

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Little Dutch Club **Enrollment:** 75 **License ID No. (Reapplications)** 52566

Street: 950 E University ST **City:** Pella **Iowa Zip** 50219 **County:** Marion

Mailing Address: 210 E University ST, Pella, IA, 50219

Director's Name: Sarah Kuennen **Phone Number:** 641-628-1944

On-Site Supervisor(s): Victoria Stoll **E-Mail:** sarah.kuennen@pellaschools.org

Date(s) of Visit: 05-05-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** NA

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-10-2024

FIRE INSPECTION X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 04-12-2024

Comments : conducted by DIA State Fire inspector, due every three years

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit Non-Profit X NA

Accreditation: Accredited NAEYC NSACA X Other NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				110	110
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 09-01-2024 to 09-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert

Date: 05-20-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Little Dutch Club is a new program (2024) serving school age children. It is administered in a public school on the edge of Pella. The program Director is Sarah Kuennen. She is typically housed next door at the sister program. Director Kuennen also serves as the Preschool Principal. She holds a BA and MSE and has a PK-12 Principal endorsement. The program opened in August 2024. Kindergarteners through 4th graders are served in this program. The On Site Supervisor is Victoria Stoll. She is present daily. She must be approved through IPOWER.

Little Dutch Club is available for childcare in the mornings (6:30am – 8:00am) as well as after school (3:15pm – 6:00pm). Additionally, families can opt into a Wednesday Early Out Only option. All of these options provide families with childcare on no-school days if they wish to opt in. Childcare will be offered in the summers with first preference to families who were part of Little Dutch Club during the school year.

The Director or OSS are always present during the program day. The Director was not present during the visit. I met with Josie Chapman and Victoria Stoll.

All program areas were observed on an unannounced visit on 5/5/25 and earlier in the spring when HHS visited the sister program next door. The visit consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Center Nutrition:

The program does not participate in Iowa Child and Adult Care Food Program (CACFP). Food was stored appropriately and we discussed that the refrigerator/freezer units should contain thermometers. Waste containers were covered. Menus for all meals were not present. Children with food allergies have allergy action plans and diet modification forms on file and available to staff for review.

Center Health and Safety:

First aid kits should be labeled. They are fully stocked and inaccessible to children containing items to ensure 1st Aid can be administered when necessary.

The building has a secure entry.

The center has access to a full size gymnasium. Each child has at least 75 square feet each for gross motor play. Each classroom/area utilized provides at least 35 square feet per child. Next year they will have access to two classrooms.

The Director accessed IDPH regarding sanitizing/disinfecting and safe products prior to opening.

HHS recommended children be assigned to specific staff to ensure active supervision is achieved. OSS Stoll has implemented these changes. This was discussed again at length this year. OSS Stoll and all staff reported the changes have made supervision much easier and the program day is smoother.

Center Outdoor Play Area:

The center has access to outdoor spaces immediately connected to the building. The areas contain age appropriate climbing equipment with adequate surfacing and fencing. The Child Care Weather Watch is consulted if outdoor play is questionable due to varying weather conditions. A first aid kit and emergency contacts and emergency medication are taken outdoors with the children. Outdoor play inspections will be completed monthly.

Center Administration:

The center has a full handbook containing all required policies as are mandatory postings. Age appropriate curriculum is present and should be utilized daily.

Child files are reviewed annually. A Child Care Nurse Consultant Nancy can complete child record reviews annually if requested by the program. Child files include dental and medical provider information, emergency contacts, pick up authorizations, an updated physical (annually), immunization records and field trip authorizations.

Staff files are reviewed annually including SING checks (2 years) and fingerprints (4 years), CPR/1st Aid training (2 years), Mandatory Reporter Training (3 years), staff physicals (3 years), and professional development training. The program has 13 staff members. If staff are under 18 years of age they always work with an adult staff. The Director agreed to ensure staff have IPOWER accounts the date of the visit. This was not completed as of May 2025. Staff files must be kept on site for review. They were provided by email by Dr. Kuennen on 5/19/25. She agreed to ensure files are present on site. This should be changed immediately.

Incident reports should be completed and given to parents the date of the incident.

