Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: YMCA Summer Camp/After-School Program

Provider No.: 21912

Address: 1840 S Monroe AVE, Mason City, IA, 50401

County: Cerro Gordo

Director's Name: Daniel Goodin

On-Site Supervisor:

Phone Number: 6414225993

E-Mail: dgoodin@masoncityymca.org

HHS Visit Date: 04/07/2026

Licensing Period: 06/01/2025 to 06/01/2027

Fire Inspection:

Date Inspected: 02/24/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	7:00 AM to 6:00 PM		
Tuesday	7:00 AM to 6:00 PM		
Wednesday	7:00 AM to 6:00 PM		
Thursday	7:00 AM to 6:00 PM		
Friday	7:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	24	250	274
Summer					0

1. Basic Overview

An unannounced annual visit was made to the YMCA Summer Camp/After School Program on 04-07-26 where I met with the program director, Daniel Goodin. Daniel took over the program director role in March 2026 and is well qualified for the position with a BA in Recreation, prior experience working for the YMCA, and has completed on-going professional development. The program is located at the Mason City YMCA and is operated as a nonprofit program overseen by the YMCA board of directors. The center provides limited after school programming during the school year, and full day programming during the summer. Both programs serves school age children only. The program typically has a large enrollment as children are able to attend as they wish but actual attendance on any given day is much more limited. Currently there are 56 children enrolled in the after school program. The summer program enrollment is open and sets an enrollment cap of 200 children. There are currently 7 staff providing care to the children though additional staff may be brought on for summer programming. All aspects of the program subject to licensing standards were reviewed.

The general layout of the building and facilities remains the same as in prior visits. The program is primarily operated out of a single room which is a converted space of 2 racquetball courts but also makes use of other YMCA facilities including the gymnasium, outdoor areas, and the pool. The overall space of the main room was measured to be 42 x 40 feet with a 20 x.12 foot office space sectioned off. The space is an interior room with no exterior widows but the corridor walls are floor to ceiling tempered glass. There are additional activity options such as a foosball table and a climbing wall which is used on occasion when staff who are trained in the use and supervision of climbers are available. Restrooms are located outside the programming space both in locker rooms and off the main hallways. Staff do escort the children to the restrooms to provide supervision due to the multiple use nature of the facilities. A drinking fountain located just outside the main programming room has been converted to a handwashing sink. There were no issues noted with regard to cleanliness or maintenance of

the physical facilities.

2. Identify Observed Strengths of the program

Good interactions were observed on the day of the visit with all of the staff being actively engaged with the children joining in their play, or leading activities. During the visit one child was noted to be continually leaving the group and not responding to staff direction which did result in one staff member continually having to leave the group to supervise that child, and other children that child encouraged to leave with them. The staff did an excellent job of communicating between them of the need for one to go after that child, and working to maintain supervision. All staff were observed to have very positive attitudes, and use proactive approaches such as reminders and redirection. The program did have a very loose structure regarding the daily schedule and planned curriculum and it is understood that this is due in part to the limited hours of operation during the school year, and the general philosophical approach of the YMCA which is a focus on physical health, and community engagement. During the summer the program has a much more defined daily schedule and curriculum that focuses on weekly activity themes. It was discussed that the program does need to identify a lesson plan such as general focus themes during the school year as well.

Good health and safety practices were observed during the time of the visi with staff ensuring that the children washed their hands following restroom use, and prior to meal/snack service. The program staff do some general cleaning and sanitizing during the hours of operation but the facility custodial personnel do the primary cleaning after hours. Chemical cleaners and other items that could pose a risk to children are stored in areas where they are not accessible. A first aid kit is available in the classroom which is equipped with materials to address most common first ait needs, as well as other more extensive kits located throughout the building which can address more serious first aid needs.

The program does have an outdoor play ground with a climbing structure, grassy area, and concrete pad basketball court area. The playground also contains a large scale wooden train that has crawling and seating spaces. The equipment was observed to be in good repair though the wooden train is showing deterioration and Daniel identified it is something he would like to see removed. Pea gravel is used for fall surfacing beneath the climbing structure and is developing a hardpan layer in high traffic areas which will need to be aerated. Shade is provided by the building during the morning hours of the day, and a mature tree is also available to provide shade in afternoon hours. A fence is present extended along one edge to serve as barrier to a neighboring access drive.

Due to the limited hours of operation during the school year meals are not served but snacks are provided. During the summer the program participates in the Summer Lunch Program that provides meals prepared by the local school and shipped to the center in hot/cold holding containers. The Summer Lunch Program is open to all community members, but the program does have seating available for the children that is separate from other community members. Goo food storage practices were generally observed for snacks in both dry pantry and refrigerators. Snack items mostly consist of a variety of prepackaged individual serving options, and some bulk package items a couple of which had not been placed in sealed containers once the original seal had been broken. I was able to observe the snack service on the day of my visit which consisted of applesauce and pretzels.

In reviewing administrative records all required notices for No Smoking, License Certificate, Consultant Contact, and Mandatory Abuse Reporting were posted in an area readily accessible to parents and visitors. Other required notices for emergency evacuation, emergency numbers, handwashing, daily schedule, and menu items were also posted. In reviewing children's files all contained enrollment information and statements of health. One issue that was noted was with regard to response plans. The center did have a child with an identified food allergy and had posted notice about the allergy but did not have a response plan regarding what care would be provided to support that child or what to do in the event of exposure.
With regard to staff files a review was made of employees for both this program, a sister program operated in Clear Lake, and the Sugar Plum Preschool program. Several Iowa SING, and National record checks were missing or expired. Many staff were also missing current training certificates. Inspection logs and certificates were available and current for all required elements with the exception of Radon Testing. The center policy handbooks were reviewed and while most required policies were present some were missing, and others needed to be expanded to include all elements.

3. Identify the aspects that fall below the standard

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109.4(1): Written policies on: Enrollment and discharge. Field trips and non-center activities. Discipline/Behavior/Biting. Nutrition. Health and safety policies. Transportation if applicable. Assurance people do not have unauthorized access to children at the center. Protecting children's confidentiality.
-- Policies need to be added or expanded to include all required elements for Nutrition, Health & Safety (handwashing, response plans), Incident Reporting (change in functioning, sexual acting out), Curriculum, Access (parents, sex offenders)

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record check. Copy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.
-- Documentation missing or expired for several staff -- CORRECTED

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
-- Documentation missing or expired for several staff.

109.9(2)k: Any child with special health needs, a written emergency plan. Copy shall accompany child if they leave the premises.
-- Documentation insufficient. Response plans need to include information identifying the health concern(s), plan to provide support, information regarding identifying a negative response, plan for correcting/responding to a negative response.

109.11(8)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.
-- Documentation was not available at the time of the visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Notice was received on 4/22/26 that staff have been informed of required trainings they need to complete with a deadline established. Training for 1st Aid/CPR is being arranged for all staff. Follow notice was received on 04-27-26 that both state and national background checks had been completed.

A list of required written policies with guidance was provided to the center.

Sample response plans were provided to the center.

5. Special Notes/Recommendations

A full license will remain in effect at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

Date: 04/27/2026

HHS Licensing Consultant: Ray Salsbury

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.