Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Trinity Preschool & Daycare **Enrollment:** 70 **License ID No. (Reapplications)** 29154

Street: 900 11th Ave West **City:** Spencer Iowa **Zip** 51301 **County:** Clay

Mailing Address: PO Box 396, Spencer, IA, 51301

Director's Name: Jody Kleve **Phone Number:** 712-262-8282

On-Site Supervisor(s): Nicole Dowdy **E-Mail:** trinitypreschool.daycare@gmail.com

Date(s) of Visit: 12-23-2024

Licensing Visit **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-26-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-31-2020

Comments : Program was flooded in the June 2024 flood to where they needed to relocate temoporarily to another church. Program is remodeling orginal site which should be completed in early January 2025. A licensing visit will be completed at the remodel orginal site when remodel is completed.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	9		49	30	88
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jana Drew **Date:** 12-23-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An visit was made to the Trinity Preschool and Daycare center on 07-07-23 and spoke with the center director Jody Kleve. Jody has worked at the center since 1996 having worked as a classroom teacher prior to becoming the director. The program is located in the Trinity Lutheran Church in Spencer making use of rooms on two levels. The program is overseen by a board of directors and operated as a nonprofit center. The program serves infants of at least one year of age through school age children and also provides a 4 year old preschool program.

There are 80 children enrolled in the program, however only 42 children were present at the time of the visit. All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The center continues in following all guidelines put forth by DHS regarding the corona-virus and doing everything they can to support their staff and families. The center has been cleaning toys daily that children use. The center usually closes a few days in August so the program can clean and wax the floors. Center also will do staff trainings during this time. On 07-05-23 the center installed cameras in the rooms for security and are looking at putting in security doors. They have also painted the lower level and installed new carpet in the lower level, added a staff break room, and updated toys.
The program brings cribs into the room from across the hall due to amount of room the crib takes. It is recommended to leave a crib in the 1 year old room in case there is an emergency and the children need to be removed immediately.

The center playground has a large climbing structure and has rubber mulch for fall surfacing. The center has turf for part of the younger children's playground area. Shade is provided by several mature trees.

The center does have a full kitchen and meals are prepared on-site. The kitchen area was observed to be clean with good food storage and handling practices in place. The program is on the food program. A menu is posted and provides a variety of food choice options. The children eat meals in classrooms with the teachers eating with the children. A thermometer needs to be added to the infant refrigerator to ensure appropriate temperature for bottles. Radon was completed and a mitigation system was put in. Center is retesting radon in all child occupied rooms. Annual furnace inspection was not available at the time of the visit. The center does not transport children, however if they go on a field trip they take the Spencer Community school bus.

Goals of the center is to continue to be organized. Maintain staff and to continue with staff training's beyond what is required of the them annually. Add a security door, update curriculum, more activities for the school age children. When hiring staff, they use facebook, newspaper, online and word of mouth. Also, to work on getting on the IQ4K program which has taken over the QRS program(which expires in March 2024).

Strengths of the center is that they have a new Pastor for the church who has been very supportive of the childcare program. Over half of the staff have longevity with the center for more than 6 years. This helps with consistency and children when transition to another room. Staff also have good relationships with the child and their families. Staff work well as a team. Center is on a QRS rating; and use the Procare App for communicating with parents and billing.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is currently participating in the Quality Rating Scale program which seeks to exceed licensing standards and implement best practice recommendations. The program is currently rated as a 4 STAR program out of a possible 5 STAR scale and is looking renew that credential.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 1

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room's arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: Cots need to be covered when sleeping.

109.15(5)a: Sufficient refrigeration is provided appropriate to perishable food.
Additional concerns: thermometer is needed in infant refrigerator for proper temperature.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is to email consultant by 08-07-23 confirming that all aspects that fall below standards have been corrected or a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance.

A DHS Licensing checklist had been provided to Director to do a self-audit in 2022.

A full license is recommended at this time at this time.

At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.