An emergency preparedness plan is present. Staff have been trained annually on the plan and sign and date acknowledgement of such. New workers should be trained on the plan as they are hired.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs. Fingerprints should be sent off prior to employment. CCR&R Consultant Brenda did roll prints after the HHS visit so this is in the process of correction.

2. 109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report. Number not in compliance: 3

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training. Number not in compliance: 1

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center begin in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. Violations will be corrected by report of the Director. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

The center is aware they may access Iowa Department of Public Health Child Care Nurse Consultant Mandi Lauderman or CCNC Tammy Merrill and Child Care Resource & Referral Consultant Brenda O'Holloran on a consistent basis. They were proactive in reaching out to HHS and CCR&R and IDPH before opening. They should continue to do so.

HHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. <http://idph.iowa.gov/hcci/consultants>

CCNC Tammy Merrill provided consultation to the program in summer months regarding cleaners. CCNC Merrill stated, "I told her that I thought the J-512 was ok for sanitizing. I passed on the information from Heidi to Little Dutch Academy and she agreed not to use it on products that go in the mouth and here is what Heidi Hotvedt said about the Alph HP: (I forwarded this message to Sarah when we were talking about it)

Here are my thoughts: (this comes from Heidi Hotvedt our state consultant)

- I like that it has a 0 health hazard rating
- It is a hydrogen peroxide and alcohol based product -not an asthmagen
- The dwell time is long 5-10 minutes for disinfecting – looking at the list of bacteria dwell times I think they should be going the full 10 minutes (i.e.: staph is 10 minutes).
- In the classroom only the diluted form of this product should be used for disinfecting.
- Staff who are mixing the product need to know the SDS information regarding precautions to take when mixing the concentrate. Or they may be using a dispensing system which adds safety for staff.
- This product should not be used for sanitizing in child care because it is for non-food contact surfaces.

So it looks like this product can be used for disinfecting but not on anything the children are going to eat on or play with due to the possibility of them putting the object in their mouth. So this product is not recommended for sanitizing in child care."

She also visited the program 8/15/24. She provided guidance on radon testing and observed the outdoor play area.

CCNC Merrill stated, "I have been to Little Dutch Academy several times. Mandi and I both completed Medication Administration Test out's on the employee's who are going to be dispensing medications. I have Done a Chart Health Record Check up for them. I have toured all the rooms and playground. I have consulted with them on what cleaning and sanitizing products are appropriate. I scheduled a Health and Safety check with them but I had to cancel due to my schedule and it is going to be difficult to reschedule that at this time. They were only doing it because I needed to do one with Heidi Hotvedt as a fidelity visit. The director is the same for Little Dutch Club. I have not physically been to their site but have had discussions regarding this facility with Sarah. Please let me know if you need any additional information."

HHS encourages you to contact your Child Care Resource and Referral consultant. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: <http://www.iowaccrr.org> Consultant O'Holloran reported the following:

Consultant O'Holloran sent emails to the program in February and June 2024 assisting them with opening questions. Consultant met with program administration eight times in times in August 2024, six in September and two in October helping them to prepare for the licensing visit. She further reached out to the center on 10/24/24 providing the EPP template.

HHS reached out to Consultant O'Holloran on 10/25/24 asking CCR&R to assist the facility in correction of the violations. A technical referral was made to Brenda O'Holloran CCR&R the date of the visit. She will assist with the above violations and assist the program with compliance. She stated on 11/6/24, "Sarah and I met this afternoon. She will have Victoria add information for employment experience, education, and training. Once Victoria has completed her uploads, then I advised Sarah to let you know. I assisted her in maneuvering through the IPWR registry to complete the linking of employees who work in each program. I also showed her where she and her staff can find the videos on IPWR.

We discussed at length the supervisory issue and Sarah has begun the process of creating a process for ensuring that each staff will be assigned a group of children who they are in charge of supervising. Sarah stated that she could see how it would increase each employee's level of supervision.

Please let me know if either of you have any questions.

Brenda OHalloran,
Child Care Consultant
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Child Care Resource & Referral of Central Iowa
Child Guidance Center Orchard Place
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*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.