Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: HACAP Head Start-Waterfront **Enrollment:** 67 **License ID No. (Reapplications)** 25114

Street: 367 Southgate Ave **City:** Iowa City Iowa **Zip** 52240 **County:** Johnson

Mailing Address: 367 Southgate Ave, Iowa City, IA, 52240

Director's Name: Nancy Chown **Phone Number:** 319-337-5765

On-Site Supervisor(s): Jennifer Kindon **E-Mail:** nchown@hacap.org, cregan@hacap.org

Date(s) of Visit: 10-26-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-06-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-15-2023

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	6	10	88		104
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2023 to 12-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 10-29-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at HACAP Head Start- Waterfront on 10/26/2023. The center provides child care for children 18 months to preschool aged. The center is open from 7:00am to 5:00pm. The center has 67 children enrolled. The center is located inside of a commercial building. They utilize 6 classrooms, a kitchen, offices, breakroom, and storage space. The center's fire inspection was completed on 7/15/2023.

The director is Nancy Chown. Nancy has a Bachelor's Degree in Psychology. She started with HACAP in 1995.

The onsite supervisor is Jennifer Kindon. Jennifer has an Associate's Degree in Early Childhood Education. She started with HACAP in 1992.

This worker observed all programming space and reviewed the curriculum.

Nutritional practices were checked. The center provides breakfast, lunch and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had medications stored appropriately. The center did practice appropriate hand washing procedures at required times. The center did practice fire, tornado and emergency drills as required. The center completed radon testing as required. The center completed an annual fuel burning appliance inspection and had a carbon monoxide detector installed as required.

The center does not offer field trips. They do have the librarian visit once a month.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings. The center communicates with parents via the following app: WhatsApp.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center receives fresh fruits and vegetables from Table to Table.
-The center has done an amazing job of maintaining employees. One staff stared in 2000. One staff started in 2008. One staff started in 2014. Two staff started in 2015. One staff started in 2016. One staff started in 2018.
-The center is working on IQ4K.
-The center collaborates with Grantwood AEA, Public Health, I-Smile, University of Iowa Dental College, Iowa City Public Library and the Iowa City Community School District.
-Staff and child files were in full compliance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

-The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.