**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Montgomery Street Preschool **Enrollment:** 46 **License ID No. (Reapplications)** 28391

**Street:** 313 E Montgomery St **City:** Knoxville Iowa **Zip** 50138 **County:** Marion

**Mailing Address:** 313 E Montgomery St, Knoxville, IA, 50138

**Director's Name:** Katie Bishop **Phone Number:** 641-842-2193

**On-Site Supervisor(s):** NA **E-Mail:** mspschool@hotmail.com

**Date(s) of Visit:** 11-30-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 11-14-2023

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 07-10-2023

**Comments :** date of compliance 7/26/23

**LICENSE TYPE:** **Child Care** X **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | 56 | | 56 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 12-01-2023 to 12-01-2025 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Melinda Larson, Child Care Licensing Consultant **Date:** 12-04-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Montgomery Street Preschool has been in operation since 1983. The preschool is located within the First United Methodist Church and the church owns and operates this center. The preschool has a secured entrance. This preschool serves children ranging from two through five years of age. Katie Bishop has been the director since August 2010. Katie has a BS in Animal Science. She was the assistant director for two years prior to becoming the director.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules were reviewed. Mandatory postings are in place at the center's entrance. The class schedules and lesson plans are posted by classroom doors. Each classroom is well furnished with age appropriate learning supplies, toys and furnishings. Children's art work is displayed in the classrooms and hallways.

Katie was present and able to assist with today's visit. Two classrooms were in session today. The 4/5 year old class had thirteen children present. Two staff were working with this class. The 3's class had five children in attendance. Two staff were working in this classroom. Children were observed during circle learning time, during child directed play time and during snack time. Staff assisted children while they sang songs and while they practiced songs for the Christmas program. Interactions between staff and children were observed to be positive.

The center serves snack during programming. Parents are asked to provide snacks as part of their donations to the preschool. Parents are given a list of credible food items. Snack served today was fruit cups and graham crackers.

The preschool has an outdoor playground. There is fencing in place. There is one climbing structure. There is pea gravel for surfacing material. There is grass area also. The center completes monthly playground checks.

The preschool doesn't provide transportation.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Katie has been the director at this preschool for several years. Each classroom is well furnished with age appropriate learning materials and toys. The center is able to provide some scholarship assistance for eligible families.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

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