Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: KCE Champions LLC @ Danville Community Schools

Provider No.: 53026

Address: 419 S Main Street, Danville, IA, 52623

County: Des Moines

Director's Name: Paul Pressler

On-Site Supervisor: Raymond Cervantez

Phone Number: 3195120563

E-Mail: paul.pressler@discoverchampions.com

HHS Visit Date: 04/01/2026

Licensing Period: 01/01/2026 to 01/01/2028

Fire Inspection:

Date Inspected: 04/14/2026

Comments: performed by State Fire Inspector, due every three years.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				30	30
Summer					0

1. Basic Overview

KCE Champions LLC @Danville Community School is a new program located inside Danville Elementary in a residential area of Danville. It is administered by KCE Champions. The program Director Paul Pressler is not on site. Raymond Cervantez is the OSS and meets 75 points to hold this position. Raymond has been employed as an associate at a school from 2021 to 2024. He is also employed by Ameri Corps as reading interventionist (2025 to present).

The program consists of one classroom for school age children. The school has also agreed to allow the program to utilize the library during summer months ff the gym isn't available.

I made an unannounced licensing visit to the program on 4/21/26. All program areas were observed at that time. Either the Director or On Site Supervisor is present during programming hours. The visit this year consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, administrative review and discussion on each.

Center Nutrition:

Breakfast, a noon meal, and snacks are provided by the School. Breakfast and lunch are prepared in the school kitchen by school staff. Snacks are prepared by daycare staff and served in the classroom. The school follows USDA guidelines. Some snacks provided by the school do not meet CACFP guidelines.

Food storage practices were observed. Dry goods were stored appropriately. Open food was placed in a sealed container or bag. Generally expired or opened food is not an issue. Thermometers should be in each refrigerator/freezer unit. Cooling temperatures should be 40 degrees or below. Freezing temperatures should be zero degrees or below. The program has been given access to a refrigerator in another classroom in the same hallway.

Children dine at child size tables and sit in small chairs. Snack routines were orderly during the visit. Food menus for all meals and snacks are kept on hand.

Center Health and Safety:

Ratio was met and maintained on the visit. Staff for this program have clearly set up and followed routines. This is duly noted.

All classrooms have new censor lighting, and a newer ventilation system. The program also has new fire alarms and an emergency lighting systems. Heating and cooling are provided by a Geo-Thermal system and is forced through ceiling

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vents.

Prescription medication was reviewed regarding accordance with licensing regulations, physician directions, and parental consent, as well as medication policies and procedures. Medications (including sunscreen) should be stored in their original containers with physician/pharmacist directions and label intact when on the premises. Any consultation or information regarding medication can be provided by Child Care Nurse Consultant Nancy Ganaman.

An ill/injured area is a designated space in each classroom.

Storage and maintenance of first aid kits were reviewed. Many supplies were present to address minor trauma. The OSS had the most recent first aid kit checklist. Labeled first aid kits were identifiable and easy to access in a high cabinet in each room. Allergies should be posted so that staff are aware of how to react in an emergency. All children currently have an Allergy Action Plan on file and signed by a physician.

Environmental testing and the maintenance of any necessary detection equipment were reviewed. Radon testing is due every 5 years. Testing is current and readings are below 4 pciL. The school installed a Geothermal heating and cooling system so an annual fuel burning appliance inspection is not required. A non-battery operated carbon-monoxide detector is in the preschool room. The center has outdoor air exchanges throughout the school so ventilation is adequate. The Elementary School building was built in 2013. As a result, a lead paint assessment is not required. The school building is on Danville City water. As a result, a private analysis is not required.

General regulations regarding safety policies and procedures were reviewed. Storage is not an issue in the classroom.

Each program room should accommodate each child so that they have at least 35 square feet of usable floor space. Capacity cannot be over in any program room.

HHS reviewed emergency plans and drills for fire and tornado. Tornado and fire drills should be practiced and documented once a month. The entire program area has secure windows and reinforced walls and ceilings.

Electrical outlets are child safe. Staff personal belongings were stored out of the children's reach in cabinetry.

