

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Lourdes Little Lancers **Enrollment:** 45 **License ID No. (Reapplications)** 46494

Street: 1453 Mississippi Blvd **City:** Bettendorf **Iowa Zip** 52722 **County:** Scott

Mailing Address: Our Lady of Lourdes Church 1453 Mississippi Blvd,
Bettendorf, IA, 52722

Director's Name: Beth Giese **Phone Number:** 563-359-4037

On-Site Supervisor(s): none **E-Mail:** ll@lourdes.pvt.k12.ia.us

Date(s) of Visit: 06-15-2017

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 10-17-2014

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age
Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			60	60	120
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2016 to 07-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Heidi Hungate, MSW

Date: 06-19-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit took place at the center on 6/15/17. This center is only in its second year of operating as a DHS licensed child care program. The center director has changed since the initial licensing visit and is now Beth Giese. Beth is an approved center director with several years of experience working at this program along with child development training and an AA degree. Beth also functions as the lead staff for the preschool child care component of the program. This center had existed for a number of years prior to being required to be licensed by DHS with the removal of the Department of Education exemption. The center uses identified licensed space within the Lourdes Catholic School Building and the preschool childcare building that is located across the street from the main school building. The program operates year round and provides care to children age three and up. Enrollment is much higher during the school year. The program does not operate on non-school days during the school year. The program may provide care to children who attend this school or to families who attend the parish.

The main school building now includes the following licensed program areas: room 21 (three year old preschool room, also used for overflow lunch space for four year old children), room 23 (newly licensed to replace room 24 for school age child care), and cafeteria/parish center (before and after school school age care). The center is no longer using room 25 and this room has been removed from the license capacity. Room 24 has also been removed from the license capacity for the center. The three year old preschool room includes an adjacent restroom area with one toilet and one sink as well as a sink within the program room itself. Room 25 includes three sinks within the program room. Hallway restroom areas separated for boys and girls with multiple toilets and sinks are used for larger group restroom times as well as for the school age child care children. The preschool childcare building includes an adjacent restroom area to the program space as well as two sinks located within the program room. The center is also able to use the school gymnasium for indoor large motor activities; however, this space is not always available. All program space was observed.

The center does not participate in the CACFP but knows they are responsible for meeting those requirements for all meals and snacks. The center serves morning snack, lunch, and afternoon snack. Lunch is provided by the school cafeteria/kitchen on school days. There is an extra charge for lunch. On non-school days children are required to bring lunch from home. The center is aware that lunches from home for non-school age children have to be monitored and supplemented by the center for CACFP requirements.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center is serving a need for the children and families who attend this school. Preschool aged program rooms were very well supplied, organized, and arranged with plenty of materials to support program needs. Books are displayed nicely for the children. The center completes daily notes for each child with the exception of school age children.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3): Medications.

Medications present without current valid parent authorizations completed.

109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

School age children observed leaving the program room and in the hallway without direct staff supervision. Expectations for supervision including that all children at the center will be under the direct sight supervision of staff at all times (also including that ratio will be maintained at all times) for licensed child care was reviewed with the center director.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. Sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

1. Wood chip depth does not meet requirements in the fall zone areas per <https://cpsc.gov/s3fs-public/325.pdf> . This was cited previously.
2. Wood gates and opening in the wood fence need repair, sharp screw tips that protrude from one of the wood gates need to be cut off or removed.
3. Bleach product the center is mixing to sanitize and/or disinfect is not labeled for these functions.
4. Room 24 has several hazards (electrical outlets in wall and power strips, chemicals, adult scissors accessible in drawers/cabinets, children's personal items laying on the floor) and generally is not set up for child care with clutter and a significant portion of the floor space taken out with storage of items used in this room during the school year. The room would presently be over capacity with the number of children it was licensed for given the space taken up with storage and clutter. If the room is to continue to be licensed, clutter and storage items need to be removed and the room needs to be arranged, adequately supplied, organized, and set up for school age child care. This needs to then be maintained so that the room can continue to be licensed for these children.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept. Documentation not available for 8/16-12/16.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Emergency plan postings need to be accurate for the diagram for the location of the posting and all need to include the center name/address/phone number and phone numbers for police/fire/poison control.
2. Schedules (all day and school day care) and activity plans for school age children needs to be posted in locations so that any and all of these parents are able to see this information.
3. Ensure fire and tornado drills are practiced monthly and documented that they include all of the various groups of children who attend the center at various times. This will likely require multiple drills each month.
4. Ensure at least one electric carbon monoxide is plugged in in both buildings. This was noted previously.
5. Current menus need to be posted at any and all locations so that parents can easily see these.
6. Store toilet plungers in hard surface container.
7. Freezer in the preschool childcare building observed at 6F and recorded over 0F other times. Ensure this functions at 0F or below for safe food storage.
8. Move coffee machine in the preschool childcare building so that it is not accessible to the children.
9. Hallway restrooms need hand washing posters at some of the sinks.
10. Ensure kitchen and office doors (adjacent to the cafeteria room) are kept closed so children cannot access these spaces.

Discussion occurred regarding the need for the program to ensure that the center director is allowed the time needed to administer this program. It can be quite difficult for a center director to properly administer a licensed child care program while also being responsible for being in ratio for child care, especially a larger program. The program may also consider a staff who can be an assistant to help the director with some of the administrative functions of operating a licensed child care/preschool program.

WRITTEN POLICIES

1. Medication policy in parent and staff handbooks needs more specific information per the rule 109.10(3).
2. Update staff and parent handbooks for the staff training requirements including Essentials and update staff handbook for all of the current training requirements that were effective 10/1/16.
3. Improve emergency plans to include provisions for emergency medications, parent reunification, and emergency contact information for the children.

The center will remain with a full license. The center is directed to correct the items listed in Section IV and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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