Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YWCA Children's Center **Enrollment:** 72 **License ID No. (Reapplications)** 18570

Street: 317 7th Ave South **City:** Clinton Iowa **Zip** 52732 **County:** Clinton

Mailing Address: 317 7th Ave South, Clinton, IA, 52732

Director's Name: Kelli Riley **Phone Number:** 563-244-8340

On-Site Supervisor(s): **E-Mail:** childrenscenter@ywcaclinton.org

Date(s) of Visit: 05-24-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-02-2022

Comments : Renovated/remodeled portion of building approved by fire inspection 5/18/23.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well X Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	14	18	75	30	137
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2024 to 09-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 07-12-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 5/24/24. The center director for this site is Kelli Riley. Kelli was present on the day of this visit along with other staff. This is a large non-profit child care center providing child care to infants through school-age children, including extended evening care. School age children currently attend this site for after school and on non school days and/or for extended evening care. The YWCA has a detailed organizational structure. The center consists of licensed program space on three levels of the YWCA facility. The center does participate in the Iowa Voluntary Preschool Grant program.

The center consists of the following rooms on the main level of the buildings; Dragonfly (four year old prek and three through five year old child care, next school year will be AM/PM Prek only), Grasshopper (same as dragonfly, not in use on day of visit), Bumblebee (currently two/three years, next fall this room will be 12 through 23 months), Ladybug (currently six weeks through 23 months, next fall will be six through 12 months), Caterpillar (renovated room, zero through 23 months and extended evening care, currently only used for the last hour of the day), room 1 (renovated room, currently three year old preschool and three through five year old child care, next school year will be two year old room), and room two (currently same as room one, next fall will be three through five year old child care). The second floor of the building includes the Youth Room (school age). Program rooms are generally organized and supplied with accessible materials to support program needs. The grasshopper and dragonfly rooms share a restroom/sink area between the two rooms. Rooms one and two include hand washing sinks within the program rooms and two adjacent restrooms for each room. Other rooms with diapering activities included appropriate diapering stations and additional hand washing sinks within the room. The caterpillar room includes a separated food/bottle preparation sink. The second floor room includes an adjacent restroom area (two toilets and two hand washing sinks). School age no longer has use of the additional restroom area located on the main floor downstairs from their program room. All program space was observed.

The center is able to use the gymnasium (located on second floor of the building) and pool for the YWCA in the same building. Pool time is available for children three and up once per month.

Breakfast, morning snack, lunch, afternoon snack, dinner, and evening snack are served at this center. Meals and snacks are prepared on site in the center's kitchen area. The kitchen area has been remodeled and is organized. The center does participate in the CACFP.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has recently undergone significant renovations. The center director states the center has plans to repaint areas of the center and has ordered additional new cubbies for some of the rooms. The center provides a nice selection of parent/family community resource information at the entrance to the center. Most of the rooms are bright with windows to the outside. This is one of the few centers that provides for extended evening care. Staff and child files and other required documentation for licensing were found to be organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Emergency plan postings missing/incomplete at the main exit and at all doors for room one, room two, and room three (caterpillar).

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
1. Ensure all schedules posted include the entire day of the room's operation and ensure all program rooms have a current lesson/activity plan posted.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center was reminded of allowable age combinations. Two year old children may not be combined with four year old children, and three year old children may not be combined with school age children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

1. Ensure the daily summary of activities is part of the daily written records for all children who are not yet two years old. This has been noted previously.
2. Label diaper waste can for this material only in the restroom area between grasshopper/dragonfly rooms.
3. Ensure spray bottles used at diaper stations are clearly labeled for use in this location only.
4. Diaper procedure posting is needed at the diaper station in the caterpillar room.
5. Kitchenette area is in need of a thorough cleaning of cabinets/drawers/etc.
6. Several program rooms appear to need organization and additional work on availability presentation of materials for the children. This was reviewed with the director.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.