

06/05/2019

Eliza Durrah
707 E 22nd ST APT 2
Dubuque, IA 52001

Dear Child Care Provider:

This letter is in regards to the follow up at your Registered Child Development Home A conducted on 06/05/2019. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.9 Files

441 IAC 110.9(1) A provider file is maintained and shall contain the following:

441 IAC 110.9(1)"b" (1) I-PoWeR records or certificates verifying required training completion:

Prior to registration:

- minimum health and safety training, approved by the Department, in required content areas
- Iowa's Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years' training requirements, not including first-aid and mandatory reporter training

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 6/5/19 checking the following regulations:

441 IAC 110.9(1)"b" (1) Eliza needs to renew her CPR and First Aid certification. Eliza reports CPR and First Aid were taken 5/30/19.

441 IAC 110.9(4) Children's Files.

Eliza needs an intake/enrollment form for CB, JW, JS. Viewed an intake/enrollment form for CB, JW, JS.

Eliza needs an emergency medical treatment authorization form for CB, JW, JS. Viewed an emergency medical treatment authorization form for CB, JW, JS.

Eliza needs a pick up list for CB, JW, JS. Viewed a pick up list for CB, JW, JS.

Eliza needs a travel/activity form for CB, JW, JS. Viewed a travel/activity form for CB, JW, JS.

Items of non-compliance after the follow up visit:

Eliza needs to show documentation of CPR and First Aid completion.

Suggestions/Recommendations:**Corrective Action Required:**

Eliza needs to send CPR and First Aid certification to Lisa Hilsenbeck (lhilsen@dhs.state.ia.us).

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-690-5422 or gcurrie@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Glenda Currier

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-557-1628

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).