



# Iowa Department of Human Services

Kim Reynolds  
Governor

Adam Gregg  
Lt. Governor

Kelly K. Garcia  
Director

08/24/2020

Eunice Hicks  
706 S 5th ST  
Burlington, IA 52601

Dear Child Care Provider:

This letter is in regards to the follow up at your child care home conducted on 08/21/2020. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 120, describes specific requirements that must be met by a child care home that has a child care assistance provider agreement. The following areas were out of compliance at the time of the visit:

**441 IAC 120.7**                    **Provider Requirements**

441 IAC 120.8                    Standards. Conditions in the home are safe, sanitary, and free of hazards.

**441 IAC 120.8(1)**                    **Facility Requirements**

441 IAC 120.8(1)"a"                    The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child's parent, for a responsible person who can be reached when the parent cannot, and for the child's physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information

441 IAC 120.8(1)"b"                    Electrical wiring shall be maintained, and all accessible electrical outlets shall be tamper-resistant outlets or shall be safely capped. Electrical cords shall be properly used. Improper use includes running cords under rugs, over hooks, through door openings, or other use that has been known to be hazardous

441 IAC 120.8(1)"h"                    The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

**441 IAC 120.8(4)**                    **Emergency Plans**

441 IAC 120.8(4)                    Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 120.8(4) "a"                    Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

Findings:

On 8-21-20 Chad Reckling, SW II conducted a follow up visit to the childcare home. The following was observed:

Eunice needs to add a backup contact to her emergency contact list for her daycare children. This was observed to be completed.

Eunice needs to place safety caps in 2 electrical outlets in her upstairs bathroom. This was observed to be completed.

Eunice needs to practice and document when she conducts monthly smoke detector and fire and tornado drills with her daycare children. Data was missing from January 2020 until the present time. Last drill was conducted on June 2020.

Items of non-compliance still present after today's visit:

Eunice needs to have her emergency plans for fire and tornado posted near her front and rear exits of her home. Eunice need to add written description of her procedures for fire and tornado and evacuation and place them next to her emergency plans that are posted.

Suggestions for Improvement:

Recommendation:

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home either on or after 8/28/20.

Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation of your Child Care Assistance Provider Agreement. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at (319) 208-5521/crekli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling  
**Social Worker II**

Machelle Pezley  
**Social Work Supervisor**

08/24/2020

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-324-3236