Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Altoona Campus Kids Klub-Willowbrook

Provider No.: 28337

Address: 300 17th AVE SW, Altoona, IA, 50009

County: Polk

Director's Name: Ashley Hejlik

On-Site Supervisor: Megan Egen

Phone Number: 5155310699

E-Mail: Ahejlik@altoonacampus.com

HHS Visit Date: 03/20/2026

Licensing Period: 05/01/2025 to 05/01/2027

Fire Inspection:

Date Inspected: 08/15/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		6:30 AM to 6:00 PM	
Tuesday		6:30 AM to 6:00 PM	
Wednesday		6:30 AM to 6:00 PM	
Thursday		6:30 AM to 6:00 PM	
Friday		6:30 AM to 6:00 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				100	100
Summer				100	100

1. Basic Overview

Altoona Campus Kids Klub - Willowbrook has been in operation since 1992. This program provides before and after school programming to children that attend this school. The school has secured entrances. This center uses the cafeteria, gym and art room for programming space. The center also uses the playground. Ashley Hejlik is the director of the Altoona Kids Klub Programs. Ashley has been the director of the Kids Klub sites since September 2017. She has been with Kids Klub since 2012. Ashley served as assistant director/program coordinator for two years prior to becoming director. Ashley has her ECE Program Administration Certificate. Megan Egen is the on site supervisor. Megan began in this role in October 2025.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules were reviewed. Mandatory postings are in place in the cafeteria. The center's schedule is posted. A current lesson plan, St. Patrick's Day, is posted. The center has a nice amount of age appropriate toys and learning supplies.

Megan assisted with the visit today. Today the center had all day programming as the school is on spring break. There were eleven staff working today. Fifty seven children were present. Children were observed in the gym and cafeteria today. In the gym, children were involved in large motor games. In the cafeteria, children were playing in small groups and individually. Children were playing in the interest areas set up in the cafeteria. Staff were observed supporting the children with their activities.

The center serves snack during the school year. During all day programming, the center serves all meals, including snacks. Menus reflect CACFP guidelines are being followed.

The school's playground has a soccer field, basketball hoops, field area and playground climbing structures that have turf for

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surfacing. School staff maintain the playground. The center has completed monthly playground checks.

The center uses busing for off site field trips in the summer.

2. Identify Observed Strengths of the program

This center has a nice supply of age appropriate supplies and toys for children's use. Children are offered large motor play activities daily through the use of the gym and the outdoor playground.

3. Identify the aspects that fall below the standard

There were no licensing violations cited during today's visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.iowa.gov) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

Date: 04/20/2026

HHS Licensing Consultant: Melinda Larson, Child Care Licensing Consultant

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.