General regulations regarding sanitation policies and procedures were observed in each room. Sufficient toileting articles and hand washing supplies were observed in the restrooms.

Hand washing posters were easily observed. Room arrangement is neat and organized. The center recently rearranged the room due to a blind spot. The program should have one toilet and sink for every 15 children in each room. Storage is located in plastic crates and closets. Room lighting consists of both natural light from windows as well as adequate interior lighting. The classroom and bathroom facilities were observed to be clean.

Center administration have reviewed sanitizer/disinfectant with the Iowa Department with the of Public Health. Sanitizers and Disinfectants vary in each room. Each classroom has a set of opening, nap time, closing and weekly cleaning tasks.

Center Playground:

The center uses a newly installed outdoor play area on school grounds specifically designed for preschool age children. The area is fenced with tall chain link fence. The area is not naturally shaded. Shade is provided by the building and the storage shed. The area features large, anchored, metal/plastic climbing and activity toys. It also contains benches, basketball hoops and a swing set. The entire play area is surfaced with rubber matting. Children also use riding toys on the rubber matting surface. Riding toys are available but kept in a nearby shed.

The program monitors screws/bolts on the fence so that no more than two thread bolts are exposed. When in outdoor play each child should have a minimum of 75 square feet of usable space. The program further monitors the bottom of the fence so that when it becomes loose it is quickly fixed and doesn't become an entrapment hazard. Rubber mulch was also added.

Playground inspections should be conducted and documented on a monthly basis. The Child Care Weather Watch should be utilized in determining if outdoor play is appropriate in varying weather conditions. Children will be outside if weather is conducive to outdoor play.

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Center Transportation Arrangements/Field Trips:

Teachers may decide and are encouraged to conduct short, unannounced field trips including but not limited to: walks as a class around the perimeter of the building and/or nearby neighborhoods. The center provides no transportation. Transportation for field trips is provided in school bus vehicles owned and operated by Danville School District. All children in the program have signed parental waivers to ride the regular school bus. A first aid kit is on every school bus. CPR certified staff and emergency contacts are taken on field trips.

Center Administrative Records:

Redirection is used on a regular basis. The classrooms are self-contained. They have phones and direct access to the outdoors. The curriculum is Creative Curriculum. Materials were organized and child accessible. The Center appears to have an adequate amount of equipment including games and activities that appear to be of high quality. Interest centers available to the children include: blocks, children's literature, dramatic play, toys and games, puzzles and small manipulatives, art, music and movement, science and discovery, sensory tables, writing center, and computer area.

CCR&R may be utilized at any time to provide consultation and observation on current practice. HHS and CCR&R have encouraged the center to have a schedule and routine followed daily as well as age appropriate curriculum.

Postings, including Emergency evacuation postings and mandatory abuse reporter, no smoking postings were observed hanging in the rooms on the parent boards. The state consultant contact information were also present. Special upcoming events calendars were also posted. 911, Emergency and Poison Control numbers were posted. Center phone and address should be posted by the phones in each room.

Administration has had conversations with staff regarding child confidentiality. 237A.7 states: Information regarding a child in a child care center or their relative is confidential. If this information is released by visual, verbal or written means, written consent from the parent or guardian is in the file or a court order allowing the release of the information. Staff not following this rule

Regulations regarding required written policies provided to parents in the form of a parent handbook and staff handbook are met. The handbook contains limited and unlimited access policies. The Center has a biting policy which is available in the handbook.

The program must utilize the correct Volunteer Form if volunteers are utilized. School personnel can volunteer but must sign the Volunteer Form and have background checks conducted. School personnel must sign a Volunteer Form if serving in the childcare. They must follow Volunteer rules:

109.6(5)a
All volunteers shall be at least 16 years of age and shall:

Have signed statements indicating no conviction of any law in any state or record of founded child or dependent adult abuse. Signed statements indicating no communicable disease or other health concerns that poses a threat to children.

109.6(5)b
Signed statement indicating they have been informed of responsibilities as mandatory reporters.

