Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Child Care Junction

Provider No.: 16039

Address: 1111 S Linn ST, Boone, IA, 50036

County: Boone

Director's Name: Brittany Johnson

On-Site Supervisor: Janet Mittelstedter

Phone Number: 5154323084

E-Mail: ccjdirector@childcarejunction.org

HHS Visit Date: 11/05/2025

Licensing Period: 12/01/2024 to 12/01/2026

Fire Inspection:

Date Inspected: 10/14/2024

Comments: Boone Fire Marshal. Fire Marshal inspections are due at least every three years for licensing requirements.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:00 AM to 6:00 PM		
Tuesday	6:00 AM to 6:00 PM		
Wednesday	6:00 AM to 6:00 PM		
Thursday	6:00 AM to 6:00 PM		
Friday	6:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	24	12	60	30	126
Summer					0

1. Basic Overview

A licensing inspection was conducted on 11/5/25. The director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Child Care Junction is located in the Goldthwaite-Garvey Family Resource Center in Boone, IA. Drake University - Boone Head Start is also located in this building along with another elderly agency. The center serves children six weeks old to 12 years in age and they utilize the Creative Learning Curriculum with children. There are a total of eight classrooms.

The center is overseen by a Board. The current director is Brittany Johnston. Brittany has an AA/CNA degrees, child care experience, and has taken a number of professional development courses to meet requirements for director. Janet Mittelstedter is the on-site supervisor. Janet has an AA degree, past experience working in child care, and has taken a number of professional development courses to meet requirements for on-site supervisor.

During the visit, children were observed being held by staff, sitting on the floor playing (infants), being fed in a high chair, eating at the child-size tables and chairs, and washing their hands. Staff were observed cleaning up after lunch, sitting with children during lunch, and engaging with children and their activities.

CHILD CARE CENTER ANNUAL EVALUATION

2. Identify Observed Strengths of the program

The director is organized and has her Iowa Early Learning Standards certification.

The Board is highly involved in the center's day to day operations and supportive.

Staff pictures and several bios are posted by the main parent board area. There is also a monthly staff recognition board to recognize good work and a "meet the teacher" board.

There is good staff retention. Staff can receive bonuses based on their retention status.

There is a secure entrance into the building.

Monthly staff meetings are held. Staff communication is highly stressed.

The center participates in the food program (CACFP).

The center employs a full-time cook/officer manager.

The center will provide a certain brand of formula for infants free of charge if parents request.

The center has their own website where additional information can be viewed about the center as well as a Facebook page.

The center utilizes the electronic Pro-Care system for staff and parents to use in signing into/out of the center, daily sheets, and other licensing tasks.

The center has good partnerships with other community businesses.

Enrollment remains steady.

The center utilizes CCR&R and their CCNC on a regular basis.

There is a nice break room for staff to use while on breaks.

ASQ's are completed on children quarterly (this is a social and emotional skills assessment).

The center has again received some grant money within the past year to update/replace equipment.

3. Identify the aspects that fall below the standard

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
One staff person was missing a physical in their file. THIS IS SCHEDULED FOR 12/2025.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

One staff person was missing a physical in their file. THIS IS SCHEDULED FOR 12/2025.

5. Special Notes/Recommendations

Radon testing was last tested 11/23/22 - 11/28/22. All classrooms came back with radon levels below the 4.0 cutoff.

CHILD CARE CENTER ANNUAL EVALUATION

Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The current annual boiler inspection was completed on 10/9/25.

The center goes on field trips and contracts for transportation if they are not within walking distance. Children's emergency contacts and a first-aid kit are taken along for all field trips. Field trips are generally only taken during the summer months.

For nutritional needs, the center employs a full-time cook and has a full kitchen. The center serves breakfast, lunch, and a PM snack to children. Family-style dining is practiced.

IQ4K and I-Power were again discussed at the visit. The center will have their IQ4K status soon. Staff should continue to upload their training certificates into I-Power and also keep hard copies of these certificates in individual staff files.

It was noted that one staff file reviewed is again due for Mandatory Reporter training in 11/2025.

As mentioned at last year's inspection, handwashing signs should be posted by both restroom sinks in the school-age classroom. This was missing in the boys restroom.

Date: 11/06/2025

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.