

RECOMMENDATION FOR LICENSE:	
X	FULL license from 08-01-2018 to 08-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCAION of license

Licensing Consultant: Heidi Hungate

Date: 05-23-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 5/16/19. The center owner/director, Melissa Donovan, was present for the visit as were other staff. Melissa accompanied the licensing consultant throughout the licensing visit. The center, at this location has been in operation since 6/4/12. It is noted that Melissa owned a center previous to this with the same name, however, that location closed just prior to this new location opening. Melissa was able to purchase this property and completed extensive remodeling to the building to transform it into a large child care center. Melissa was previously qualified as a director with her experience and training. This is a large center using space on the main floor of the building. There is space upstairs that is currently used for storage and some utilities. The center does participate in the Iowa Voluntary Preschool program.

Program rooms include the following: Little Learners (two years); Discovery Drive (three years); PreK Parkway (voluntary prek room/fours/fives child care); Stepping Stone Street (school age on non school days and before and after school, fours/fives child care); Crayola Court (18 to 24 months); Whipper Snapper Way (nine to 18 months); and Lullaby Lane (six weeks to approximately nine months). Materials were accessible to the children in all program rooms. Program rooms are large, bright, and colorful. Most program rooms included adjacent restroom areas and sinks within the program rooms as well. Infant rooms included diaper stations and/or restroom areas adjacent with enough sinks to accommodate food preparation and hand washing if used appropriately. All program space was observed.

The center serves breakfast, snack, lunch, and snack. The center does not participate in the CACFP. The center employs a cook and all meals and snacks are prepared on site in the center's kitchen. The kitchen is organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The director identifies having over 20 years of experience in the child care field and has completed some additional college coursework in the field of education. Program rooms are large and organized and offer plenty of space for activities. Program rooms are bright with windows and also have access to the outdoor area. Activity planning continues to be done quite well at this center, and staff were again observed to be highly engaged with the children in program activities in all program rooms. Crafts and projects are posted throughout the program rooms especially in the stepping stones room. The center completes daily sheets for all children age three and under and some four year and older children if requested by the parent(s). The program participates in the local AEA program to borrow materials to enhance/supplement programming. The center has achieved a four star QRS rating and plans to apply for the highest five star rating. The center director states the program has a staff participating in the TEACH program currently and two others on the waiting list for that program. The center director states the goal is for all lead staff to have an early childhood degree by the year 2022. The center director states the center plans to install the shade canopy to the younger children's outdoor area very soon. The center continues to have a strong partnership with the local CCRR and CCNC consultants.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training for the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department occurs every 5 years. If significant changes occur to content, the Department may require the training be renewed.

Several staff files did not complete all of the required training certifications within the first 90 days of employment as is required.

109.9(1)b: All files contain:A signed copy of DHS Criminal History Record Check, Form B, that was submitted prior to employment. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.

Several staff files were overdue on the Iowa (SING) record check. The center director has indicated that these have been brought up to date subsequent this visit.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.

2 staff files did not have the current physical on file. The center director states the staff will not return to work until their files are brought up to date.

109.9(1)e All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.

Several staff files were missing current training certifications. The center director has indicated that some have been updated subsequent this visit and that others are not returning to work until their requirements are up to date.

***The center director states she has completed a full review/audit of staff files and provided documentation of her actions. The center will need to ensure that the tracking system is utilized so that all staff file requirements are met and maintained.

109.10(3): Medications.

Medications present without current completed authorization and expired medications present.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

Fire drill not recorded for 4/2019. Tornado drills not recorded for 12/2018 through 3/2019.

109.11(7)b Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.

Radon levels continue to be high in several program rooms. The center director reports that the center does have mitigation systems installed and states that she has been told by her contractor that the renovations taking place on the second level of the building is what is causing the high levels. The center director states the remodel will be finished by December 2019, and she will submit retesting then to indicate compliance.

109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed.Staff preparing food that have injuries on hands wear protective gloves.Staff serving food use clean serving utensils and have clean hands/wear protective gloves.

Staff did not always properly clean and sanitized surfaces used for food preparation/food service activities in the program rooms and kitchen.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. The center is reminded to ensure items that are required to be sanitary be kept at least 18 inches away from any hand washing sink.
2. Ensure food is covered before it leaves the kitchen and remains covered until staff and children are seated at the table(s) and staff are ready to supervise the food service activity.
3. The center director indicates she completed a full child file review/audit and provided documentation to indicate child files are being tracked. The center will need to ensure that the tracking system is utilized so that all staff file requirements

are met and maintained.

This center will remain with a full license, however, attention is needed to ensure that child and staff file requirements are in compliance at all times. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.