109.6(5)c
Undergo record check process if:

It is included in meeting the required child/staff ratio.
Has direct responsibility for a child or children.
Has access to child or children when no other staff is present.

Child records and incident reports are kept in the Office and are now accessible. This is an improvement from past years. All children are required to have updated physicals and immunizations, emergency contact information, dental and medical provider information and pick up authorization information. Each child should have an Allergy Action Plan that has a food

or other type of allergy. Incident and injury reports are on file. LuAnn Walker, Director is the record keeper for child records. CCNC Nancy Granaman visited the center in March at my request. On 3/22/23 she emailed the following information, "Hello Ladies. I visited Danville this morning and wanted to share my findings. The child records and immunization forms were discussed and reviewed. All children had a file and an immunization record. L.W. was waiting on a few health records that needed updated. We downloaded all the potential special needs forms that may be needed in the future, and she is aware of where to look on the intake form for allergies, etc. that may not be listed on the health record. An asthma action plan for 1 child will be sent home with the parent for completion and physician signature. A few of the immunizations were missing signatures which I signed. Other than those things, the charts where pretty much on par with other center reviews. I gave her a guide that shows DHS requirements and HCCI best practice that each child should have on file. Lions and I Smile come for eye/dental screenings which I encouraged her to include copies of/date those were done. There is the same issue of the 3 year old and younger kids lacking lead levels recorded on the health record. Many times it has been done, just not documented. She is now aware, and will have the parent ask the physician for those if missing. We discussed having a physical form/parent statement ready with the yearly update of intake forms to make data collection easier.

I will continue to work with her on IQ4k in the future, but let me know if there is anything else I can do to help. Everyone most likely has some improvement needed in the record keeping department, but I honestly don't feel that there are any issues that can't be easily remedied at this time.
Nancy Granaman, RN
Des Moines County Child Care Nurse Consultant"

The center should be utilizing her services on a regular basis.

Staff files (SING checks and Fingerprint results) were accessible this year from the daycare. We reviewed required training such as CPR/First Aid, Mandatory Reporter training and professional development. Updated physicals are due at start of employment and every 3 years. Current Iowa Criminal background checks and Fingerprint results were observed. Any staff concerns should be documented, and quickly addressed. This has not been the case again this year. This center has a history of high turnover and staff conflict within.

Annual emergency procedures plan is present. Staff should be trained annually on the plan and have signed acknowledgement of such.

2. Identify Observed Strengths of the program

3. Identify the aspects that fall below the standard

1. 109.10(13)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents and lost or abducted children. Emergency plans shall include written procedures including plans for: Evacuation to safely leave the facility. Relocation to a common, safe location after evacuation. Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue. Lock down to protect children and providers from an external situation. Communication and reunification with parents or other adults responsible for the children, which includes emergency telephone numbers. Continuity of operations. To address the individual children, including those with functional or access needs. The OSS agreed to use the template on the CCR&R website.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. The OSS agreed to begin fire and tornado inspections.

2. 109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept. The OSS agrees to begin documenting playground inspections.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

Based upon this review, it is recommended that this center begin in Full licensing status. The center is directed to correct the items listed in Section IV. The On Site Supervisor gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

The center may reach out to CCR&R Consultant Tabitha Copeland or Iowa Department of Public Health Child Care Nurse Consultant Nancy Granaman at any time for consultation.

Child Care Nurse Consultants work with childcare and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. The center may access Child Care Nurse Consultant Nancy Granaman.

2/18/26 Met with Raymond Cervantez. director of the KCE Program. Cleaning and Sanitizing procedures and products discussed. A video on cleaning and sanitizing from the Essentials training was shared to use with staff who have not taken the series yet. Other subjects discussed were child health files, the Healthy Child Care site for downloading action plans, posters, and other forms useful for the program. She stated, "Good Afternoon

I visited with Raymond in Danville today. We discussed cleaning and sanitizing procedures, and I provided the Essentials training video for staff, along with posters for surface cleaning and hand washing. Raymond is currently seeking a second paper towel dispenser for the children's handwashing sink to prevent cross-contamination with the food prep area.

