09/25/2017

Carrie Krieger
1305 S 3rd ST
Burlington, IA 52601

Dear Child Care Provider:

This letter is in regards to the compliance visit at your child care home conducted on 09/22/2017. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 120, describes specific requirements that must be met by a child care home that has a child care assistance provider agreement. The following areas were out of compliance at the time of the visit:

441 IAC 120.7	**Provider Requirements**
441 IAC 120.8	Standards. Conditions in the home are safe, sanitary, and free of hazards.
441 IAC 120.8(1)	**Facility Requirements**
441 IAC 120.8(1)“a”	The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child’s parent, for a responsible person who can be reached when the parent cannot, and for the child’s physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information
441 IAC 120.8(1)“g”	The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.
441 IAC 120.8(1)“h”	The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer’s recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 120.8(1)"k" A provider operating in a facility built before 1978 shall assess and control lead hazards before being issued an initial child development home registration or a renewal of the registration. To comply with this requirement, the provider shall:

1. Determine if painted surfaces on the interior or exterior of the facility are chipping, peeling, or cracking or in need of repair. Painted surfaces include walls, ceilings, windows, doors, stairs, and woodwork; and

2. If painted surfaces are in need of repair, hire an Iowa certified lead-safe renovator to make reports or take training to become an Iowa certified lead-safe renovator. Iowa lead safe renovators shall apply interim controls on any chipping or peeling, or cracking paint found, using lead-safe work methods in accordance with and as defined by department of public health rules at 641—Chapters 69 and 70

441 IAC 120.8(1)"n" Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.

3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.

4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.

5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 120.8(2) Use of Outdoor Space

441 IAC 120.8(2) "a" A safe outdoor play area shall be maintained in good condition throughout the year. The play area shall be fenced off when located on a busy thoroughfare or near a hazard which may be injurious to a child, and shall have both sunshine and shade areas. The play area shall be kept free from litter, rubbish, and flammable materials and shall be free from contamination by drainage or ponding of sewage, household waste, or storm water.

441 IAC 120.8(3) Medications and Hazardous Materials

441 IAC 120.8(3)"a" All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child

441 IAC 120.8(3)"c" Medications shall be given only with the parent's or doctor's written authorization. Each prescribed medication shall be accompanied by a physician's or pharmacist's direction. Both nonprescription and prescription medications shall be in the original container with directions intact and labeled with the child's name. All medications shall be stored properly and, when refrigeration is required, shall be stored in a separate, covered container so as to prevent contamination of food or other medications. All medications shall be stored so they are inaccessible to children. Any medication administered to a child shall be recorded, and the record shall indicate the name of the medication, the date and time of administration, and the amount given

441 IAC 120.8(4) Emergency Plans

441 IAC 120.8(4) Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 120.8(4) "a" Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

441 IAC 120.8(4) "b" The provider must have procedures in place for the following:

1. evacuation to safely leave the facility
2. relocation to a common, safe location after the evacuation
3. shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue
4. lock down protocol to protect children and providers from an external situation
5. communication plan and plans for reunification with families
6. continuity of operations plans
7. Procedures to address the needs of individual children, including those with functional or access needs

441 IAC 120.9 Children's Files

441 IAC 120.9(2) The file shall contain:

a. Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
b. Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
c. A signed medical consent from the parent authorizing emergency treatment.
d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician
e. For children under the age of six, a statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.
f. Documentation signed by the parent which names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child.
g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.
h. For any child with allergies, a written emergency plan in the case of an allergic reaction. A copy of this information shall accompany the child if the child leaves the premises
i. Written permission from the parent for the child to attend activities away from the child development home.**j.** If the child meets the definition of homelessness as defined by section 725(2) of the McKinney Vento Homeless Education Assistance Act, the family shall receive a 60-day grace period to obtain medical documentation.

441 IAC 120.10 Professional Development

441 IAC 120.10(1) Prior to the issuance of a provider agreement, the provider shall complete minimum health and safety trainings, approved by the department, in all of the following content areas:

1. Prevention and control of infectious disease, including immunizations.
2. Prevention of sudden infant death syndrome and use of safe sleep practices.
3. Administration of medication, consistent with standards for parental consent.
4. Prevention of and response to emergencies due to food and allergic reactions.
5. Building and physical-premises safety, including identification of and protection from hazards that can cause bodily injury, such as electrical hazards, bodies of water, and vehicular traffic.
6. Prevention of shaken baby syndrome and abusive head trauma.
7. Emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event.
8. Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.
9. Precautions in transporting children.
10. Child development.

