Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Urbandale Adventuretime-Karen Acres Elementary **Enrollment:** 36 **License ID No. (Reapplications)** 43773

Street: 3500 74th ST **City:** Urbandale Iowa **Zip** 50322 **County:** Polk

Mailing Address: 7110 Prairie AVE, Urbandale, IA, 50322

Director's Name: Jake Leonard **Phone Number:** 515-313-6550

On-Site Supervisor(s): Becky Larson **E-Mail:** leonardj@urbandaleschools.com

Date(s) of Visit: 11-13-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-12-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-12-2023

Comments : State Fire Marshal inspections are due every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	200	200
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2022 to 12-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 11-14-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 11/13/23. The director was present for a portion of the visit and the on-site supervisor for the entire visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Urbandale Adventuretime - Karen Acres Elementary was given permission to open under HHS (formerly known as DHS) licensing on 8/18/14. Previous to being licensed by HHS, the program was licensed by the Dept. of Education. All four of the Adventuretime programs are now licensed by HHS. This program serves school-age children who attend Karen Acres Elementary. For school days during the school year, children can attend 6:30am - 8:45am and/or 3:40pm - 6:00pm. For no school days and summer programming, Karen Acres students attend one of the other Urbandale Adventuretime programs. This program utilizes primarily the gym, cafeteria, and outdoor playground area, but they also have access at times to room 501.

The center is overseen by a Board. The director of all four Adventuretime programs as of 12/2021 is Jake Leonard. Jake has a BA degree, training, and several years of experience working in child care before/after school programs. The on-site supervisor of this location is Becky Larson. Becky has a BA degree and has worked for Urbandale Adventuretime for many years, including as an on-site supervisor at another Adventuretime program.

During the visit, all children were outside playing on the playground. Staff were sufficiently spaced out among the different groups of children. Children gave sufficient answers as to hand washing as well as practicing fire and tornado drills.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The director is highly organized and has worked in child care for many years. The on-site supervisor is also organized and has many years' worth of experience working for Urbandale Aventuretime.

All staff wear Adventuretime or J-Hawk shirts which makes staff easily identifiable.

Staff use walkie talkies as needed to communicate with each other throughout the classrooms, playground, etc.

The director has quarterly meetings with other directors of before/after school programs in the western suburbs. Team leads between the five programs meet weekly for staff meetings. The on-site supervisor at this program has weekly staff meetings.

The program has a good working relationship with other school personnel.

All Adventuretime programs utilize the same handbooks, etc. Centers can assist each other (staffing, etc.) as needed.

The director and on-site supervisor stated staff work well with each other.

Enrollment has increased over the past year.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

No below standards were identified at this year's visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is exempt from environmental testing as they are located in a school and only serve school-age children at this location.

For field trips and transportation, the program contacts with the school district and take a school bus.

I -Power and IQ4K were previously discussed with the director.

It was noted that a couple of climbing structure sections are blocked off with cones or caution tape and not being used at this time. A work order has been placed to repair/replace these areas.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.