Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Trinity Lutheran Preschool **Enrollment:** 28 **License ID No. (Reapplications)** 28426

Street: 712 12th St **City:** Boone Iowa **Zip** 50036 **County:** Boone

Mailing Address: 712 12th St, Boone, IA, 50036

Director's Name: Kristine Seeman **Phone Number:** 515-432-6912

On-Site Supervisor(s): N/A **E-Mail:** kseeman@tlsboone.us

Date(s) of Visit: 09-23-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-10-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-14-2022

Comments : Boone Fire Marshal. Per licensing requirements, these inspections are due at least every three years. Per the director, another Fire Marshal inspection is scheduled for 9/30/24.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	18	0	18
Summer					0

QRS Rating: 2

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2023 to 11-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 09-23-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 9/23/24. The director was present for this visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Trinity Lutheran Preschool is located in the Trinity Lutheran School in Boone, IA. The preschool uses one classroom in the building. The classroom is large and has a restroom within the classroom that is shared with the neighboring kindergarten class. The preschool is overseen by a Board and is also provided guidance from parents who belong to the Parent Teacher League. The director of the preschool program as of 8/2020 is Kris Seeman. Kris has her BA, several endorsements, and MSE all in child related fields. Kris also has past experience working in child care and the school setting.

The preschool uses the Creative Learning Curriculum. The preschool operates during the school year and serves children ages three, four, and five years of age. Children attend either in the AM or PM. All children are required to be toilet trained before being enrolled.

During the first half of the visit, the entire classroom (staff and children) were at the local library so this consultant observed the playground, classroom and inspected several staff and children files as well as looking through required inspections. Later in the visit, the classroom returned. This consultant observed children being picked up by their parents or authorized pick up persons. Before the AM class dismissed, the class said a prayer together and then also a good bye song.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

There is a secure entrance into the school building.

Parent/teacher conferences are held two times a year. There is also one home visit a year for children ages four and five years of age. Parents are also kept up to date electronically with weekly and monthly updates, newsletters, etc.

Files were nicely organized.

Good staff-children interactions were observed.

The director has a lot of experience working in child care and is highly organized.

The program participates in IQ4K which is a voluntary program based on best practice.

The program has their National Lutheran School Accreditation.

The classroom was nicely decorated with children's art work displayed.

The playground area is now fenced in.

Staff work well with each other.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for medical: 0
Number not in compliance for dental: 2
Information lacking: All children enrolled need to have listed a doctor and a dentist. The information required is the names, addresses, and phone numbers of each.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
The bolts along the fence corners (where it connects) and the gates need to be cut/capped so that no more than two threads are showing.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was last completed 2/22/23 - 2/25/23. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The annual furnace/boiler inspection expires in 12/2024.

The center does go on field trips. Most field trips are walking field trips, but there might be some that require travel. Parents are responsible for transporting their own children to the field trip destinations.

IQ4K and I-Power were discussed at the visit. The program participates in IQ4K and it appears staff are uploading their training certificates to I-Power.

A court order is needed for a child as discussed at the visit related to custody.

The director should keep current SING checks in her classroom staff files.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.