Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Grace M Brade

Provider Name: Grace M Brade

Provider No.: 18770

Address: 2939 Elm ST, Dubuque, IA, 52001

E-Mail:

County: Dubuque

Phone Number: 5635130751

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 7/2/2025

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Grace has been a registered child care provider for over 35 years, beginning in the Head Start program and then being a registered child development home for approximately the past 10 years. Grace serves children from newborn to 10 years old in her child care setting. Grace is primarily a play based program where the daily activities are centered around the children's interests each day.

2. Identify Observed Strengths Of The Program

Grace's child development home has a large assortment of age appropriate toys for children of all ages. Grace has a small garden in her yard that the day care children have assisted with planting, harvesting, and eventually eating the produce. The children enjoy this activity and look forward to checking on the plants regularly.

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3. Identify The Aspects That Fall Below The Standard

110.6 : No more children are in care than the number authorized on the registration certificate.
*Grace had 14 children in care at the time of this worker's visit. This was 2 more children than allowed by her category B registration.

110.7 (2) e : The provider maintains a written record of the number of hours substitute care is provided, including the date and the name of the substitute.
*Grace has a few approved substitutes however has not been keeping track of the number of substitute hours being used. Specifically, on 6/30/25, Grace's substitute Michael was present at the end of the day for a few hours while Grace had an appointment.

All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
*Grace needs updated pet examination certificates for all three cats.

110.8 (2) a : A safe outdoor play area is maintained in good condition throughout the year.
*Grace had a few water fountains in place in her yard - in the play area and right next to the door where children enter the home daily. Grace needs to remove the water fountains from her yard and/or add safety barriers to them to ensure they do not pose a drown hazard or safety hazard for children in care. Grace will send pictures of this for consideration by this worker.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
*Grace needs physicals for herself, Michael and all approved substitutes and assistants within her child development home.

110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
110.9 (3) c : Certification of two hours of approved training relating to identification and reporting of child abuse within three months of employment.
*Grace, Michael, and all approved substitutes/assistants need MART training.

110.9 (3) d : Certification in infant and child first-aid that includes mouth-to-mouth resuscitation.If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.
*Grace, Michael and all substitutes need updated CPR/1st Aid trainings as theirs expired in June 2025.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
110.9 (4) a : Identifying information including, at a minimum, the child’s name, birth date, parent’s name, address, telephone number, special needs of the child, and the parent’s work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child’s regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
110.14 (1) a : Not more than eight preschool children present at any one time including infants.
*Grace had just sent forms home with parents for them to update enrollment forms. All enrolled children need these forms signed annually and need physicals and immunizations.

110.14 (1) c : Not more than four additional school-age children.
*Grace was over for the number of children allowed for a category B home.

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4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

A written safety plan was completed with Grace on this date to address her being over numbers for her level of care. The safety plan states that Grace will follow capacity guidelines for her approved category of care at all times and will always have an approved substitute present when she has more than 8 children in care.

Grace needs to send verification of the above items to Kathy by 8/19/2025. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971. Child files do not need to be sent and will be reviewed at next year's annual visit.

5. Special Notes/recommendations

It is recommended that Grace work with Child Care Resource and Referral on many of the above items. Cherie Kennedy was present during this visit and offered assistance to Grace.

Grace reports she has submitted paperwork to the Child Care Unit in Des Moines requesting a change in categories to a C2 provider home with Logan as her co-provider. Grace remains a category B home at this time until such change is approved and therefore needs to continue to follow requirements for a category B child development home.

HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 7/3/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at