Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Van Buren County Hospital Child Care Center

Provider No.: 23998

Address: 1512 Broad ST, Keosauqua, IA, 52565

County: Van Buren

Director's Name: Caitlyn Boller

On-Site Supervisor: Bobbie Kildow

Phone Number: 3192933300

E-Mail: Caitlyn.Boller@vbch.org

HHS Visit Date: 08/21/2026

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 12/17/2024

Comments: due every 3 years, completed by DIAL, Damien Dawson

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	5:30 AM to 6:00 PM		
Tuesday	5:30 AM to 6:00 PM		
Wednesday	5:30 AM to 6:00 PM		
Thursday	5:30 AM to 6:00 PM		
Friday	5:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	8	12	20	20	60
Summer					0

1. Basic Overview

Van Buren County Hospital Child Care Center and Preschool is located on the lower floor of a newly constructed building on the campus of Van Buren County Hospital on Highway 1 in Keosauqua. The center shares the lower level with the SWVPP. The center is on campus with the hospital in Keosauqua, IA. The building is secured by a code system for staff and parents. All doors are always locked. The upper level of the building is a medical clinic associated with the hospital.

The center consists of 4 child care program areas, an office, a lactation room, and a full kitchen. The center provides full day child care services to ages infant through school age year round and an early childhood educational program to preschool age children during the school year. The center is owned and operated by Van Buren County Hospital. The director is Caitlyn Boller (2024). Ms. Boller worked at the program since 2021 and possesses an AA. She has 6 years' experience in licensed child care as a whole. Bobbie Kildow has been working at the program since 2022 and is the current OSS (December 2024).

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On 8/21/26 I made an unannounced licensing visit to Van Buren County Hospital Child Care Center and Preschool and observed all program areas at that time. At the time of the visit (end of day), staff were actively engaged in providing the child care program to the children. I met with OSS Kildow during the visit.

The visit consisted of classroom review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

The preschool program spans 34 weeks of the year from September to May. Preschool hours are from 9:00 am to 11:30 am on Tuesday, Wednesday, and Thursday each week. The preschool incorporates team teaching, which offers a wide variety

CHILD CARE CENTER ANNUAL EVALUATION

of educational experiences for the children. Creative Curriculum is utilized.

Center Nutrition Practices Observed:

Meals are served family style in the classrooms and posted menus indicate that minimum nutritional requirements are met. The kitchen contains new equipment, sufficient storage for center food, and sufficient dish washing capacity to accommodate a center of this size. Thermometers are in refrigeration and freezer units. The center participates in CACFP. The kitchen was clean and orderly during the visit. No food was stored on the floor and no expired food items were present. Any open food was stored in sealed containers.

Center Health and Safety:

The center administers prescription and non-prescription medication in accordance with licensing regulations, physician directions, and parental consent. The center is in compliance with regulations regarding staff and child hand washing, storage and maintenance of a first aid kit, emergency plans and drills for fire and tornado, environmental testing (radon,. carbon monoxide detectors and fuel burning appliances annual inspection) and the maintenance of any necessary detection equipment, and general regulations regarding safety and sanitation policies and procedures. All opening staff have a checklist they submit to the Director daily.

The center understands ratio and mixing of ages of children.

Center Playground:

The center has a fenced and naturally shaded outdoor play area immediately beside the center. The area currently features a commercial climbing and play structures and surfacing of adequate depth. A natural outdoor play environment is present for school age children. The center consults the Outdoor Weather Watch to determine if outdoor play is appropriate in varying weather conditions. A first aid kit and any emergency medications are taken outdoors with the children. Monthly playground inspections are performed and documented.

A wooden structure had to be removed due to age and wear. This area is no longer accessible until age appropriate equipment can be added.

Center Transportation Arrangements/Field Trips:

The center complies with rules regarding an extra staff member during transportation and field trips. All children have field trip permission slips on file. Emergency contacts and a first aid kit are taken each trip.

Center Administrative Records:

Curriculum, schedules and routines are implemented daily. CCR&R are available for consultation if a room is having issues or needs recommendations. The center is in compliance with regulations regarding required notices and postings and required written policies provided to parents in the form of a parent handbook. Staff and child records are examined annually.

