Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: KCE Champions LLC @ Kennedy Elementary **Enrollment:** 39 **License ID No. (Reapplications)** 52273

Street: 2135 Woodland DR **City:** Dubuque Iowa **Zip** 52002 **County:** Dubuque

Mailing Address: PO Box 39 , Swisher, IA, 52338

Director's Name: Alicia Bonifas **Phone Number:** 319-573-9473

On-Site Supervisor(s): Tara Peters **E-Mail:** Alicia.Bonifas@discoverchampions.com

Date(s) of Visit: 09-19-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-28-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-23-2023 to 09-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 10-02-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 9/19/24. Present for the licensing visit was the approved on site supervisor, Tara Peters, and another staff. The center director for the KCE Champions child care programs in the Dubuque area is now Alicia Bonifas. Alicia arrived at the center during the visit. This site is one of several before/after school programs offered in a public school building and is owned and operated by KCE Champions LLC. The center is for profit. This particular site is located within the Kennedy Elementary School. The program serves school-age children from this school only on school days, however, may serve any school age child on non school days.

The school's main floor gym/multi-purpose room is the primary licensed program space. The program includes several storage cabinets located in a storage room near the gym. Several shelving units and other various items are brought into the gym area that include program materials. The lower level gym is the program's alternative space if the main floor gym is not available. The children have to travel outside of the program space a distance to use the restroom for toilet and hand washing activities. All program space was observed.

The center does not participate in the CACFP. The center serves afternoon snack on school days. Breakfast, lunch, and afternoon snack would be served on non school days. The center contracts with the Dubuque School District to provide the snacks to the center. On non school days the center provides breakfast, and children would be required to bring their lunch from home.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the community. The staff at this site worked well together and were observed to be engaged with the children in activities. The staff appeared to know the children well, and the children respond well to the staff. The staff did a good job of getting materials out for the children prior to the program starting, and materials are organized and accessible. Staff sat with the children at snack time. The licensing binder and child files were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

CHILD FILES:
109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Number invalid: 2
Valid IDPH certificate (signed and dated by medical personnel) is required to be on site before the child can attend the center.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire and tornado drills not recorded for 10/2023 through 12/2023 (prior to current on site supervisor).

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspections not documented for 10/2023 through 12/2023 (prior to current on site supervisor).

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure kitchen door is kept closed at all times during the program operation so children do not have access to this area.
2. Ensure posted menu indicates what is served each day with substitutions noted if necessary.

The center will continue with a full license. Please correct the item(s) cited and address the concerns noted above in this section of the report so that corrections are obvious and ensure that items remain in compliance. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.