Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Underwood Eagle Care **Enrollment:** 50 **License ID No. (Reapplications)** 59

Street: 601 3rd Street **City:** Underwood Iowa **Zip** 51576 **County:** Pottawattamie

Mailing Address: PO Box 130, Underwood, IA, 51576

Director's Name: Amanda Williams **Phone Number:** 712-566-2326

On-Site Supervisor(s): **E-Mail:** awilliams@underwoodschools.org

Date(s) of Visit: 11-20-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-03-2023

Comments : The fire marshal inspection noted items that needed corrected.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20	30	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2023 to 09-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 11-27-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to Underwood Eagle Care 11-20-2023. The program name was changed from Underwood Latch Key to Underwood Eagle Care. The program is located in the Underwood Elementary School building. The program provides child care services to preschool age children to school age children from 6:00 am to 6:00 pm Monday through Friday during the school year only. Preschool isn't held on Mondays, therefore full day child care is provided to preschool age children on Mondays. Amanda Williams became the director in January 2022, she is the preschool teacher during the school day. I met with Amanda during my licensing visit. There are 50 children enrolled in the program.

Observation of room:
Child care services are offered to preschool age children during the day and before and after school child care services are offered to school age/preschool age children each day. The program provides fun hands on educational activities.
There were eleven preschool age children and three staff present. The children having fun playing in the activity centers. The staff had excellent interactions with the children, they were positive and attentive to the needs of the children. The school age children were in school at the time of my visit. Your lesson plans/activities need to be more detailed for the entire program time and lesson plans/activities are needed for the before and after school program. The are many lesson plan/activity formats available on the internet. You can also discuss lesson plans/activities with your Child Care Resource and Referral worker, they would be able to give you a lesson plan format.
The program also utilizes the preschool room located next door during the after school program hours and the gym/cafeteria for eating snack and activities when there is inclement weather.
The room looked nice and there is a fun variety of age and developmentally appropriate toys and equipment, toys and equipment are rotated on a regular basis.

Nutrition:
The children can purchase breakfast from the school. Snacks are provided, and the preschool age children eat lunch in the cafeteria. The center isn't on the federal food program. Even if your center isn't on the federal food program you must comply with the CACFP food guidelines. Menus were posted.

Health and safety:
Radon testing was completed in February 2022 and the test score was 0.3 pCi/L. Radon testing is required every two years, if the radon score is higher than 4.0 pCi/L further instructions would be needed.
A carbon monoxide detector is in the room.
Monthly fire and tornado drills were practiced and documented.
The annual fuel burning inspection - boiler inspection will expire in July 2024. Medication management procedures are followed when a child is prescribed medication. The school has a nurse that is utilized for the program.
The center was using Multi wipes for sanitizing (Multi wipes - the maintenance person pours a sanitizing solution on the wipes in the reusable container) - please make sure these are safe for use in child care. The center uses the three bottle procedure for sanitizing 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved sanitizing product. Amanda reported that the school maintenance staff mixes the bleach/water and she wasn't aware of the amount of bleach used and the bleach/water wasn't being mixed daily. Bleach/water must be mixed daily. I would recommend that you

mix the bleach/water each day and then you will know how much bleach you are using. You must follow the mixing instructions for sanitizing according to your specific bottle of bleach that is used. If the directions aren't on the bottle you will need to go to the website on your EPA approved bottle of bleach.

Playground:
The school playground is used. Monthly playground inspections were documented.

Administrative records:
Children's files were read and were in good order.
Staff files were read. Lori Lehan the business manager for Underwood Schools completes the record checks. I talked with Lori Lehan a couple of times on the phone and clarified the record check process. The criminal record checks weren't being done correctly. She reported she is now using the SING account. I am recommending that Amanda have copies of the criminal and national record checks for all staff locked in her staff file cabinet. The record check directions were emailed to Amanda Williams and Lori Lehan.
The center will apply for IQ4K.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Underwood Eagle Care is a wonderful resource for the school and the community.
The center looked nice and has a fun variety of age and developmentally appropriate toys and equipment.
Staff are very positive and helpful.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

Corrected - 109.4(3)b: Postings are required for:Mandatory reporter requirements.Notice of availability of handbook.Program activities.These shall be posted in area frequented by parents or public.
11-20-2023 I emailed the mandatory reported posting to Amanda. Please post this on your parent board.

Corrected - 109.4(5): Child Care Centers and Preschool Licensing Standards and Procedures shall be available in the center and a notice stating a copy is available for review. Contact information of the child care consultant shall be included in the notice.
11-20-2023 I emailed the consultant posting to Amanda. Please post this on your parent board.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Amanda reported that the school maintenance staff mixes the bleach/water and she wasn't aware of the amount of bleach used and the bleach/water wasn't being mixed daily. Bleach/water must be mixed daily. I would recommend that you mix the bleach/water each day and then you will know how much bleach you are using. You must follow the mixing instructions for sanitizing according to your specific bottle of bleach that is used. If the directions aren't on the bottle you will need to go to the website on your EPA approved bottle of bleach.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 9-1-2023 to 9-1-2025.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.