

**Iowa Department of Human Services  
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Ankeny BASP-Northeast **Enrollment:** 72 **License ID No. (Reapplications):** 44373

**Street:** 1705 NE Trilein Dr **City:** Ankeny **Iowa Zip:** 50021 **County:** Polk

**Mailing Address:** Central Program Office 1705 NE Trilein, Ankeny, IA, 50023

**Director's Name:** Nancy Jeffs/Jill Heimerman **Phone Number:** 515-289-3926

**On-Site Supervisor(s):** Layla Sadraei **E-Mail:** basp@ankenyschools.org

**Date(s) of Visit:** 01-22-2020

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** NA  
**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 12-04-2019

**FIRE INSPECTION** **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 08-01-2019

**Comments :** Fire Inspections are due at least every three years.

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**  
**Financial Type:** Profit X **Non-Profit** NA  
**Accreditation:** Accredited NAEYC NSACA Other X NA  
**Program Serves:** Infants (0-23 mo.) 2 Years Preschool-Age X School-Age  
 Get-Well Evening Care Special Needs  
**SCHEDULE:** X Year-round School-Year Summer Only

<b>HOURS:</b>	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
<b>LICENSE CAPACITY</b>	Infants	2 Years	Preschool	School-Age	Capacity
General				225	225
Summer					0

**QRS Rating:** N/A

<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 02-01-2020 to 02-01-2022
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCACTION</b> of license

Licensing Consultant: Debbie Hammer

Date: 01-24-2020

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A.

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

A full licensing visit was conducted on 1/22/20. The director, Nancy Jeffs, and the on-site supervisor, Layla Sadraei, were present for the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The playground was snow covered.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs and Jill Heimerman are the director and assistant director over all these child care program sites. They both meet the 100 points required for this position. Each school has an on-site supervisor who meets the 75 point requirement. Layla Sadraei is the site supervisor at this school.

The before school hours are 6:30-7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm.

This school site is licensed for year round use.

The program meets primarily in the multi-purpose room. They also can use the computer lab, art room, media center, vocal music room and the gym. The morning care offers the children free play time with the different activity centers that are set out on the tables. The afternoons begin with the children checking in then washing their hands before eating their snack. They will go outside to play for a while and if the weather prevents that, the children play in the gym. Afterwards they split into two groups for their enrichment session. These last for nine weeks. All the materials and equipment needed is supplied, and after nine weeks the materials rotate to another school site. STEM activities are always available, as well as art, adventures, and physicals activities. Time is also allowed for homework and reading.

The capacity for this program is increasing from 100 to 225 to accommodate the ever increasing school enrollments and the growing city of Ankeny. The media center room has a total capacity of 125. The computer lab has a total capacity of 20. The multi-purpose room has a total capacity of 90. The music room has a total capacity of 36, as does the art room. The gym has a total capacity of 170.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

There is a good partnership between the school staff and the child care staff. They can communicate and work together if a child is needing the consistent expectations from all adults. This is also helpful to the parents of a struggling child to know everybody is working together.

The staff are trained in PBIS and each school has its own PBIS team.

The BASP uses an Enrichment program for the after school sessions and this rotates every 9 weeks. This offers academic enrichment for the children.

BASP offers family engagement events.

Staff are recognized for going above and beyond and their work performance in a monthly newsletter. Staff are also acknowledged and appreciated during the month for April for Employee appreciation month.

The staff are invested in the program and show an eagerness to learn and grow; they care about the students.

The on-site supervisor has longevity with this program and parents express how they value her and her experience.

The program now closes for a day to offer a professional development day for all staff.

#### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

There were no below standards noted or observed during this visit.

#### **V. SPECIAL NOTES/RECOMMENDATIONS:**

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.