Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Marshalltown YMCA-YWCA **Enrollment:** 76 **License ID No. (Reapplications)** 18076

Street: 705 S Center ST **City:** Marshalltown Iowa **Zip** 50158 **County:** Marshall

Mailing Address: 108 Washington ST, Marshalltown, IA, 50158

Director's Name: Ashley Nelson **Phone Number:** 641-752-8658

On-Site Supervisor(s): Brittany Wagner **E-Mail:** ashley.nelson@ymca-ywca.org

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-17-2021

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-01-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			40	202	242
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2021 to 08-01-2023
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer **Date:** 05-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This administrative change reports reflects a change to the center's capacity. The center is now using two rooms in the basement area for program space for school age children. One room has a capacity for 44 children and one room has a capacity for 38 children, adding 82 to the school age capacity and brining the total capacity for the program to 242. The fire marshal inspected this space on 8/1/22 and approved the space for programming. There are two sets of men's and women's bathrooms in the basement with several stalls and sinks.

There are no other changes at this time. The information below is from the center's last licensing visit.

An off-year visit was conducted on 7/26/22. The Director and on-site supervisor were both present for the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This program is located in the Community Y Cultural Building. There are no rec programs held in this building during the hours of child care. There are two separate programs offered. The preschool program is offered year round for children age three to five. They are in their own enclosed classroom space. School age care is also offered year round, and these children primarily use the gym. There are also two other rooms that are utilized. During the school year they only provide care after school from 3:45-5:30. There is no before school care offered. They also provide care on the days during the school year when school is not in session.

Ashley Woodruff (now Nelson) is the director over the child care programs. She has an AA degree in Child development. She worked in a child care center for two years before starting to work at the Y Preschool program. In 2008 she was promoted to director. The on-site supervisor Brittany Wagner. Brittany started in this role in June of 2022. Brittany has a Bachelor's degree in Early Childhood Education Administration and almost 5 years of prior experience in childcare settings. Both meet qualifications for their positions.

The center offers a four year old preschool class through a school partnership.

The center has a Board of Directors.

The center uses the creative curriculum and will be incorporating the Frog Street curriculum this school year.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The Y program has grown and expanded since Ashley became the director in 2008. The preschool program is now offered year round, and the school age program is now licensed by DHS. Ashley oversees both programs and is frequently in the classrooms and the children know her by name.

The center is able to use other programs offered through the Y such as swimming, dance, and a program called Strong Kids.

The center offers a fun environment and their enrollment has grown due to word of mouth.

The center is able to conduct field trips again.

The center has a strong relationship with the school district.

The center provides a needed service in the community.

The center offers flexibility for parents to accommodate work schedules. The center offers part time care as well as drop in care.

The center sends out monthly newsletters.

Surveys sent out to families are returned with positive feedback.

The administrative team work well together and both are very organized.

The center partners with ISU Extension and they get to check out STEM kits for the children.

Emerson donated take home STEM kits for the children.

The program has remained open during the pandemic and has worked hard to maintain quality care. The director and on-site supervisor feel they have a strong team of summer staff.

The playground area has new deck material on the deck outside of the preschool classroom and new stairs going down to the playground structure.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1

109.10(3)b: For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is now a part of the food program. Their menus reflect they are following the CACFP guidelines.

Radon testing is required every two years. The center last completed testing in July of 2022 and all rooms tested fell under the 4.0 cutoff.

The center has been working on remodeling and getting the kitchen space ready for use and to pass the fire marshal inspection. The center will prepare their own food/meals once the kitchen is complete and they will have their own cook. They currently contract for food services. The property manager has informed the center that they kitchen is ready for use and the fire marshal has been out to inspect, however the report is not available yet.

The center has been attempting to put a shade structure on the playground. The poles have been put in for the shade structure, however the shade material has not been attached to the poles yet. They have green space with some shade, and the building will occasionally provide some shade, but not during the hottest hours of the day.

The center will obtain the parent signature for the medication authorization form.

Discussion took place regarding the use of Lysol aerosol in the classrooms and the aerosol cannot be used during the day when children are present.

The center is considering adding space to the program in the basement area. If so, they will have the fire marshal inspect the space and send floor plans with square footage of the classrooms.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.