Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Van Buren County Hospital Child Care Center

Provider No.: 23998

Address: 1512 Broad ST, Keosauqua, IA, 52565

County: Van Buren

Director's Name: Caitlyn Boller

On-Site Supervisor: Bobbie Kildow

Phone Number: 3192933300

E-Mail: Caitlyn.Boller@vbch.org

HHS Visit Date: 09/01/2025

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 12/17/2024

Comments: due every 3 years, completed by DIAL, Damien Dawson

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	8	12	20	20	60
Summer					0

1. Basic Overview

Van Buren County Hospital Child Care Center and Preschool is located on the lower floor of a newly constructed building on the campus of Van Buren County Hospital on Highway 1 in Keosauqua. The center shares the lower level with the SWVPP. The center is on campus with the hospital in Keosauqua, IA. The building is secured by a code system for staff and parents. All doors are always locked. The upper level of the building is a medical clinic associated with the hospital.

The center consists of 4 child care program areas, an office, a lactation room, and a full kitchen. The center provides full day child care services to ages infant through school age year round and an early childhood educational program to preschool age children during the school year. The center is owned and operated by Van Buren County Hospital. The director is Caitlyn Boller (2024). Ms. Boller worked at the program since 2021 and possesses an AA. She has 6 years' experience in licensed child care as a whole. Bobbie Kildow Shepard has been working at the program since 2022 and is the current OSS (December 2024).

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On 9/1/25 I made an unannounced licensing visit to Van Buren County Hospital Child Care Center and Preschool and observed all program areas at that time. Other visits were made to the center throughout the past year. At the time of the visit, staff were actively engaged in providing the child care program to the children. I met with Director Boller during the visits.

The visits consisted of classroom review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

The preschool program spans 34 weeks of the year from September to May. Preschool hours are from 9:00 am to 11:30 am on Tuesday, Wednesday, and Thursday each week. The preschool incorporates team teaching, which offers a wide variety of educational experiences for the children. Creative Curriculum is utilized.

Center Nutrition Practices Observed:

Meals are served family style in the classrooms and posted menus indicate that minimum nutritional requirements are met. The kitchen contains new equipment, sufficient storage for center food, and sufficient dish washing capacity to accommodate a center of this size. Thermometers are in refrigeration and freezer units. The center participates in CACFP. The kitchen was clean and orderly during the visit. No food was stored on the floor and no expired food items were present. Any open food was stored in sealed containers.

Center Health and Safety:

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The center administers prescription and non-prescription medication in accordance with licensing regulations, physician directions, and parental consent. The center is in compliance with regulations regarding staff and child hand washing, storage and maintenance of a first aid kit, emergency plans and drills for fire and tornado, environmental testing (radon,. carbon monoxide detectors and fuel burning appliances annual inspection) and the maintenance of any necessary detection equipment, and general regulations regarding safety and sanitation policies and procedures. All opening staff have a checklist they submit to the Director daily.

Center Playground:

The center has a fenced and naturally shaded outdoor play area immediately beside the center. The area currently features a commercial climbing and play structures and surfacing of adequate depth. A natural outdoor play environment is present for school age children. The center should consult the Outdoor Weather Watch to determine if outdoor play is appropriate in varying weather conditions. A first aid kit and any emergency medications are taken outdoors with the children. Monthly playground inspections are performed and documented.

Center Transportation Arrangements/Field Trips:

The center complies with rules regarding an extra staff member during transportation and field trips. All children have field trip permission slips on file. Emergency contacts and a first aid kit are taken each trip.

Center Administrative Records:

Curriculum, schedules and routines are implemented daily. CCR&R are available for consultation if a room is having issues or needs recommendations. The center is in compliance with regulations regarding required notices and postings and required written policies provided to parents in the form of a parent handbook. Staff and child records are examined annually.

Staff and child records are complete and well organized. Information reviewed in staff files are Iowa SING checks, FBI Fingerprint results, professional development training hours, CPR/1st Aid training, Mandatory Reporter training, updated staff physicals.

