Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Altoona Campus Kids Klub-Four Mile

Provider No.: 30761

Address: 670 SE 68th ST, Pleasant Hill, IA, 50327

County: Polk

Director's Name: Ashley Hejlik

On-Site Supervisor: Deb Davis

Phone Number: 5154021500

E-Mail: Ahejlik@altoonacampus.com

HHS Visit Date: 10/16/2025

Licensing Period: 12/01/2025 to 12/01/2027

Fire Inspection:

Date Inspected: 08/08/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		6:30 AM to 6:00 PM	
Tuesday		6:30 AM to 6:00 PM	
Wednesday		6:30 AM to 6:00 PM	
Thursday		6:30 AM to 6:00 PM	
Friday		6:30 AM to 6:00 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				80	80
Summer					0

1. Basic Overview

Altoona Campus Kids Klub - Four Mile Elementary program has been in operation since 1992. This center provides before and after school sessions throughout the school year. The school has secured entrances. The center primarily uses the school's cafeteria and gym for programming. Center supplies are kept in the band room. The band room is also used for programming when the cafeteria is not available. Ashley Heljik is the Administrative Director who oversees all the Altoona Campus Kids Klub sites. Ashley has been in this role since October 2017. Ashley has been with Kids Klub since 2008. Deb Davis is the On Site Supervisor. Deb has been with Altoona Kids Klub since 2011.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules were reviewed. Mandatory postings are in placed by the entrance. The center's schedule was posted. A current lesson plan was scheduled. The center sets out interest centers for the children when they are in the cafeteria. Children play large motor play activities in the gym. Children's belongings are kept in individual baskets.

Deb assisted with today's visit. Three staff were working. There were eight children present during the visit. The day started with twenty eight children present. Children were observed primarily on the playground today. Children were involved in a variety of large motor play activities. Staff were walking around the playground, interacting with the children throughout the time on the playground.

The center serves snack after school. Menus reflect CACFP guidelines are followed. Children can eat breakfast in the cafeteria prior to school starting.

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The center uses the school's playground. There are two large climbing structures and swings. There is pea gravel for surfacing material. There are basketball hoops. There is grass and concrete areas also. School staff maintain the playground. The center completes monthly playground checks.

Altoona Kids Klub uses school buses for off site field trips during breaks and summer programming.

2. Identify Observed Strengths of the program

Ashley Hejlik has been employed at Altoona Kids Klub for many years. In addition, Deb has been employed with Kids Klub for several years. This center benefits from their experience and leadership. Children are offered large motor play on a daily basis through the use of the school's gym and playground. The center has a nice amount of age appropriate toys and materials.

3. Identify the aspects that fall below the standard

There were no licensing violations cited today.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.iowa.gov) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

Date: 10/17/2025

HHS Licensing Consultant: Melinda Larson, Child Care Licensing Consultant

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.