Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Kimberly Graves

Provider Name: Kimberly Graves

Provider No.: 21570

Address: 3922 Veralta DR, Cedar Falls, IA, 50613

E-Mail:

County: Black Hawk

Phone Number: 3192666088

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 7/23/2025

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Kimberly has provided in home childcare through the state since 2000 with a brief break in 2014. She does not currently participate in the IQ4K rating system but shared that she did in participate in the QRS rating system in the past. She is a Category B provider.

2. Identify Observed Strengths Of The Program

Kimberly's files were nicely organized so this worker was able to review the paperwork while she continued to address the needs and supervision of the children.
There were no safety hazards noted in the home or outdoor play area.

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This worker did observe positive interactions between Kimberly and the children while I was present.
Kimberly identified appropriate play and activities with the children, including arts and crafts, as well as outdoor play.

3. Identify The Aspects That Fall Below The Standard

110.8 (4) b : Procedures are in place for:
Evacuation to safely leave the facility,
Relocation to a common, safe location after evacuation,
Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue
Lock down to protect children and providers from an external situation,
Communication and reunification with families,
Continuity of operations, and
Procedures to address the needs of individual children, including those with functional or access needs.
Kimberly did not have an Emergency Preparedness Plan. (She also did not have this at last year's annual check.)
Kimberly did have the format to use for documentation and an example of what to include in each area.
*Kimberly needs to develop an Emergency Preparedness Plan and send pictorial verification to this worker.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above.

Kimberly needs to take steps to come into compliance with the above items by 8/20/25. She can send pictorial verification of the items where noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
Kimberly does provide transportation to preschool.
We did discuss safe sleep policies.
Kimberly is aware of the number of children she is allowed to have at one time as a Category B provider.
Kimberly does participate in the Food Program

Recommendations:
Kimberly had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

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6. ADDENDUMS:

- Addendum1: Kim sent pictorial verification of her Emergency Preparedness Plan on 10/23/25.

This Addendum is approved by supervisor on 10/23/2025

HHS Child Development
Home Compliance Worker: Christine Weber Date: 7/23/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.