The new Director tracks child file information. Information reviewed annually include child physicals and immunization records, emergency contacts, pick up authorizations and dental and medical contact information. The files must be updated by parents each year. One child physical was overdue at the time of the visit. Parents have since turned this in.

The center works closely with the early childhood coordinator, offering a balanced transition into primary school.

The center has an Emergency Preparedness Plan specific to this site. Staff have been trained on it annually and have signed and dated acknowledgement of such.

2. Identify Observed Strengths of the program

The center started a monthly newsletter called “THE WEE WARRIOR”.
The Center has a website: http://vbch.org/our-services/child-care-and-preschool.html
The hospital performs and Internal Health and Safety Report on the center annually.
The center is treated monthly for pest control.
Staff meetings are held monthly.
The Center Director works with CCR&R Consultant Malia Love and IDPH Child Care Nurse Consultant Amy Hayes on a regular basis as proven by a low number of violations.

3. Identify the aspects that fall below the standard

1. 109.12(4)e: The provider shall follow safe sleep practices for infants under one year of age: Infants shall always be placed on their backs for sleep. Infants shall be placed on a firm mattress with a tight fitted sheet. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child shall be allowed to sleep in any item not designed

for infant sleeping, including but not limited to an infant seat, car seat, swing, or bouncy seat. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant. No co-sleeping shall be allowed. Sleeping infants shall be actively observed by sight and sound. If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required and an expiration date.

A child fell asleep in a bouncer.

Staff took a Safe Sleep class within the week. CORRECTED

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

Center violations have decreased since an on site supervisor has been added. It is imperative this program have a Director and OSS. It is duly noted that every year violations have decreased and been consistently low the past six years.

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

HHS encourages you to contact your local nurse consultant Amy Hayes. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. http://idph.iowa.gov/hcci/consultants The center has met with Amy Hayes regarding IQ4K.

CCNC Hayes reported on 8/21/23, " I had 9 technical assistance and 5 onsite visits. Most of the TA’s were centered around a child that had seizures. I was there in September 2022 for education for Med admin.

4-12-2023 I did handwashing with the children. My other onsite visits were just me stopping in and seeing if they needed anything.
2/4/2025 Onsite visit. Medication Administration training with the director.
4/3/2025 Onsite visit. Staffing and ratio were good
5/13/2025 Onsite visit. Back to Sleep training for 8 staff.
5/29/2025 TA-information regarding surfacing was sent to director.
All programs are sent newsletters and updates on public health monthly.

Amy Hayes BSN RN
Child Care Nurse Consultant
Immunization Nurse
Lead & TB Nurse

Lee County Health Department"

HHS encourages you to contact Child Care Resource and Referral consultant Malia Love. They offer centers assistance with meeting the HHS regulations, IQ4K, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org The center has met with Consultant Malia Love regarding IQ4K.

Consultant Love reported the following, "These are my on-site visit to VBCH. I was not able to look through the whole building as most of our work was around i-Power, Training and IQ4K.

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12/16/2022- Met with Caitlyn and discussed Policies, Staff Trainings, and Updating I-power Profiles for all staff. I followed up with the i-Power Tutorial videos.

3/24/2023- Met with the program, they finished updating their i-Power accounts and Policies.

5/16/2023-Discussed training for staff and the IQ4K program training reimbursement

6/22/2023- Went over IQ4K paperwork and cleaned up i-Power from staff who had left or changed roles

In 2024/25 she reported the following, "The majority of my work with them has been IQ4K but I have offered support in the following areas as well: I-Power Profiles, Training, Age mixing and group combinations.

Malia Love
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
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Serving 19 Counties

Funding provided by the Iowa Department of Health and Human Services through the Child Care and Development Fund

Facebook | Instagram | YouTube | News | Training"

Date: 09/15/2025

HHS Licensing Consultant: Jill Seibert

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.