Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Carletta Sanders

Provider Name: Carletta Sanders

Provider No.: 35169

Address: 1516 Des Moines ST, Des Moines, IA, 50316

E-Mail:

County: Polk

Phone Number: 5153188358

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 10/27/2025

Program Type:

☒ Registered Child Development Home A (guidelines for ratios on all categories)

☐ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Carletta Sanders is a CDH Category A provider, living in Des Moines. She has been a registered daycare provider since 2021. Carletta has an approved child care assistant. Carletta lives in a 2 story house and uses the whole house for her child care operation. Carletta provides care to children of all ages.

2. Identify Observed Strengths Of The Program

Carletta Sanders is currently providing child care for 4 children, ages 2 years to 4 years old. No daycare children were present during our visit. Carletta plans to join the food program. Carletta uses time out for discipline. She said the daycare children enjoy playing with building blocks, working on colors and ABC's and arts and crafts.

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3. Identify The Aspects That Fall Below The Standard

110.8 (1) g : Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.
Each smoke detector has been installed according to manufacturer's recommendations.
Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian or admission physical examination that is not more than 12 months from the child's first day.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) f : For each school-age child, record of a physical exam completed at the time of school enrollment or since.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
110.9 (4) k : Injury report forms to document injuries requiring first aid or medical care.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

1. You were unable to locate your mandatory reporter training. CCR&R can help find classes if you need assistance.
2. You need a new 2A 10BC fire extinguisher. Since you use both levels of your home for childcare, you will need one on each floor.
3. Smoke detectors, fire drills and tornado drills need checked/practiced monthly. Record of these need kept for inspection purposes.
4. You were unable to locate your physical. An updated physical is needed completed on the state required form and updated every 3 years.
5. Please create a file for your assistant. This file should contain a physical complete on the state required form, and her mandatory reporter training certificate.
6. A new first aid kit is needed.
7. . Please review all daycare children files to ensure they have the required documentations- emergency contact information, pick up and drop off information, emergency medical consent, current physical and immunization records. Physicals need updated yearly.

5. Special Notes/recommendations

I encourage you to continue working with Brittany from Child Care Resource and Referral for any ongoing compliance or training needs.

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Brittany: 515-246-3567 Ext:2345
Work Cell: 515-202-7122

HHS Child Development
Home Compliance Worker: Ellen Abbott Date: 11/4/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at