441 IAC 120.10(2) Prior to issuance of a provider agreement, the provider shall complete two hours of Iowa's training for mandatory reporting of child abuse as required by Iowa Code section 232.69. The provider shall maintain a valid certificate indicating expiration date.

Findings:

Carrie needs to insure that all open flame candles are extinguished during daycare hours.

Carrie needs to add child physician contact information to her emergency contact list for her daycare children.

Carrie needs to obtain a bigger capacity fire extinguisher. She will have purchased the correct size of extinguisher by the rubber hose being mounted on the side of the extinguisher (rated 2A 10 BC).

Carrie needs to place a smoke detector at the top of her basement stairs.

Carrie needs to show documentation that she has checked her smoke detectors on a monthly basis.

This worker observed what appeared to be actively cracking and peeling lead based paint on the eves of the house and above the door over hangs. Carrie will need to address this issue using interim control measures and document when completed on Form 470-4755 Lead Assessment and Control form. Carrie will have this work completed by 12/25/17. Please refer to file for pictures of areas of concern.

Carrie needs to show documentation of a current physical for Diesel and Charlie on the Veterinary Health Certificate Form.

Carrie needs to remove Wasp/Hornet spray, bag of garbage and power washer from outdoor play area. Carrie needs to fix broken step on the rear porch which leads to the outdoor play area.

Carrie needs to remove items on bathroom counter sink labeled "Keep Out of Reach of Children" and place child lock on bathroom sink cabinet. Carrie needs to remove medications and scissors and other items that state "Keep Out of Reach of Children" on the main dining room table and place in a child inaccessible area. Carrie needs to look over work desk area in living room and remove any item labeled "Keep Out of Reach of Children" or any other dangerous item for children from the area.

Carrie needs to add a brief written description of her procedures for fire and tornado on her plans that are posted at both doors. Carrie needs to add a flood/evacuation area with a specific street address to her plans that are posted.

Carrie needs to practice her fire and tornado drills monthly with her daycare children and document when completed. August 2017 drill record was not listed.

Carrie needs to complete her Emergency Preparedness document for her daycare. A template can be utilized for this

or to use as guiding questions to complete this document at iowaccrr.org.

441 IAC 120.9(2) The file shall contain:
Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number. Need updated parent signature and date after parent review for B.D., T.G., C.G., K.P.(3), K.P.(19 mos), K.E., E.T..

Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency. Need updated parent signature and date after parent review for B.D., T.G., C.G., K.P.(3), K.P.(19 mos), K.E., E.T..

A signed medical consent from the parent authorizing emergency treatment. Need updated parent signature and date after parent review for B.D., T.G., C.G., K.P.(3), K.P.(19 mos), K.E., E.T..

A statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement. Need updated physical for B.D., C.G., K.P.(3), K.E. Need school-aged health status form completed by parent for T.G., E.T.

A list signed by the parent which names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child. Need updated parent signature and date after parent review for B.D., T.G., C.G., K.P.(3), K.P.(19 mos), K.E., E.T..

A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable. Need update for B.D., C.G., K.E. Need on state form for K.P.(3), Need signature and date on form for K.P.(19 mos)

Written permission from the parent for the child to attend activities away from the child care home. Need updated parent signature and date after parent review for B.D., T.G., C.G., K.P.(3), K.P.(19 mos), K.E., E.T..

Carrie needs to show documentation of her current course completion for Minimum Health and Safety Training.

Carrie needs to show documentation of her current course completion for Mandatory Reporter Training.

Suggestions/Recommendations:

Corrective Action Required:

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home either on or after 11/14/17. Lead paint issues of concern shall be resolved by 12/25/17.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation of your Child Care Assistance Provider Agreement. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at (319) 208-5521/creckli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling
Social Worker II

Machelle Pezley

Social Work Supervisor 09/25/2017

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-324-3236