01/12/2023

Brittany Muehling
2704 Alameda ST
Cedar Falls, IA 50613

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 01/11/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 3 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(3) **Medications and Hazardous Materials**

441 IAC 110.8(3)"b" A first-aid kit shall be available and easily accessible whenever children are in the child development home, in the outdoor play area, in vehicles used to transport children, and on field trips. The kit shall be sufficient to address first aid related to minor injury or trauma and shall be stored in an area inaccessible to children. The kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)" a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

441 IAC 110.9(2) An individual file is maintained for each staff assistant and contains:

1. Documentation from the department confirming the record checks required under subrule 110.11(3) have been completed and authorizing or conditionally limiting the person's involvement with child care
2. A completed Form 470-5152, Child Care Provider Physical Examination Report. The examination shall include any necessary testing for communicable diseases; a discussion of recommended vaccinations; completed no more than six months prior to approval to assist or be a household member; completed by a licensed medical doctor, doctor of osteopathy, physician assistant or advanced registered nurse practitioner; and repeated at least every three years.
3. Certification of two hours of approved training related to identification and reporting of child abuse as required by Iowa Code section 232.69 within 3 months of employment.

1305 E. Walnut Street, Des Moines, IA 50319-0114

Findings:

This worker arrived at the home on 1/11/23 to find 6 children present. A 7th child arrived while this worker was present along with her assistant. After reviewing records it was determined that three of the children were one year of age and four of the children were two years of age. We did discuss numbers and ages she is allowed within category B and Brittany was in compliance with her numbers and age ranges for category B.

A complete tour of the home was completed with the following noted:
1. Brittany did not have a water bottle in her First Aid Kit

The outdoor area was observed with no hazards noted.

A full review of records noted some items needing updates:
2. Brittany and her husband need their physical on the approved DHS form.
3. Brittany's assistant needs her physical on the approved form.

In regards to the files for the children in care, Brittany had everything she needed in the children's files. Brittany's files were organized so this worker was able to look through them without the assistance of Brittany so that she was able to tend to the children accordingly.

Suggestions/Recommendations:

1. Brittany did not have a water bottle in her First Aid Kit
   while this worker was present Brittany did add a water bottle to her First aid kit.
2. Brittany and her husband need their physical on the approved DHS form.
   they did both have an updated physical it just needs to be on the DHS approved form. Brittany did agree to get the approved forms and to send to DHS accordingly
3. Brittany's assistant needs her physical on the approved form.
   Brittany's assistant did have a physical but she agreed to get it updated on the approved form and send to DHS accordingly.

You may contact your local CCR&R for further assistance if needed.

Corrective Action Required:

Recommendation: Brittany agreed to send pictorial documentation of the missing items noted above. Please email pictorial documentation of compliance to me at cweber@dhs.state.ia.us or text me at 319-429-0749. Please send all necessary compliance documentation within 2 weeks of the receipt of this letter.
Thank you for the service you provide to the children in your community.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-429-0749 or cweber@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Christine Weber

Social Worker II

Tracy Wynn

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).