

01/11/2017

Crystal's Christian Child Care LLC  
324 South ST  
Sumner, IA 50674

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 01/09/2017. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

Findings:

441 IAC 110.8(1)"h" each smoke detector is tested monthly, and a record is kept for inspection purposes, no documents for November and December, 2016.

441 IAC 110.8(4) Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.

441 IAC 110.8(4)"b" Written plan not completed for Evacuation, relocation to a common safe location, shelter in place, lock down. communication with families, continuity of operations and procedures to address the needs of children including those with functional or access needs.

441 IAC 110.9(4) A signed and dated immunization certificate provided by the state Department of Public Health, 1 file missing date.

Suggestions/Recommendations:

Please correct identified areas of non-compliance and contact me within 45 days or your application may be denied

Corrective Action Required:

441 IAC 110.8(1)"h" Test smoke detector monthly and keep a record for inspection purposes

441 IAC 110.8(4) practice fire and tornado drills monthly and kept a yearly record on file.

441 IAC 110.8(4)"b" need to complete a written plan for Evacuation, relocation to a common safe location, shelter in place, lock down. communication with families, continuity of operations and procedures to address the needs of children including those with functional or access needs.

441 IAC 110.9(4) Need a signed and dated immunization certificate

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at (319)292-2419 if you have any questions regarding this letter.

Sincerely,  
Toni Brown

**Social Worker II**

Kellianne Torres

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).