Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: After School Program

Provider No.: 51570

Address: 710 North ST, Iowa Falls, IA, 50126

County: Hardin

Director's Name: Kyle Fett

On-Site Supervisor: Kathryn Teske

Phone Number: 6416486420

E-Mail: asp@ifacadets.net

HHS Visit Date: 09/04/2025

Licensing Period: 10/01/2023 to 10/01/2025

Fire Inspection:

Date Inspected: 03/01/2021

Comments: Confirmation was received from the Fire Marshal on 07-21-21 that the inspection report that was completed for the school would meet the requirement for occupancy by the licensed program.

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				50	50
Summer					0

1. Basic Overview

An unannounced annual visit was made to the After School Program located at the Rock Run elementary school in Iowa Falls on 09-04-25 where I met with the center director Kyle Fett, and on-site supervisor Katie Teske. Kyle Fett is the school principal but Katie oversees the day to day operation of the program and is working to obtain the points to become the program director. The program is owned by the school and provides after school programming during the school year, and full day programming during the summer to school age children only. There are currently 35 children enrolled in the program served by 4 teachers.

The program is operated out of the school cafeteria which has a typical arrangement of a large open space with trestle tables. Due to the multiple use nature of the space the program is not able to create traditional activity centers but does maintain materials in storage cabinets which can be brought out for use each day. Restrooms are located directly accessible from the cafeteria area. A new air conditioning unit was installed to maintain temperatures during warmer weather. The cafeteria has windows along the exterior walls that provide natural light, a view of the outdoors, and ventilation. There is an entrance both to the main interior hallway of the school, as well as a direct entry from the exterior which is used by parents for picking children up. The program also has access to other school facilities including the library, gymnasium, and outdoor playground.

2. Identify Observed Strengths of the program

The equipment and materials of the program were observed to be in good repair. Good interactions were observed with all staff presenting a happy and engaged demeanor, speaking in energetic tones, and using positive word choices. The teachers and children did appear to have very positive relationships and seeming to know each other on a personal level. This was particularly beneficial for situations such as when checking children in/out of the program and transitioning to activities where staff used an attendance sheet and completed a name face verification. The strong relationships also allowed the teachers to easily address behavioral issues with positive approaches of using reminders, and redirection. During the operation of the program the teachers were observed to be engaged with the children talking to them, playing with them, and providing supervision. While it was obvious that the program follows a daily schedule, and implements activities such as setting up for painting on the day of the visit the center does still need to develop a curriculum. In the past the center has used more of a general focus theme during the school year, with a more developed program in the summer. Ratio was maintained in the center as required and Katie identified that she typically has 3 staff scheduled for each day.

Good health and safety practices were observed on the day of the visit. The staff did remind and ensure that children washed their hands following restroom use, and before snack service. While ensuring the children washed their hands, staff were observed to not wash their hands as required both when first arriving at the center, or before handling food items. During the visit one child did have an incident where they had an abrasion from running into a guy-line prior to arriving at

the program. The teachers did contact the school nurse who came to assess the child, and Katie also informed the parent of the incident. Good cleaning practice were observed with the staff sanitizing tables upon arrival, and later before snack service. One child was identified as having an epi-pen that they carry during the day and this was provided to staff so that they could maintain it in the first aid kit which was taken out to the playground to have it readily available. It was returned to the child at the end of the day when the child was leaving.

Due to the limited hours of operation meals are not served but snacks are provided. Snacks primarily consist of prepackaged single serving items but a there were a couple of bulk packaged items that were not properly stored in air tight containers as required. The center does maintain a list of items typically served but Katie noted this is more of a suggestion. It was reviewed that if the center is not able to prepare a menu in advance then a log of items that are served does need to be maintained.

All required notices for No Smoking, Consultant Contact, Mandatory Abuse Reporting, and License Certificate were present as were the notices for emergency evacuation, and hand washing. Child contact and health information is maintained in the school office but Katie did have access to emergency contact numbers for each child present. Employee files are maintained by the school district office and were reviewed and found to contain the required documentation. The school is also responsible to maintain inspection logs and certificates, but one issue that was reviewed was the need for the program to conduct monthly fire and tornado drills. Katie stated she was not aware of that requirement and had not completed them over the summer but would begin doing them now.

3. Identify the aspects that fall below the standard

109.10(5): Staff hand washing: The center shall ensure staff demonstrate clean personal hygiene sufficient to prevent or minimize the transmission of illness or disease
-- Staff did not wash their hands immediately upon arrival, or before handling/serving food items as required.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
-- A copy of the planned curriculum was not present on the day of the visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Options such as identifying a learning focus theme were discussed with Katie and she did identify that she would begin doing that to help provide some guidance for activities and materials for the children.

Sample forms were sent to the center to assist with documenting monthly drills.

5. Special Notes/Recommendations

A full license is recommended at this time. At least one visit will be made to the center during the next year.

Date: 09/10/2025

HHS Licensing Consultant: Ray Salsbury

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.