Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YMCA IMV Forest Grove Kids Club **Enrollment:** 21 **License ID No. (Reapplications)** 51575

Street: 6100 Forest Grove DR **City:** Bettendorf Iowa **Zip** 52722 **County:** Scott

Mailing Address: 624 E 4th St, Davenport, IA, 52801

Director's Name: Lindsay Wadsager **Phone Number:** 563-323-5730

On-Site Supervisor(s): Marcelline Ruiz **E-Mail:** lwadsager@ymcaimv.org

Date(s) of Visit: 08-28-2023, 09-06-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 07-12-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-10-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				75	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2023 to 11-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 09-08-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 8/28/23. Staff files were reviewed at a separate visit on 9/6/23. Present for the licensing visit was Marcelline Ruiz who identified herself as the on site supervisor, and another staff. Marcelline was approved but not until subsequent the visit. The executive director for the YMCA IMV child care programs is Lindsay Wadsager. Lindsay was not present on site for the licensing visit. This site is one of several child care programs offered in a public school building that is owned and operated by the YMCA IMV. The YMCA IMV has a well defined administrative structure. The center is non-profit. This particular site is located within the Forest Grove Elementary School. On school days, the program serves school-age children from this school and currently one child who attends Hopewell Elementary School. The program provides all day care during the summer and is open to any child during that time.

The school cafeteria is the licensed program space. The room is bright and large. The cafeteria includes several large cabinets for the program to store materials . Materials are organized. The staff were observing or engaging in activities with the children. The children have to travel outside of the cafeteria and down the hallway to use the restroom for toilet and hand washing activities.

The program can also use the school gymnasium which is located next door to the cafeteria if/when the space is available.

All program space was observed.

The center participates in the CACFP. On school days, the center serves breakfast and afternoon snack during child care hours for the child care children. Breakfast is prepared by the school as a contract arrangement between the center and the school. On non school days, lunch is provided by the Bettendorf School District. Breakfast is provided by the YMCA Davenport ELC. Snack is always provided by the YMCA IMV Davenport ELC site and brought to this center, except for the milk that is provided by the school.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This Kids Club site reports a positive partnership with the school.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(9): First aid kit: The center shall ensure that a clearly labeled first aid kit that is sufficient to address minor injury or trauma is available and accessible to staff at all times when children are: In the center. In the outdoor play area. On field trips.
1. First aid kit missing wipes and water.

109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall

provide careful supervision.
1. Staff who identified herself as on site supervisor did not know if there were children attending this site from other school (s). She also was not familiar with a child's special health plan that included a "Diet Modification Request" form located in the child's file. It was discovered that the child ate something for snack that the child was not supposed to eat on the day of this visit. The staff person stated this was her first date of employment with the YMCA IMV, and she was left in charge of the center.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Tables were not cleaned and sanitized prior to snack activity as is required.
2. Staff shall wash hands immediately prior to food service activities and keep hands clean and free of other touches or rewash hands before returning to the food service activity.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
1. Current week activity plan not posted.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure on site supervisor is HHS approved prior to leaving them in charge of a site.
2. Ensure kitchen door is kept closed at all times so that children can not access this area.
3. Staff shall provide additional supervision of children during snack service to ensure children remain seated and encourage table manners.
4. Ensure all staff files clearly document the date the staff person started in child care.

The on site supervisor states that the outdoor play area equipment is not used due to concerns with the fall surfacing. She states that during the summer the center frequently traveled to a nearby city park. The center will need to ensure that this is treated as a field trip, and that area should meet safety requirements as well.

The center will continue with a full license, however, this program needs additional oversight by management. The on site supervisor is new to this role and needs additional support and training that shall be provided by the center administration.. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.