Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Y's Kids at Cunningham **Enrollment:** 16 **License ID No. (Reapplications)** 46509

Street: 1224 Mobile ST **City:** Waterloo Iowa **Zip** 50703 **County:** Black Hawk

Mailing Address: 425 Lafayette ST, Waterloo, IA, 50703

Director's Name: Mindy Sternhagen **Phone Number:** 319-234-7589

On-Site Supervisor(s): Sherry Davenport **E-Mail:** ywcakids@ywcabhc.org

Date(s) of Visit: 12-06-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** X **No** **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-07-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	7	35	42
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 12-19-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/06/23 I made an unannounced licensing visit to Y's Kids at Cunningham Elementary in Waterloo. I met with Sherry Davenport, the on-site supervisor. D'Arci Phillips is the assistant in the program. They have worked together for the past three years. Mindy Sternhagen is the interim director for the program. Ms. Sternhagen has been with the program since 2002. She has a BA in Elementary Education and her CDA. The program has two staff members present while it is in operation.

The program is in Cunningham Elementary. This program does not offer before school care. The after-school program operates from 2:30-6:00 pm. It serves children who are in preschool through fifth grade. There are currently 16 children enrolled.

The program operates out of the cafeteria and gym. The cafeteria and gym are open spaces that allow for free play and organized activities. Natural lighting is available in the cafeteria and artificial lighting is primarily used in the gym. The centers observed include art, library, Legos, games, table toys, magnets, Play-Doh, dramatic play, science and puzzles. Centers are stored in a closet located in the gym.

The children use two bathrooms in the hallway outside the cafeteria. The girl's bathroom has six toilets and a birdbath sink and the boy's bathroom has two toilets, five urinals and a birdbath sink. Handwashing procedures must be posted in both locations. This was cited in the last two years' reports also and must be corrected. There are additional bathrooms located in the school.

The number of children at the program at any one time is always changing because of children arriving and leaving. The program was in ratio during my visit.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. A radon test was last completed in December 2021 and is good for two years. Results were within EPA guidelines. Radon testing is due immediately. The annual fuel burning inspection was completed by the Waterloo School System and no concerns were noted. A carbon monoxide detector could not be located the day of the visit. It has previously been in the storage closet. You must add a carbon monoxide detector because you serve preschool children. This has been cited for the last two years and must be corrected. Outlets were protected. The fire marshal inspection occurred on 09/07/22.

The program has a cell phone they use, and emergency numbers were programmed in the phone. A posting with the program's address and phone number were posted on the door inside the gym and are also located in the staff binder. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program and outdoor exits in the cafeteria but must also be posted near all three exits out of the gym. This was cited in last year's report also.

The parent information is located on a bulletin board inside the cafeteria. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance. A daily schedule was posted on the parent board.

The YWCA offers an afternoon snack that is provided by the school. Ms. Davenport has been asking for a snack menu and was told that snack menus are not necessary and do not need to be posted. This is not true. Snack menus must be posted and available for review during licensing visits. Disposable products are used so dishwashing is not necessary. The program uses a milk cooler located in a small space off the cafeteria. The school places the snack and the drink in this location for staff members to serve children. A thermometer was present. Snacks items were stored according NHSPS guidelines.

The center uses Sani-T to sanitize the food tables. I observed the teacher prepare the tables after snack and proper procedures are followed.

The program uses the elementary school's playground. The area is mostly fenced in. Woodchips are used for surface cushioning. Woodchips need to be raked under the equipment. The fall height should not be greater than 18 inches. There are multiple pieces of climbing equipment located in the play area. Some of the items available include slides, a climbing wall, monkey bars and swings. There is a tunnel and steppingstones. There are benches available. There is a large grassy area for the children and a concrete area that has basketball hoops. Shade is provided by trees.

There is a gym available when the children cannot go outside.

The children files were reviewed at the time of the licensing visit. I reviewed six children files. This program serves preschool children who are required to have a physical and immunization certificate on file. One preschool child had the immunization certificate, but it was not signed or dated by medical personnel making it invalid. There was not a pattern of disregard so this will not be cited.

On 10/24/23 I reviewed one staff file at the YWCA of Black Hawk County site. The staff member did not have a physical on file. She had an outdated Iowa background check (SING). The staff member did not have documentation of first-aid training or CPR training. The staff member has been employed since June 2021 and did not have any documentation of on-going training. She is required to have eight hours each year.

Staff members were amazing with the children. They have great teamwork from working so many years together and have a great routine. They are enthusiastic and they provide the children with praise and encouragement. They know the families they serve and they greet parents as they arrive. The children appeared to feel comfortable and enjoy their time at the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Davenport states they provide a safe environment for the children.

Ms. Davenport states they love the children and the school. They have a good partnership with the school.

Ms. Phillips states they are helping the children and making sure they stay on the right track and grow while they are in their care.

Ms. Phillips states Ms. Davenport has excellent ideas.

Ms. Davenport and Ms. Phillips are dedicated to the program and the children they serve.

The YWCA has staff meetings. They try to have one once each month.

Ms. Davenport and Ms. Phillips state the older children in the program help the younger children quite a bit.

The program provides time for the children to do their homework from 2:45-3:30 pm.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
The staff member has an outdated SING check.

109.7(2): Center directors and all staff have the required contact hours of training.

Number not in compliance: 1
There was no documentation of on-going training in the staff member's file. The on-site supervisor must complete 8 hours each year.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1
The staff member did not have a physical in her file.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Number not in compliance: 1
There was no documentation of first-aid or CPR in the file.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Emergency fire and tornado procedures and evacuation diagrams were posted by the main program and outdoor exits in the cafeteria but must also be posted near all three exits out of the gym. This was cited in last year's report also.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Handwashing procedures must be posted in both bathrooms. This was cited in the last two years' reports also and must be corrected. There are additional bathrooms located in the school.

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
A carbon monoxide detector could not be located the day of the visit. It has previously been in the storage closet. You must add a carbon monoxide detector because you serve preschool children. This has been cited for the last two years and must be corrected.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
Ms. Davenport has been asking for a snack menu and was told that snack menus are not necessary and do not need to be posted. This is not true. Snack menus must be posted and available for review during licensing visits.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

The administration team needs to review licensing reports and ensure that corrections are made. There are several repeat violations. If this occurs again next year the program will be placed on a provisional license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.