Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Missouri Valley Extended Care **Enrollment:** 65 **License ID No. (Reapplications)** 50275

Street: 602 N 9th ST **City:** Missouri Valley Iowa **Zip** 51555 **County:** Harrison

Mailing Address: 602 N 9th ST, Missouri Valley, IA, 51555

Director's Name: Lisa Pitt **Phone Number:** 712-642-2706

On-Site Supervisor(s): **E-Mail:** lpitt@movalleycsd.org
bwilson@movalleycsd.org

Date(s) of Visit: 03-17-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-11-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age
Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			30	50	80
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2024 to 08-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 05-28-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Missouri Valley Extended Care 3-17-2025. Missouri Valley Extended care and Little Reds moved to their current location in the elementary school on 8-18-2020. Little Reds wrap around program is included in this license. Child care is provided to three year old preschool (no preschool on Wednesdays), wrap around services, before and after school programming and full day child care on in service days, holiday breaks and during the summer.
Lisa Pitt became the director in July 2022, she was previously the on-site supervisor. Lisa has been employed with the program since it began in 2018. There are 65 children enrolled in the program.

Observation of room:
I met with the director, Lisa Pitt during my licensing visit on 3-17-2025. Lisa is in the process of hiring a new on-site supervisor and other staff. The school provides the voluntary preschool to the four year olds (that program isn't licensed) wrap around services are provided to the four year olds when they aren't in their preschool program. The room looked nice and has a fun variety of age and developmentally appropriate toys and equipment. The program also uses the old gym and playground. Some curriculums the program uses are PBS Kids - Dream Box, and Movie Max math programs. Staff wrote the lesson plan while I was there doing my licensing visit, but they couldn't find previous lesson plans from prior weeks. Lesson plans/activities are needed for during the day and for the before and after school program and post them in the program room. A daily schedule needs posted. A referral to Child Care Resource and Referral will be made for training on writing lesson plans/activities. The wrap around three year old program was observed, the room was in ratio and the children were having fun playing in activity centers. The staff had good interactions with the children, they were positive and attentive to the needs of the children. During the summer the program takes weekly field trips, and they go swimming at the local pool.

Nutrition:
The program provides a daily snack. The school provides the lunch, some children choose to bring their lunch. If children bring their lunch you need to provide refrigeration. Make sure you are following the CACFP food guidelines. Menus were posted.

Health and safety:
Fire/tornado drills were missing for some months. Fire/tornado drills must be practiced and documented every month.
Please review the medication management procedures when a child is prescribed medication.
It is the responsibility of the Department of Education to ensure radon testing is done. Radon testing was completed in February 2023. Radon test scores must be under a 4.0 pCi/L.
Please make sure you have your emergency policies and procedures and review them with all staff.
If your building has fuel burning appliances you will need an annual fuel burning inspection/boiler inspection, please let me know if your building has fuel burning appliances or if it has all electric appliances. Please get a copy of your current fuel burning inspection/boiler inspection for your licensing information.
Your center was using Betco Sanibet Multirange - 2 Tb to bottle for sanitizing, please contact your child care nurse consultant to make sure this product is appropriate and approved for child care. Your program wasn't following the three

bottle procedure - 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA approved product for sanitizing and disinfecting. Please begin following the three bottle procedure for sanitizing immediately.

Playground:
Monthly playground safety inspections haven't been done consistently over the last year. Please begin completing the monthly playground safety inspections immediately. You can put a line through the month and write the playground wasn't used due to cold weather. The center uses the school playground.

Transportation:
No daily transportation services are provided.

Administrative records:
Lisa maintains contact with the staff and has staff meetings.
Child files were read - two files were missing a current physical for preschool age children, and two files were missing emergency medical contact information for the dentist - the name and phone numbers are required for a doctor and dentist. Please review all child files and make sure they have all of the required information.
Staff files were read - a staff person was missing a criminal record check and the national record checks couldn't be located. If a record check has a conviction you need to follow the record check directions and complete the evaluation process. Record check directions were previously emailed to Lisa. Please review all staff files and make sure they all staff have current criminal and national record checks (fingerprinting) immediately and all other DHHS required information. Make sure staff have all required training.
Lisa and the on-site supervisor must become knowledgeable of the DHHS licensing rules please read the licensing handbook.
Please email the on-site supervisor qualifications worksheet to the new child care licensing consultant.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Your program is a wonderful resource for the school and community.
The staff had good interactions with the children.
The center has received grants for equipment, supplies and toys.
The center participates in IQ4K and are a level l.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
a staff person was missing a criminal record check and the national record checks couldn't be located. If a record check has a conviction you need to follow the record check directions and complete the evaluation process. Record check directions were previously emailed to Lisa. Please review all staff files and make sure they all staff have current criminal and national record checks (fingerprinting) immediately.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
Information lacking: Two child files didn't have complete information for the dentist. Please review all child files and have them updated with the DHHS required information.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
two files were missing a current physical for preschool age children.

109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication

and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.
109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Please make sure you have your emergency policies and procedures and review them with all staff.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Your center was using Betco Sanibet Multirange - 2 Tb to bottle for sanitizing, please contact your child care nurse consultant to make sure this product is appropriate and approved for child care. Your program wasn't following the three bottle procedure - 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA approved product for sanitizing and disinfecting. Please begin following the three bottle procedure for sanitizing immediately.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground safety inspections haven't been done consistently over the last year. Please begin completing the monthly playground safety inspections immediately. You can put a line through the month and write the playground wasn't used due to cold weather.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Staff wrote the lesson plan while I was there doing my licensing visit, but they couldn't find previous lesson plans from prior weeks. Lesson plans/activities are needed for during the day and for the before and after school program and post them in the program room. A daily schedule needs posted.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 8-1-2024 to 8-1-2026.
Off year licensing visit 3-17-2025.

A referral to Child Care Resource and Referral will be made for consultation/training on a variety of licensing issues i.e. child files, staff files, lesson plans/activities, record checks, emergency policies and procedures etc.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.