Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Melanie Johnson

Provider Name: Melanie Johnson

Provider No.: 44936

Address: 1771 340th ST, Gowrie, IA, 50543

E-Mail:

County: Webster

Phone Number: 5155719152

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 10/30/2025

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Melanie became a Registered childcare provider in 2015. She has not participated in the IQ4K quality rating system and does not participate in the Food Program. She did share that she is re-imbured food through her income taxes and feels that is sufficient. Melanie shared that she does not currently care for school-aged children but is open to children of any age.

2. Identify Observed Strengths Of The Program

Melanie did have her documentation organized in a binder for easy review.
Melanie's Emergency Preparedness Plan was well written and thorough.
Melanie did have nicely written policies that included more than the 2 required policies.
This worker did observe Melainie to appropriately redirect a child when needed and she had positive interactions with the

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children.

3. Identify The Aspects That Fall Below The Standard

110.8(1)a. Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.

Melanie did have a written list of kids, parental contact and emergency contact but her list did not include the child's physician. In reviewing the letter from last year's annual check it appears this was also an area of non-compliance at last year's check. (This worker did provide her a form she can use for documentation purposes if she chooses.)

* Melanie can use her own documentation but needs to ensure she adds the child's physician to her written documentation.

110.8 (3) a : All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Melanie had chemicals/cleaners under her kitchen sink and bathroom sink that were not secured from access by a child. We discussed the need to either move those out of reach of children or secure the cabinets. In reviewing the letter from last year's annual check, it appears she was out of compliance in this area last year as well. Melanie did share she will likely move the cleaners out of the bathroom and have them all in the kitchen and she agreed to secure that cabinet accordingly.

*Melanie needs to ensure that all toxic and unsafe materials are secured from access by a child at all times.

*Melanie needs to send pictorial verification of compliance to the HHS compliance worker.

110.8 (3) e : Provider has procedures related to infectious disease and handling of bodily fluids including blood Soiled diapers are stored in containers separate from other waste.

Melanie shared that she does not have a separate area of infectious materials including soiled diapers. We did discuss this.

*Melanie needs to ensure that she has procedures related to infectious disease and handling of bodily fluids including blood Soiled diapers are stored in containers separate from other waste.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.

Melanie's husband did have a current physical, but it was not on the approved HHS form.

*Melanie needs to obtain her husband's current physical on the approved HHS form for future compliance verification.

110.9 (1) b : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.

Melainie could not locate this documentation.

*Melanie should look for this documentation, or she can contact the Registration unit for current documentation. At the time of her next renewal, she should keep this documentation for future compliance verification.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above.

Christy Weber did complete this annual compliance check, but pictorial verification needs to be sent to David Jaehrling at david.jaehrling@hhs.iowa.gov.

Thank you for your service in providing childcare in your community.

Full compliance:
…. Was in full compliance with all mandated regulatory requirements of a Registered Child Development Home.

Thank you for your service in providing childcare in your community.

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4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
We did discuss safe sleep policies.
Melanie is aware of the number of children she is allowed at one time as a Category B provider.
Melaine shared she might use a baby pool at times, and we did discuss safe supervision and expectations around the use of pools in childcare.

Recommendations:
Melanie had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 10/31/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Rachel Thomas (your local support worker) if you have any ongoing compliance or training needs. Rachel can be reached at 515-573-0029 or rthomas@kidsioux.org