Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Ankeny BASP-Crocker **Enrollment:** 59 **License ID No. (Reapplications)** 44371

Street: 2910 SW Applewood ST **City:** Ankeny Iowa **Zip** 50023 **County:** Polk

Mailing Address: 306 SW School ST, Ankeny, IA, 50023

Director's Name: Nancy Jeffs/Jill Heimerman **Phone Number:** 515-965-9604

On-Site Supervisor(s): Jessica Koolodge **E-Mail:** basp@ankenyschools.org

Date(s) of Visit: 03-12-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-18-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-13-2023

Comments : Fire inspections are due at least every three years; completed by Ankeny Fire Dept, LT Tyson Hood

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2024 to 03-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 03-17-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year unannounced annual visit was completed 3-12-25. Area Director Nancy Jeffs, Co-Director Jill Heimerman and OSS Jessica Kollodge were present for this visit.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs is the area director over all these school age programs and Jill Heimerman is the co-director over all of these programs; both meet the requirements to be director. Each school has an on-site supervisor who meets the 75 point requirement for the position. Jessica Kollodge is the on-site supervisor for this site and meets the criteria.

This site provides care during the school year and can be used during the summer as well. The before school hours are 6:30 -7:45AM except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00PM. If school is delayed due to weather or canceled, the program starts an hour late and will close at 4:30 pm if school is out early due to weather or canceled. Most of the time the children meet in the cafeteria and the gym. The program can also use the computer lab and library when needed.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room Observations: This program utilizes the commons area, playground, gymnasium and sometimes a computer room. These areas were observed to be clean an organized. Staff were observed to provide good structure while engaged with smaller group activities or supervising independent activities. Staff work as a team and well together. The program is based in a school, and utilizes school restrooms adjacent to the commons which were also clean and had the necessary toiletries.

Nutrition Practices: This program provides snack and milk ,that are crafted and provided by the school lunch program.

Health and Safety: Medication is stored securely and administered by staff. Handwashing posters are in the restrooms. A first aid kit is readily accessible. Tornado and Fire emergency plans were posted and drills were documented as having been completed.

Transportation: NA

Administrative Review: A flier with mandatory reporting information was set; handbook is accessible; consultant contact and license were posted. Emergency exit plans were posted. Non-smoking signs were posted. Five child files were reviewed and contained all required information

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program offers structure and routine so the children always know what to expect. There is a good partnership and teamwork between staff during the school day and before/after school programming staff. They can communicate and work together if a child needs the consistent expectations from all adults. This is also helpful to the parents of a struggling child to know everybody is working together.

The staff are trained in PBIS and each school has its own PBIS team.

The program has Enrichment projects that follow the theme for the week and will have five different enrichment projects in one week. These also go along with the lesson plan.

The director and staff communicate with staff at Prairie Trail elementary with regard to the children from Prairie Trial who come to Crocker for care. The two schools mesh well together at this site.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were not aspects of operation that fall below standards reviewed.

V. SPECIAL NOTES/RECOMMENDATIONS:

This program was observed to have good structure maintained by staff, with staff providing positive and nurturing responses to the children.

This program offers good structure for before and after-school care as well as summer programming.

Staff were consistently observed to work as a team; and very responsive to the children's individual needs.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.