Staff and child records are reviewed annually. Information reviewed in staff files are Iowa SING checks, FBI Fingerprint results, as well as physicals. IPOWER holds professional development training hours, CPR/1st Aid training, Mandatory Reporter and UP training. SING, FBI results and staff physicals were not accessible the date of the visit since the Director was not present. She confirmed the next day via email all staff are compliant in these areas.

The OSS tracks child file information. Information reviewed annually include child physicals and immunization records, emergency contacts, pick up authorizations and dental and medical contact information. Seven child physicals are overdue. This is not 10% of enrollment and is not a pattern of disregard.

The center works closely with the early childhood coordinator, offering a balanced transition into primary school.

The center has an Emergency Preparedness Plan specific to this site. Staff have been trained on it annually and have signed and dated acknowledgement of such.

CHILD CARE CENTER ANNUAL EVALUATION

2. Identify Observed Strengths of the program

The center has a monthly newsletter called “THE WEE WARRIOR”.
The Center has a website: http://vbch.org/our-services/child-care-and-preschool.html
The hospital performs and Internal Health and Safety Report on the center annually.
The center is treated monthly for pest control.
Staff meetings are held monthly.
The Center Director works with CCR&R Consultant Malia Love and IDPH Child Care Nurse Consultant Amy Hayes on a regular basis as proven by a low number of violations.

3. Identify the aspects that fall below the standard

1. Indoor Facility requirements 109.11(3)a Center shall ensure that:

Facility and premises are sanitary, safe, and hazard free. Some rooms have chipping paint and the program is saving up currently to repaint. The baseboard trim is coming loose in some of the rooms. The flooring is stained (both flooring despite being frequently cleaned. The floor is not able to be properly cleaned due to surface particulates soaking in due to the age of the flooring.

Outdoor facility requirements 109.11(4)a Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must:

Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water.
Include safe play equipment and an area of shade.
Include fencing to protect from bodies of water or vehicular traffic. The center needs new play equipment for outdoors to replace a garden area that is difficult to maintain. A wooden structure had to be torn down in this area due to age and wear. Age appropriate equipment should be added to this area so it can be utilized. Due to part of the outdoor play area being inaccessible children of various ages have been mixed at the end of the day. For all children to be able to be outdoors at the same time they should be in separate areas. The center is searching for age appropriate outdoor equipment for the area where the wooden bridge was removed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

Center violations have decreased since an on site supervisor has been added. It is imperative this program have a Director and OSS.

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

HHS encourages you to contact your local nurse consultant Amy Hayes. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. http://idph.iowa.gov/hcci/consultants The center has met with Amy Hayes regarding IQ4K.

Amy Hayes BSN RN
Child Care Nurse Consultant
Immunization Nurse

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Lead & TB Nurse
Lee County Health Department

HHS encourages you to contact Child Care Resource and Referral consultant Malia Love. They offer centers assistance with meeting the HHS regulations, IQ4K, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org The center has met with Consultant Malia Love regarding IQ4K.

Malia Love
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
mlove@caeiowa.org

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Serving 19 Counties

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TARGETED ASSESSMENT: The Director and I discussed behavioral management techniques.

• How do you help staff understand the expectation associated with behavior management? We go over with all staff our center's Behavior Ploicy and Discipline Policy during the orientation process; we also review this with staff during 1:1 coaching meetings throughout the year. During orientation we also go over our incident and accident report expectations- noting that incident reports may also be made for a child's behavior when it is needed.
• How do you help staff recognize their frustration and respond with de-escalation? We remind staff to take a step back and take a breath when some of those challenging behaviors appear. It is important for us to remind staff that these are children and often times their behaviors or frustrations will only escalate if we respond back in the same way. Redirection is something that we always suggest trying, or even moving the child to a calm down area or a section of the room that is less busy; getting down and talking to them at their level is important, as well as watching the tone that we use when speaking to them. We encourage staff to seek out additional help or support from their co-teacher, or director and assistant director if they feel their approach to the behavior is not working, or if they feel themselves getting frustrated.
• How do you monitor these skills and expectations? We have cameras in each classroom and well as an intercom in all of the classrooms- this allows us to watch and listen to interactions. Behavior and de-escalation trainings are something that we encourage all staff to look into or consider when they are completing their required HHS trainings each year.

Date: 08/26/2026

HHS Licensing Consultant: Jill Seibert

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.