Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Riverside Child Care **Enrollment:** 92 **License ID No. (Reapplications)** 7210

Street: 708 Glass ST **City:** Oakland Iowa **Zip** 51560 **County:** Pottawattamie

Mailing Address: 708 Glass ST, Oakland, IA, 51560

Director's Name: Crystal Keiser **Phone Number:** 712-482-6296

On-Site Supervisor(s): **E-Mail:** ckeiser@riverside.k12.ia.us

Date(s) of Visit: 10-25-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-03-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General		10	25	40	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2024 to 11-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 11-04-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to Riverside Child Care on 10-25-2024. Riverside Child Care is located in the Riverside Elementary and Middle School building. Crystal Keiser continues to be the director, she began employment at the center in May 2023. Crystal was not working on the day of my licensing visit, I met with Anita and Julie. I talked to Crystal on the phone on 11-4-2024. Preschool, child care and before and after school child care are offered to school age children. Full day child care programming is offered during school breaks and in the summer. The hours of operation are 6:00 am to 6:00 pm Monday through Friday.
There are 92 children enrolled.

Observation of room:
The large room looked great, there is a fun variety of age and developmentally appropriate toys and equipment, equipment and supplies are rotated on a frequent basis. Crystal teaches the three year old preschool program, the curriculum is called Focus on 3's and the emphasis on social and emotional. This was a no school day, there were eleven children and two staff present, Anita and Julie. I talked with Crystal on the phone on 11-4-2024 and we reviewed licensing information. There are two restrooms in the room with four toilets and two sinks. There are additional restrooms in the hallway.
Lesson plans/activities are needed. The children were playing. The staff had excellent interactions with the children, they were attentive to the needs of the children.
When the director is gone you will need a responsible person present that knows the licensing rules and where to locate a variety of information i.e. fire/tornado drills, monthly playground safety inspections, emergency contact information for parents, pick up information and emergency medical contact information for the doctor and dentist. The staff that were present couldn't access child files and the emergency medical contact information for the doctor and the dentist. You need to have a hard copy of emergency contact information for the parents, pick up information and the name and phone number for the doctor and the dentist.

Nutrition:
Breakfast and lunch are prepared by the school and the snack is provided by the center. On non school days the children bring their lunch and they are refrigerated. Make sure you have breakfast, lunch and snack menus posted. Even if you aren't on the federal food program you must follow the CACFP guidelines. The children eat in the cafeteria.

Health and safety:
Medication management procedures are followed when children are prescribed medication. Radon testing was completed in March 2022 with test results of 2.7 pCi/L in the original main room and 1.9 pCi/L in the art room. Since you are in a school the Department of Education is responsible for radon testing and DHHS child care licensing is no longer responsible for monitoring radon testing. The center has all electric appliances.
Crystal confirmed on the phone on 11-4-2024 that she had monthly fire/tornado drills and that she has told the staff where they can be located in her absence.
Please review your emergency policies and procedures/emergency preparedness plans and make sure you have all of the DHHS required policies/procedures. Please review emergency plans with all staff.
The sinks in the rooms have water fountains on them, I would recommend that they be removed or have the water fountain

covered as they are a health and safety concern as they aren't sanitary. The sinks are used for hand washing after using the bathroom which may cause cross contamination and children put their mouths on the water fountains.

Playground:
There are two playground areas, one in for the three to five year olds and the other is for the school age children. This area is shaded in the summer. The school age playground has a climbing wall, and swings with padded surfacing. Crystal confirmed on the phone on 11-4-2024 that the monthly playground safety inspections are completed and that she has told the staff where they can be located in her absence.

Center transportation:
The school bus provides transportation to some of the children. A school bus is provided when the program takes field trips. Walking field trips are taken.

Administrative records:
Two staff files were reviewed with Crystal on the phone on 11-4-2024 and were in good order.
Child files were reviewed with Crystal on the phone on 11-4-2024 and were in good order.
Make sure you have a copy of the current version of the Child Care Centers and Preschools Licensing standards and Procedures handbook.
The center is working on applying for IQ4K.
Crystal reported that they have received grants for the three year old preschool program and the before and after school program of supplies and learning toys.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is an excellent resource for the school and community.
Crystal Keiser continues to be the director, she began working at the center in May 2023.
They are working on applying on IQ4K.
The staff had excellent interactions with the children, they were positive and attentive to the needs of the children.
The center has received grants for equipment and supplies.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(3): Another responsible adult is clearly designated as the interim on-site supervisor if the on-site supervisor is temporarily absent from the center.
When the director is gone you will need a responsible person present that knows the licensing rules and where to locate a variety of information i.e. fire/tornado drills, monthly playground safety inspections, emergency contact information for parents, pick up information and emergency medical contact information for the doctor and dentist. The staff that were present couldn't access child files and the emergency medical contact information for the doctor and the dentist. You need to have a hard copy of emergency contact information for the parents, pick up information and the name and phone number for the doctor and the dentist.

REPEAT VIOLATION - 109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Lesson plans/activities are needed.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 11-1-2024 to 11-1-2026.

I will email you information on ratio and age separation of children.

A referral to Child Care Resource and Referral will be made to provide consultation and training on lesson plans/activities.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.