Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Bosco Catholic Preschool **Enrollment:** 33 **License ID No. (Reapplications)** 43979

Street: 6916 Lafayette Rd **City:** Raymond Iowa **Zip** 50667 **County:** Black Hawk

Mailing Address: PO Box 158, Raymond, IA, 50667

Director's Name: Tera Weber **Phone Number:** 319-233-5980

On-Site Supervisor(s): Heather Marvin **E-Mail:** tweber@boscocatholic.org

Date(s) of Visit: 10-08-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-05-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-31-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	50	0	50
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2024 to 11-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 10-14-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 10/08/24 I made an unannounced licensing visit to Bosco Catholic Preschool in Raymond. I met with Tera Weber, the director of the program. Ms. Weber started as the director in May 2022. She has her Master Educator License. She was previously employed by UNI Child Development Center as both an employee and interim director. She has many years of experience in childcare. Heather Marvin is the lead teacher in the four-year-old preschool classroom and she is the on-site supervisor for the program. Ms. Marvin started in August 2015 and has an AAS in child development. She was also the lead teacher for a preschool out of her home for eleven years. Nicole Parker is the lead teacher in the three-year-old classroom. She started with the program in January 2019. Ms. Parker has an AAS in early childhood education from Hawkeye Community College and has a CDA. Crystal Frost is the assistant teacher in Ms. Parker's classroom on Monday, Wednesday and Friday. Jodi Bauwens is an additional assistant in Ms. Parker's room Monday, Wednesday and Friday morning. Dawn Lutgen is the associate in Ms. Marvin's room on Monday through Friday. The program has access to a school nurse, Brenda Brasch. Shelby Douglas is the principal for the Bosco Catholic School System elementary and middle school programs. Ms. Douglas started with the program in July 2018.

Bosco Catholic Preschool opened on 08/21/14 inside St. Joseph Elementary School. The program serves three and four-year-old children. Parents have the option of Monday, Wednesday and Friday or Monday through Friday. The part day class is 7:30-10:30 am and the full day is 7:30 am until 2:15 pm. There are currently 33 children enrolled.

The program operates out of two classrooms. Windows provide natural lighting. The rooms are decorated with posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. The children's birthdays are posted. Each room has an Epson projector. There is an area for circle time in each room.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, woodworking, transportation, art, dramatic play, listening, writing, math, technology, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Most materials were in good condition. The mat on the bench of the library center is torn. This should be replaced or repaired. The materials are located at child level so they were easily accessible to the children.

There was a phone with emergency numbers in each classroom, the lunchroom and the indoor playground room. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits throughout the program. A daily schedule was posted in each room and lesson plans were available for review.

Ms. Marvin's room has a sink in the classroom and a bathroom with one toilet and one sink. Handwashing procedures were posted in both locations. In Ms. Parker's classroom there is a sink and handwashing procedures were posted. There are additional bathrooms in the hallway. The girl's bathroom has five toilets and two sinks and the boy's bathroom has two toilets, five urinals and two sinks. Handwashing procedures were posted in both locations.

Cots are used to nap. Bedding is stored in individual bags and washed weekly.

The preschool uses the Creative Curriculum, Creative Resources, Heggerty Phonemic Awareness and a variety of other resources to develop lesson plans. They use "I Am Special" and additional resources for the religious education. They have started doing ASQ assessments on the children. They do the GOLD assessments on all the children. They base their lesson plans on the Iowa Early Learning Standards. The length of the theme depends on the children's interest level and the number of activities for each theme. There are centers in each room that correspond with the theme. Ms. Parker teaches letters based on letter frequency and Ms. Marvin teaches letter in alphabetical order.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. A radon test was completed in September 2024 and must be repeated in two years. The results were within EPA guidelines. The program has a radon mitigation system that was installed in August 2016. The annual fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site in the entrance near the doors to the stairway. Outlets were protected. The fire marshal inspection occurred on 07/31/24.

The preschool program is not on the Child and Adult Care Food Program (CACFP) but follow the guidelines as mandated. Parents provide the morning snack and the school provides the afternoon snack. Morning snacks are documented on a calendar in the three-year-old classroom and in a notebook for the four-year-old classroom. Snacks were stored according to the NHSPS guidelines. Disposable products are used for snack, so dishwashing is not necessary. There is a refrigerator in each room and thermometers were present. There is a milk cooler in the lunchroom and a thermometer was present.

The parents have the option of purchasing lunch from the school or bringing lunch from home. Lunch is prepared by the Bosco Catholic School in Gilbertville and delivered to Raymond. BCSS follow the National School Lunch Program Standards. Lunch is then served to the children on trays. The children go through the line cafeteria style. Dishes are returned to be washed through an industrial dishwasher in Gilbertville. The staff members are checking meals brought from home to make sure they meet the CACFP guidelines.

The three-year-old children eat snacks in their classroom and eat lunch in the lunchroom. The four-year-old children eat snacks and lunch in the lunchroom. There is a sink in the lunchroom and procedures were posted.

The program uses Clorox Anywhere Sanitizing spray on the food tables. Please remember to clean the tables with soap and water prior to the sanitizer.

The program also has an indoor playground room to use in case the children are unable to go outside for recess. Several centers are set up in this area.

The program has a fenced in playground that was completed being developed in November 2022. There is a large piece of climbing equipment that has slides, climbing walls, a tunnel a music center and other activities. There are also steppingstones and swings. Rubber tiles are used for fall surfacing. There is a concrete path around the rubber tiles. There are two benches for the children to rest. There is a small grassy area. There is a tarp for shade.

The parent information is located on a bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

Staff and children files were reviewed at the time of the licensing visit. I reviewed eight children files. They were in great condition.

I reviewed two staff files. They were in great condition.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present. Emergency Preparedness Plans have been completed.

Staff members had fun and educational activities for the children. They worked well together and have a good routine in the classroom. Staff members interacted with the children at their level and were actively engaged in activities. Staff members are patient and used positive redirection when necessary. The classrooms used fun activities to teach the children about colors and to teach them to write their names. Repetition is often used as a teaching tool. The program includes prayer in their curriculum. Staff members moved around the classrooms to provide careful supervision. The children appeared to enjoy their time in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Weber states the program has great staff members. They have longevity with the preschool, they are dependable and they are open to change.

Ms. Weber states they are starting to use the Creative Curriculum this year and have started doing ASQ and ASQ-SE assessments on the children. They do the GOLD assessments on all the children. They base their lesson plans on the Iowa Early Learning Standards.

The program is utilizing field experience students from Hawkeye Community College and UNI in the classrooms.

Ms. Parker has created a private Facebook page for her classroom. There is also a Facebook page for the preschool in general. They provide the families with monthly newsletters.

Ms. Weber states they have parent conferences in the spring and communicate with a lot of emails.

Ms. Weber states the size of the classes are small and they do not have any drama.

The program has an IQ4K level of 1 that expires on 01/31/25.

Ms. Weber states they utilize Cedar Valley Promise and children have received scholarships. The program can also accept Child Care Assistance (CCA) children.

The program participates in field trips. This month they visited the Raymond Fire Station and are going to the Heartland Farms pumpkin patch. They will use the Bosco bus for transportation.

The children can ride the bus to and from the program. The children who attend the BCSS ABC before and after school care program can ride the bus from Raymond to Gilbertville.

The children can check out books from the school library. They visit the library on Wednesdays.

They have a secured building and there are cameras in the entrance, hallways, the playground and the parking lot.

The preschool is a great feeder program for the Bosco Catholic School System. The preschool is a Catholic program that incorporates prayer into their day.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

N/A

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.