10/05/2023

Brenda Funke
606 Washington ST
Fontanelle, IA 50846

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 10/04/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 1 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

FINDINGS:	**Identify FINDINGS in each area of non-compliance.**
441 IAC 110.6	Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.
441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)“ i”	Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported. Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home’s hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children. All signs shall include: **1.** The telephone number for reporting complaints, and **2.** The Internet address of the department of public health (www.iowasmokefreeair.gov)

Findings:

441 IAC 110.6 Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.

**Provider had 10 preschool aged children at the time of the compliance visit on 10-4-23. Compliance staff arrived to the home just after 11:30 am. When compliance staff was approaching the door three children were dropped off from preschool. Upon entry to the home, compliance staff counted 10 children. Discussion with the provider and she reported that she knows that she is over. She reported that the over numbers occurs a couple times a week, her assistant is always there to help her. She stated that she is over numbers for 90 minutes until shortly after 1 pm, when two children leave for the day. We talked about a rotating schedule for families or engagement with extended families and the provider reported they do that during the summer. We discussed getting this in place so that she would not be over her numbers those two days per week.

441 IAC 110.8(1)“i” Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.
All signs shall include:
The telephone number for reporting complaints, and
The Internet address of the department of public health (www.iowasmokefreeair.gov)

**The provider is in need of a new sign at her secondary entrance to the home.

Suggestions/Recommendations:

The provider will work with families and have a plan in place by October 13, 2023 so that she will not be over numbers of preschool aged children.

The provider can search https://smokefreeair.iowa.gov/ on the internet and order free signs for the door that is missing the sign.

Corrective Action Required:

There is not a need for a recheck at this time.

If you are in need of any assistance, please contact compliance staff or your CCR&R representative, Kelly Phelps at 515-802-7292.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 or sburris@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Stacy Burris

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).