



Health and
Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Storyland Child Care

Provider No.: 18196

Address: 613 Grant ST, Manchester, IA, 52057

County: Delaware

Director's Name: Vicki Ries

On-Site Supervisor: Christie Holtz (assistant director)

Phone Number: 5639279827

E-Mail: vickiries@iowatelecom.net

HHS Visit Date: 08/28/2025

Licensing Period: 10/01/2025 to 10/01/2027

Fire Inspection:

Date Inspected: 07/13/2023

Comments:

Report Visit Type:

- ☐ PTO
- ☒ Licensing Visit
- ☐ Drop In
- ☐ Administrative Change

License Type:

- ☒ Full
- ☐ Provisional

Quality initiative:

Quality Rating: 3

- ☐ Accrediation

Program Duration:

- ☒ Year-Round
- ☐ School Year
- ☐ Summer Only



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Program Population Served:

- ☒ Infant(0-<24 Months)
☒ Toddler
☒ PreSchool
☒ School Age
☐ All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	28	16	20	5	69
Summer					0

1. Basic Overview

Community Childcare of Manchester is a nonprofit organization established in 2007. Community Childcare of Manchester offers the following two licensed childcare programs in the community: Storyland Child Care and Carousel Child Care Center. Specifically, Storyland Child Care operates year-round Monday through Friday from 5:45am to 6:15pm. The program serves children age infant through school-age. Current enrollment is 49.

Community Childcare of Manchester has a multi-site director that oversees both childcare programs. Vicki Ries has been the multi-site director since August, 2011. Ms. Ries has been with Community Childcare of Manchester for over 29 years, holds National Administration Credential (NAC), is a member of the NAEYC and continues to participate in ongoing professional development. Christie Holtz has been with Community Childcare of Manchester for over 25 years. Ms. Holtz continues as assistant director/on-site supervisor (OSS) and continues to participate in ongoing professional development.

On 8/28/2025, building, grounds and program space were observed to all be in good repair. Since the last review, Community Childcare of Manchester has created a task force to help with matching endowment funds and in October 2025 will begin its first ever capital campaign. On the day of the monitoring visit, the area of study included community helpers. Evidence of curriculum included displayed child artwork. Throughout the building and grounds on 8/28/2025, staff were observed to be in ratio and actively engaged with the children in a variety of activities that included infant cares, carrying out curriculum, food rituals, routine transitions, nap time preparations and outdoor large gross motor play.

2. Identify Observed Strengths of the program

The mission of Community Childcare of Manchester is "...to provide an affordable, safe, developmentally appropriate environment for children. Our focus is to provide a stimulating early care and educational experience, which promotes each child's social/emotional, physical and cognitive development..."

Community Childcare of Manchester sponsors the following website: <https://www.communitychildcareofmanchester.com/>.

Storyland Child Care has achieved IQ4K 3. In 2013, Community Childcare of Manchester received a Distinguished Service Award. In 2019, Community Childcare of Manchester established an endowment fund to help support sustainability.

As of 8/28/2025, Community Childcare of Manchester continues to be overseen by a board of directors. The program's management team (e.g. Ms. Ries, Ms. Holtz) continues to be mentors in the community partnering with academic institutions offering experiences to young people expressing a desire to become familiar with the childcare profession. The management team maintains system of organization in place to help ensure administrative items are completed and maintained in a secure manner. The management team is knowledgeable of licensing guidelines as well as their own



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program's policies and procedures. Ms. Ries discussed a recent partnership with the Iowa Women's Foundation to apply for a grant opportunity. Many staff throughout the classrooms are seasoned and reported celebrating 26 years and 25 years of employment with this childcare. On the day of the monitoring visit, Ms. Ries described her team of staff as exceptional, reliable and professional. Ms. Ries acknowledged how over the last year lead teachers and OSSs have been tasked with helping to increase community engagement and refreshing fundraising events (e.g. trunk-or-treat, touch-a-truck).

On 8/28/2025, Storyland Child Care was again found to be maintaining required posting, maintaining parent-staff-program information centers, utilizing technological communication resources, and offering family programming activities. Curriculum continues to include teacher-inspired ideas, phonics work, math concepts, small and large gross motor, imaginative play experiences, and crafts. Curriculum also incorporates added enrichments of walking field trips, guest speakers, themed days, and seasonal-holiday parties.

Storyland Child Care continues to have and update as needed policies and procedures that include those for safety, daily health checks, hand washing, diapering, cleaning, sanitizing and disinfecting. On 8/28/2025, management acknowledged how their team of staff help ensure the children's space is sanitary and hazard free each day by following the policies and procedures. Management also reported continuing to have support from their board as to building conditions and repair.

Community Childcare of Manchester has emergency plans, policies, and procedures. Community Childcare of Manchester sites have successfully navigated through historic Delaware County flooding events, January 2019 Polar Vortex, 2019 health (covid-19) pandemic, 8/10/20 Derecho Storm, 2021 food supply issues, 2022 infant formula shortages, air quality alerts (2013, 2015) and 7/19/24 global technology outage.

3. Identify the aspects that fall below the standard

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Not applicable.

5. Special Notes/Recommendations

Classroom countertops and flooring are showing much wear. Please begin considerations for updating.

Child materials and furnishings are showing wear as they have been enjoyed by many children over many years. Please begin the process of updating child materials including imaginative home living play sets, shelving, books, sensory items, building materials (e.g. blocks), fine gross motor supplies, large gross motor materials (e.g. low-to-ground balance items, romper stompers), loose perishable craft supplies, and so on.

To help with the items noted in this report's special notes/recommendations section, please apply for the "Growing Iowa" fund designed to support child care in Iowa by connecting with the local CCR&R (<https://iowaccrr.org/staff/>).

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

Date: 09/18/2025

HHS Licensing Consultant: Amy Lyons



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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at <https://iowaccrr.org>.