07/10/2023

Brandys Daycare
312 E 4th ST
West Liberty, IA 52776

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 07/06/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

FINDINGS:	**Identify FINDINGS in each area of non-compliance.**
441 IAC 110.6	Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.
441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)"h"	The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes
441 IAC 110.8(1)"n"	Providers shall inform parents of the presence of any pet in the home. **1.** Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice). **2.** Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds. **3.** Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank. **4.** All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste. **5.** No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.8(4) **Emergency Plans**

441 IAC 110.8(4) "a" Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)" a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

Findings:

1. 110.6 The provider was within ratio at the time of the compliance visit, however, during the visit SW Bailey addressed a complaint that the provider has been regularly operating over ratio. The provider admitted that she has been over capacity 3-4 children, on a regular basis, over the summer. The provider agreed to make arrangements to be within Category B ratio by Friday, 7/14/2023.

2. 110.8(1)h The provider is missing a smoke detector at the top of the basement stairs.

3. 110.8(1)h The provider was unable to show documentation of monthly smoke detector tests.

4. 110.8(1)n The provider did not have an annual exam for her daughter's dog, Tucker.

5. 110.8(4)a The provider was unable to show documentation of monthly fire and tornado drills.

6. 110.9(1) Provider File:
-The provider did not have documentation of physicals for two household members (Lori and Darren). The provider texted photos of current physicals for both Lori and Darren to SW Bailey on 7/6/2023.

Suggestions/Recommendations:

1. The provider will operate within Category B ratios. (The provider sent a letter to her families dated 7/7/2023 limiting her daycare to children ages 5 and under. This will correct her over numbers issue due to the over numbers children were school-aged.)

2. The provider will have an annual exam for Tucker, on form 470-5153, Pet Health Examination Veterinary Health Certificate, by 7/31/2023.

3. The provider will add a smoke detector to the top of the basement stairs by 7/14/2023.

4. The provider will test smoke detectors monthly and keep documentation, starting in July 2023.

5. The provider will practice fire and tornado drills monthly and keep documentation, starting in July 2023.

Corrective Action Required:

A re-check is not needed at this time, corrections need to be made by 9/1/23 and will be reviewed at the next annual compliance check.

I encourage you to work with Heather Bloome from Child Care Resource and Referral with any ongoing compliance or training needs.

Heather can be reached at: 563-940-7971

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-800-4702 or hbailey@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Holly Bailey

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).