08/02/2023

Dawn Tyribakken
2879 North View RD
Dorchester, IA 52140

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 08/02/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)"a"	The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child's parent, for a responsible person who can be reached when the parent cannot, and for the child's physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information
441 IAC 110.8(1)"g"	The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.
441 IAC 110.8(4)	**Emergency Plans**
441 IAC 110.8(4)	Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.
441 IAC 110.9	Files
441 IAC 110.9(1)	**A provider file is maintained and shall contain the following:**
441 IAC 110.9(1)"a"	A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

Findings:

441 IAC 110.8(1)a. Emergency numbers posted for police, fire, ambulance, and poison information center. Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
441 IAC 110.8(1)g. Has not less than one 2A 10 BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.
441 IAC 110.8(4)a. Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.
441 IAC 110.9(1)a. A physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
441 IAC 110.9(4)a,b,c,d,e,f,g,h,i,j. Child Files. An individual file is maintained for each child and updated annually or when there are changes.

Suggestions/Recommendations:

Dawn needs to update her emergency numbers.
Dawn needs a 2A10BC rated fire extinguisher for the main level of her home that is occasionally used by the older children in care.
Dawn needs to make a copy of the emergency/disaster plan in the basement and post by the secondary exit on the main level of the home, ensuring that the neighbor's address has been added to the flood/evac location.
Dawn needs physical exams for all household members documented on HHS form.
Dawn needs to work on ensuring all enrolled children have updated enrollment forms (signed and dated within the last year) and current physical and immunization records.

Corrective Action Required:

A follow up visit will not be required. Dawn needs to send verification of the updated numbers, additional fire extinguisher, posted plan by secondary exit and household physicals to Kathy by 9/22/2023. Items can be emailed to khuinke@dhs.state.ia.us or texted to 563-949-6971.

Child files will be reviewed again at next year's annual compliance visit.

Phyllis Koester
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Child Care Resource & Referral of Northeast Iowa
Exceptional Persons, Inc.
Phyllis.Koester@episervice.org

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Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or khuinke@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).