During my visit, I reviewed a random child file, which was complete with all required intake, emergency, physical, and immunization forms. There are currently no children enrolled with special needs, food allergies, or medication requirements.

There appear to be issues between the program and the school regarding janitorial services. Although Raymond stated they are under contract to provide these services, his request from two weeks ago has not yet been addressed. Please let me know if you have any guidance on how to assist with this.

I did not inspect the playground today but plan to do so during a return visit. Raymond has my contact information for any follow-up questions. Please let me know how else I can assist or if you have any specific findings after your visit next week.

Nancy Granaman, RN Child Care Nurse Consultant

Child Care Resource & Referral offer centers assistance with meeting the HHS regulations, IQ4K, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. HHS recommends centers utilize IDPH and CCR&R services. The center has frequently accessed Consultant Tabitha Copeland. She provided the following services since October 2025:

10-13-25 email Support to main office staff and Raymond support with iPower and trainings. Support in understanding Directors and OSS Worksheet
10-15-25 call to speak to staff at main office to assist with iPower support and understanding what counts as experience for OSS and other points. Covered point system and OSS worksheet
10-27-25 email with Paul Pressler-director- on licensing checklist, environments and other HHS requirements. resent comm 204 and link to videos on how to update iPower
11-7-25 email to assist Paul is seeing if possible OSS candidate meets. Discussed pint system, training requirements and iPower

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11-11-25 on-site to meet with Paul, Raymond and Monica- OSS candidate- to discuss COMM 204, the HHS requirements, iPower, trainings and environment requirements
11-12-25 Support for Raymond to find CPR 1st aid class meeting HHS requirements
1-2-26 email Monica-staff- reaching out to see if Raymond can meet OSS- discussed and sent COMM 204
1-7-26 Paul emailed for support to help see if Raymond would meet OSS and support him in iPower
1-9-26 email Support of understanding COMM 204 and environment requirements
1-14-26 onsite to go over room with Raymond-OSS-, Requirements for space/capacity, COMM 204 on ratios and supervision, incident reports and snack. Referral to CCNC to assist with understanding and following HHS requirements for health and safety. Saw site book and staff files, program uses BrightWheel for children
1-15-26 Call to Paul to clarify space to be used and explain environment requirements like 15 person to a toilet and the need to have consistent access to spaces licensed and explain how room capacity works as current main room has 1 toilet and would only be able to be licensed for 15 children. Currently program is supposed to have access to the gym as well but school is only allowing some of time and for licensing it would need to be available during program time and have access to additional toilets if program wishes over 15 for capacity. Discussed COMM 204 and need to get approval if moving spaces from Fire Marshall and Licensing
1-16-26 Call to Paul to discuss supports for staff for HHS health and safety and posting along with determining space
2-25-26 visit canceled for consultant
3-18-26 On-site meeting with Raymond to go over site book, COMM 204, ratios, supervision, incident reports. Measure room and sent to HHS/ follow up was email of all forms and info discussed. Call to HHS to discuss the spaces being used and inconstancy of availability.
3-25-26 Email from Paul on moving spaces to room and library. Discussed what was needed and that Fire Marshall HHS would need to approve. resubmit floor plan and measurements. Supported understanding of program capacity vs. room capacity
4-1-26 Paul sent updated floor plans for library and room 204. Did complete update with OSS Raymond and clarified items with Paul

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The Director and I discussed behavioral management. Director Pressler stated, "Staff receive training during professional development time before the start of the school year. Scenarios are shown (audio/visual) and best practice is discussed. These videos are created by our Inclusions team which is comprised of licensed child psychologist(s) and/or those which possess special needs training and certification.

Staff are required to document incidents which are then reviewed by management and sometimes forwarded to our Inclusions team. Site Directors work with the Inclusions team to develop strategies and in some cases, behavioral plans on a case-by-case basis. Inclusions will follow up multiple times with the SD to address and modify plans to help monitor and improve student behavior. "

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Date: 04/28/2026

HHS Licensing Consultant: Jill Seibert

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.