Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: St Albert KidzKare

Provider No.: 52554

Address: 400 Gleason AVE, Council Bluffs, IA, 51503

County: Pottawattamie

Director's Name: Holly DeRocher

On-Site Supervisor:

Phone Number: 7123233703

E-Mail: derocherh@saintalbertschools.org

HHS Visit Date: 06/23/2026

Licensing Period: 06/01/2026 to 06/01/2028

Fire Inspection:

Date Inspected: 08/17/2023

Comments: Fire inspections are due every three years. Please get me a new fire inspection by 8/17/26.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 5:30 PM		
Tuesday	6:30 AM to 5:30 PM		
Wednesday	6:30 AM to 5:30 PM		
Thursday	6:30 AM to 5:30 PM		
Friday	6:30 AM to 5:30 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				150	150
Summer					0

1. Basic Overview

Unannounced licensing visits were made to St Albert KidzKare on 4/8/26 and 6/23/26. The center is located in the St Albert Elementary School. The gym and an additional room can be used although they don't use the additional room. Holly DeRocher is the director. She has her bachelor's degree in Elementary Education, master's degree in School Leadership, and she has several years of experience working as a teacher. She became the school principal in 2025. The center provides child care for school age children. They serve kindergarten to 5th grade for before and after school, during school breaks, and during the summer. This program was previously under the Sheryl K Johnson child care license. There were 120 children enrolled during the school year and 90 enrolled in the summer. I met with Holly DeRocher during both of my visits. Holly DeRocher does not have an on-site supervisor which we discussed during the visit. Holly stated she needs to learn to delegate now that she is the principal. The program opened on 6/10/24.

Observation of room:
There were 63 students and seven staff present on the first visit and 32 students and five staff present during the second visit. The children were having fun playing in activity centers in the gym. The children participate in different activities in the gym. Half of the gym is used for table time and the other half of the gym is used for dodgeball and large motor skills. Staff had excellent interactions with the children. They were positive and attentive to the needs of the children. The program has a fun variety of age and developmentally appropriate toys that are rotated. There were no lesson plans during the visit in April but there were lesson plans during my visit in June. Holly creates the lesson plans. A weekly newsletter is provided to families. The center uses the Brightwheel App for attendance, billing, and parent communication.

Nutrition:
Children bring their lunch during the summer and it is refrigerated. The center provides an afternoon snack of fruits, yogurt,

apple sauce, etc. During the school year, the center provides the afternoon snack. On breaks and days off during the school year, the children bring their own lunch. Please make sure to post your snack menu. Make sure you follow the CACFP food program guidelines even though you are not on the federal food program.

Health and safety:
Fire and tornado drills are not practiced and documented. Make sure you practice and document monthly fire and tornado drills. Holly delegated this responsibility to another staff member and that staff member did not follow through. Holly is going to discuss this with staff again and make sure they understand the importance of the drills and keeping documentation. The center did not have diagrams or emergency numbers posted for fire and tornado. After the visit in June, Holly made a list of phone numbers and posted them. Since you are in a school the school is responsible for radon testing. Holly said all of the appliances are electrical so a fuel burning inspection is not required. The center uses Purell Surface for sanitizing and disinfecting. The center was not following the three-bottle procedure. You need to follow the three-bottle procedure: 1. Soap and water for cleaning, 2. Water for rinsing, and 3. Your EPA and child care approved product for sanitizing and disinfecting. I notified the Child Care Nurse Consultant who was going to make contact with Holly to make sure staff know how to properly sanitize and disinfect. Handwashing postings need to be posted in the restrooms. It was freshly painted and the postings had not been put up yet. No children were prescribed medication at the time of my visit. Four staff are medication administration certified. Holly said they would follow the medication procedures if someone was on medication. Emergency policies and procedures are in the handbook. They also follow the guidelines the dioceses from Des Moines provide. A large first aid kit is in the nurse's office which they have access to at all times. They have a first aid emergency kit in a backpack that goes with them when they leave the building.

Playground:
The center can use the school playground and they use the school practice field. They take equipment outside. They are able to play on the concrete area by the playground. Monthly playground inspections are not being completed. Please complete and document monthly playground safety inspections. Turf is used for fall surfacing.

Transportation:
The program doesn't provide daily transportation services. A school bus is used for field trips. During the summer field trips are taken to the library, swimming pool, zoo, etc. The center also brings in contracted services for children's entertainment such as face painters or "Animals on the Go".

Administrative records:
Three staff files were reviewed on both dates. All three were missing the SING background check and FBI fingerprint background check at the visit in April. On the visit in June, all had their SING background checks completed. They had done the FBI background checks but had not received the results yet. Holly emailed me that she received the FBI background checks on 6/26/26. At the time of the writing of this report two are missing their annual professional development. Thirteen children's files were reviewed. None had permission for field trips, but Holly reported they are obtained before each field trip. One child's file was missing emergency contact information.

2. Identify Observed Strengths of the program

Holly DeRocher and staff are very excited and enthusiastic about the program. Holly works hard to provide a center that kids want to be a part of. Holly wants to take on all the responsibility; however, she does not have the time to dedicate to the center now that she is the principal. She needs to designate an on-site supervisor. St Albert KidzKare is a wonderful resource for the school and community. Staff had excellent interactions with the children. Holly identified their strengths as being flexible for families, it's a very positive environment, their safety standards are high, and both the kids and staff are happy. Additional strengths she added this year are the kids are comfortable and happy at the center, the kids are known by staff, staff care about the kids, and they have good communication with parents.

3. Identify the aspects that fall below the standard

109.7(2): Center directors and all staff have the required contact hours of training. Three staff files were reviewed and two are missing their annual professional development hours.

109.9(2)a-c: All files contain sufficient information to allow the center to contact the parent or emergency contact at any

time child is in center's care as well as who can pick up the child as authorized by the parent. Thirteen children's files were reviewed. One child's file was missing emergency contact information.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. The center is not practicing and documenting fire and tornado drills on a monthly basis. The center did not have emergency diagrams and phone numbers posted

109.11(2)b: Program space must meet the following conditions: Room must be arranged so as not to obstruct the direct observation of children by staff. Individual covered mats, bed, or cots and appropriate bedding will be provided for all children who nap. Equipment and materials are maintained in a sanitary manner. Sufficient spacing must be maintained. The center will have sufficient toilet articles for each child for hand washing. The center was not following the proper steps for sanitizing and/or disinfecting.

109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must: Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water. Include safe play equipment and an area of shade. Include fencing to protect from bodies of water or vehicular traffic. Monthly playground inspections were not being completed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 6/1/26 to 6/1/28.

Targeted Assessment Behavior Management
I discussed with Holly her oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. Holly took "Challenging Behavior: Positive Guidance in Child Care". She is able to model proper techniques for staff. Staff will be taking "Creative Problem Solving" and "Guide to Adverse Childhood Experiences" by the end of June. Holly emailed me on 6/29/26 showing that her staff had taken some of the training.

Date: 07/01/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.