Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Sandie Robertson

Provider Name: Sandie Robertson

Provider No.: 24696

Address: 2105 9th ST SW, Altoona, IA, 50009

E-Mail:

County: Polk

Phone Number: 6417994752

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 3/31/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Sandie Robertson is a CDH Category B provider, living in Altoona. She has been a registered daycare provider since 2011. Sandie lives in a 2 story house she currently uses the main floor for her child care operation. Sandie does not currently use her basement but it is finished and she has an egress window with permanent steps leading to it.

2. Identify Observed Strengths Of The Program

Sandie Robertson participates in the food program. She said the daycare children like to do arts and crafts, play outside, and do preschool activities. She has a large fenced in backyard. We reviewed all safe sleep regulations. Sandie has pack and plays for infants. Sandie said she uses timeouts for discipline.

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3. Identify The Aspects That Fall Below The Standard

Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
110.8 (1) g : Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.
All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian or admission physical examination that is not more than 12 months from the child's first day.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) f : For each school-age child, record of a physical exam completed at the time of school enrollment or since.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

1. Please update your contact information for each daycare child. This needs to include child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible.
2. You need to obtain the correct fire extinguisher size. You currently have multiple smaller fire extinguishers and a fire blanket, but the correct size is 2A 10BC. Make this a priority and send me a picture once obtained.
2. You need to obtain a vet statement for all household pets. This was also requested last year. This need to be completed on the state required form and updated yearly. Once this is completed send me a picture of the vet form.
3. Fire and tornado drills need practiced monthly. Record of these drills need to be kept for inspection purposes.
4. All household members over the age of 18 need a physical completed on the state required form. (you and your mother) This needs updated every 3 years. This was requested last year as well. Please make it a priority. Once this is completed, send me a picture of the physical form.
5. Please review your child files. Each file must contain an updated physical and immunization records. Physicals need updated yearly. This was also requested of you last year.

5. Special Notes/recommendations

Due to you being out of compliance for the same items, this year and in 2025, I would strongly encourage you to work with Child Care Resource and Referral.

Also your mother is an approved household member, who enjoys sitting with the daycare children, I would have her become an approved assistant. She would need to complete mandatory reporter training. CCR&R can help with this.

I will follow up with you regarding a physical for both you and your mother, vet statements, fire extinguisher and child files by June 1.

I encourage you to work with Heather Sheesley from Child Care Resource and Referral for any ongoing compliance or training needs. Heather can be reached at: (515) 360-7308.

Emergency preparedness plan met targeted expectations.

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HHS Child Development
Home Compliance Worker: Ellen Abbott Date: 4/6/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at