in residential Bloomfield and now occupies the space. Davis County Head Start rents one room from the center and offers free 3-year-old Head Start programming. The Center is located in a residential neighborhood in Bloomfield. The library is next door. The Center provides programs ages 6 weeks through age 12 or through the 6th Grade. The center shares a building with a dance studio/fitness group/social center but is separated by a locked door. The teachers and associates have two- and four-year degrees with early childhood endorsements. On 12./2/24 and again on 12/23/24 I made announced licensing visits to Wigwam Daycare and Preschool. Other visits have been made to the program throughout the year. On one visit I met with owner and Director Traci Wiegand and other staff members.

Ms. Wiegand has an AA from Indian Hills Community College and 12 years of experience providing in home childcare. She has directed the center the past 7 years. The onsite supervisor added 4 years ago is Joni Helton. Joni Helton is a Certified Teacher Pre K--5th grade. Felicia Davidson has been an onsite supervisor for 3 years. She also is certified with K-5. On the visits staff were actively engaged in providing the preschool and childcare program to the children. All program areas were observed.

The center contains 8 classrooms divided by age groups, one for infants, two rooms for toddlers, one for two-year-old children, three for 3–5-year-old children, and another room for school age children down the hall by the Head Start classroom. The center also has a moderate sized kitchen and attached dining area for all children. The infant classroom is divided into play and sleep areas. An additional infant room was recently added to accommodate community needs. The center contains an updated kitchen, attached pantry and adjoining dining area. Rooms are separated and spacious and most rooms have at least 2 exits. Each room exits into the hallway and often into a neighboring classroom. Large restrooms are available down the hall from the classrooms as is a large gymnasium.

Center Nutrition:

The center follows CACFP guidelines but does not participate in the program. Food allergies are noted and all children with allergies have allergy action plans present signed by a physician. The kitchen area was clean. Thermometers were found in every refrigerator and freezer unit in the building.

Center Health and Safety:

The center has been proactive regarding lead paint issues in the building. They conduct frequent checks of the paint to ensure it is not chipping. The center employs a full-time maintenance manager who does an excellent job keeping the property above standards. This is duly noted. Centers at ground level that use basement area as program space or have a basement beneath program space: Radon testing is conducted at this site annually. Levels are below 4 pciL. It is due every 5 years. This center has an annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and has at least one carbon monoxide detector on each floor that conforms to UL Standard 2034. The building owner holds a HC+VAC certification and can complete the fuel burning appliances inspection.

The center contains a first aid kit with items sufficient to address minor first aid. A new first aid kit checklist was sent out in 2023. Medications are stored and administered according to physician/pharmacy labels. Designated ill/injured areas are in each room.

Center Outdoor Play Area:

An outdoor play area with open green space is on the front and side of the building. It is well maintained, and no safety hazards noted. Head Start and the childcare program share the common spaces. Rubber mulch is present as is a plastic border holding the mulch in. Age-appropriate commercial childcare climbing equipment is present. Monthly outdoor play area inspections are conducted by Mr. Leroy Clark (maintenance). Stakes are level with borders. No safety hazards were noted.

A first aid kit is taken outdoors each time children are present. The Child Care Weather Watch is consulted if outdoor play is questionable due to varying weather conditions.

Center Field Trips/Transportation:

Each child has a signed field trip authorization form on file. Field trip ratio is followed.

Center Administration:

The center has a lengthy handbook including all required policies. Center policies appear to be working well. The center director keeps a tracking sheet on both staff and child files. The preschool teachers are allowed to attend monthly in-services at the local school.

Child and staff files are reviewed annually including:

Staff: FBI Fingerprint results, SING check results, Mandatory Reporter training, CPR/First Aid training and emergency preparedness training were reviewed. All staff have updated physicals (due every three years).

Child: Annual physicals, annual updates on field trip permission slips, pick up authorization and emergency contacts, allergy action plans and immunizations were reviewed. At least four staff have been employed at the center for over four years.

All mandatory postings were present. Administration is aware of requirements for posting of communicable diseases.

Incident reports are on file and clearly documented. Each staff are trained annually on emergency preparedness training for the building. They sign and date acknowledgement of such.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center often times has more staff in the room than ratio requires.

The center's leadership team took PBIS training and implements PBIS strategies building wide.

The center offers more square feet per room than required. Staff and children enjoy this.

The center engages regularly with CCR&R and IDPH for best practice efforts and measures.

The Director encourages appropriate community involvement. First Resources for disabled adults are active in the building. The center parents formed a Parent Support Group which supports the center.

The center has a good relationship with the Head Start program in the building.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of

child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed. Six staff do not have all required trainings. The Director is aware of this and has a training plan in place to assure all training requirements are met.

V. SPECIAL NOTES/RECOMMENDATIONS:

Violations have been low the past few years. This is duly noted as are many of the best practice implemented in each room. Based upon this review, it is recommended that this daycare and preschool remain in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

HHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with childcare and early education businesses. Businesses may call or send questions to a childcare nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. http://idph.iowa.gov/hcci/consultants. Iowa Department of Public Health Child Care Nurse Consultants can perform an Injury Prevention Checklist both outside and inside.

CCNC Tammy Merrill reported the following: My initial introductory visit was 2/27/24 which I told Tracy about our services that we could offer. Tracy had previously worked with Amy Hayes before this became our territory.
3/14/24- I did handwashing with 3 classes. (54 kids and 7 adults)
9/2024- had numerous conversations with Tracy regarding milk allergies vs parent preference vs doctor's orders. I also spoke to the parent regarding this issue.

Tammy Merrill RN
Child Care Nurse Consultant
Jefferson County Public Health

HHS encourages you to contact Child Care Resource and Referral consultant. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org Malia Love is the facility consultant.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.