Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Andrew Little Leaders Daycare

Provider No.: 47900

Address: 13 S Marion St, Andrew, IA, 52030

County: Jackson

Director's Name: Virginia Cornelius

On-Site Supervisor:

Phone Number: 5636723221

E-Mail: virginia.cornelius@andrew.k12.ia.us

HHS Visit Date: 01/13/2026

Licensing Period: 01/01/2025 to 01/01/2027

Fire Inspection:

Date Inspected: 04/21/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	Year-round	School-Year	Summer Only
Sunday			
Monday	6:00 AM to 6:00 PM		
Tuesday	6:00 AM to 6:00 PM		
Wednesday	6:00 AM to 6:00 PM		
Thursday	6:00 AM to 6:00 PM		
Friday	6:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	15	9	27		51
Summer					0

1. Basic Overview

An unannounced off year visit was completed at this center on 1/13/26. Virginia Cornelius is the approved center director. Virginia is qualified with experience and training. This center is owned and operated by the Andrew Elementary School. The center occupies a two room building next to the main school building as well as one room within the school building itself. The center currently serves children age infant through five years. The center reports using the Learning Beyond curriculum. Before and after school care for school age children is currently not licensed as it is provided by a grant program exempt from licensing. The Iowa Voluntary Preschool Grant program is offered at the school and those children may stay for child care after that program ends. The center reports an enrollment of 23 children at the time of the visit.

The early childhood building is located on the school grounds and includes two separate program rooms joined together by a short hallway area. The building includes the following program rooms: infant room (zero through 23 months) and toddler room (18 months through three years). The two program rooms were observed to be adequately stocked with accessible materials to support program needs. Program rooms are large and provide ample space for activities. Both rooms include appropriate diaper stations within the rooms. There are two restroom areas located in the short hallway area that connects the two rooms. Both program rooms also include hand washing sinks within the room. The infant room includes a sink that is only used for food preparation activities. The three year old preschool room is located in the main school building (three year old preschool and three through five year old child care). That room is adequately supplied and organized with accessible materials to support program needs. Children from that room must travel to restroom areas located across the hall for all hand washing and restroom activities. Children from the three year old preschool are able to use the "old" school gym on rare occasion.

The center serves breakfast, lunch, and afternoon snack. The center does not participate in the CACFP but understands the

requirement to follow these guidelines. Breakfast and lunch are provided by the school and are prepared at the school kitchen which is licensed by the IDPH. Snacks are provided by the center. Breakfast and lunch are prepared by the center in the school kitchen on non school days. Children pay an extra fee for meals and snacks.

2. Identify Observed Strengths of the program

The center is well managed. The program rooms provide ample space for the children. The staff were observed to be engaged with the children in activities, and the staff appear to work well together. Licensing documentation and files are organized. The center director reports continuing to work with their CCRR consultant as recommended. The center director reports the center is installing new permanent fencing for a portion of the outdoor play area

3. Identify the aspects that fall below the standard

109.12(4)b: Each infant and toddler shall be diapered in a sanitary manner as frequently as needed at a central diapering area. Diapering, sanitation, and hand-washing procedures shall be posted and implemented in every diapering area. There shall be at least one changing table for every 15 infants.
1. Review diaper changing procedures as they are posted. Remove gloves before putting on the clean diaper and dressing the child.

109.13(1 and 2): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines.Staff shall provide supervision at table during snacks and meals.Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep.Menus shall be made available to parents and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
1. Current menus not posted.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

Documentation for the annual fuel burning appliances inspections for both buildings received on 3/24/26. Report can be completed. The center is reminded to ensure that all gas appliances are professionally inspected and pass inspection and that documentation is available for this in the licensing binder on an annual basis.

The center was reminded of allowable age combinations. Two year old children may not be combined with four year old children, and three year old children may not be combined with school age children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule.

1. No smoking posting is needed on entrance to school building.
2. Expired license posted in the toddler room is an expired license.
3. Label diaper waste can for this material only in the toddler room.
4. A safe stool is needed so children can reach hand washing sink for children who are walking in the infant room.
5. Ensure activity/lesson plans are dated.
6. Update posted schedule in room 106 to include the entire day of operation for that room.
7. Restrooms in child care building and the boys restroom in the school building need the hand washing procedure posting.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. It is recommended that the center continue to work closely with the CCRR consultant for assistance with licensing compliance and for room development particularly in the toddler room. Thank you.

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Date: 03/30/2026

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.