

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Ankeny BASP-Rock Creek **Enrollment:** 97 **License ID No. (Reapplications)** 44378

Street: 3800 NW Abilene Rd **City:** Ankeny **Iowa Zip** 50023 **County:** Polk

Mailing Address: Central Program Office 1705 NE Trilein, Ankeny, IA, 50023

Director's Name: Nancy Jeffs/Jill Heimerman **Phone Number:** 515-965-9629

On-Site Supervisor(s): Kristi Atzen **E-Mail:** basp@ankenyschools.org

Date(s) of Visit: 02-26-2019

Licensing Visit **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received X Yes No NA **Date Signed:** 01-17-2018

FIRE INSPECTION State X Local NA **Is Fire Inspection Approved?** X Yes No NA

Date Inspected: 08-03-2017

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				150	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2018 to 04-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Debbie Hammer

Date: 03-01-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 2/26/19. The on-site supervisor was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The playground was only visually observed due to snow cover.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs is the area director over all these school age programs and Jill Heimerman is the co-director over all of these programs; both meet the requirements to be director. Each school has an on-site supervisor who meets the 75 point requirement for the position. Kristi Atzen has been the on-site supervisor at this school since 2014.

This site provides care during the school year only. The before school hours are 6:30-7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm. Most of the time the children meet in the cafeteria and the gym. The program can also use the computer lab and library when needed.

Morning care offers the children free play choices with the different activity centers set up on the cafeteria tables . Afternoons start with the children checking in, washing hands, then having snack. The staff will then review the schedule for the day. Weather permitting the children will go outdoors to play. If they can't go outside they will do some kind of a group activity in the gym. Time is also allowed for homework. Each day they spend about an hour doing the various enrichment activities. These enrichment activities are rotating kits that each school keeps for nine weeks. There are always STEM choices, and the other activities vary but can include art, adventures, and physical activities.

This is one of the fastest growing sites for these school age programs in Ankeny. The capacity will be increased to 150 at this time. The gym has a total capacity of 180 and the cafeteria has a total capacity of 80.

During the visit staff were observed to be attentive and interactive with the children.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The on-site supervisor has been with this program for a little over four years; she brings strong leadership and structure to the program.

The communication between the school staff and this program is excellent and any problems seen by either group is shared with the other.

The children like the fact that they can spend more time with their peers after school when they all attend this program.

The staff at this site have developed good relationships with the parents and children. The parents are trusting of staff.

The program has a strong relationship with the school and they share the space well.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training for the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department occurs every 5 years. If significant changes occur to content, the Department may require the training be renewed.
One staff file reviewed did not have Essentials training completed within the first three months of hire.

V. SPECIAL NOTES/RECOMMENDATIONS:

The staff member who did not complete Essentials within the first three months of employment has completed the training, all modules were completed by the fifth month of employment. The directors will ensure all new staff complete Essentials within the first three months of employment.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2663 or email dhammer1@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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