Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Holy Rosary Montessori

Provider No.: 6891

Address: 24116 Marian Ave, Glenwood, IA, 51534

County: Mills

Director's Name: Janet Lunning

On-Site Supervisor:

Phone Number: 7125275211

E-Mail:
cevansholyrosaryglenwood@gmail.com
jtlunning@yahoo.com

HHS Visit Date: 11/19/2025

Licensing Period: 10/01/2024 to 10/01/2026

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**Fire Inspection:**

Date Inspected: 12/04/2023

Comments:

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**Report Visit Type:**

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

**License Type:**

- [X] Full
- [ ] Provisional

**Quality initiative:**

- [ ] Accrediation

**Program Duration:**

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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**Program Population Served:**

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Aged | Capacity |
|---|---|---|---|---|---|
| General | | | 28 | | 28 |
| Summer | | | | | 0 |

**1. Basic Overview**

An unannounced licensing visit was made to Holy Rosary Montessori on 11/19/25. Holy Rosary Montessori is located in Our Lady of the Holy Rosary Church in Glenwood, Iowa. Janet Lunning continues to be the Director. She began her position in 2011. Janet has her Bachelor's Degree in Elementary Education and Special Education and she has her Master's Degree in Special Education. She has many years of experience in teaching. There are 38 children enrolled in the program. Montessori program services are offered to children three to five years old.

Observation of room:
Morning and afternoon sessions are held. Morning sessions are 8 AM to 11 AM and afternoon sessions are 12:00 PM to 3:00 PM. The center uses a flex schedule. They offer services Monday, Tuesday, and Thursday mornings and afternoons, and Wednesday and Friday afternoons. Parents are able to schedule when the kids attend, but there are no more than 20 children at a time. The program room looks great. The curriculum includes a Montessori phonics program and the Glenwood Early Childhood. Based on these, the lesson plans are created. There are a fun variety of work areas including language and number work areas. Lesson planning involves seasonal themes. Thankful was the theme during my visit. The center also uses another large room, Kaufman Hall, for indoor recess during inclement weather and for large motor skill activities. The children were having fun in centers and then went into Kaufman Hall to play. After playing at Kaufman Hall, they returned to the room for quiet meditation time. All of the children stated what they are thankful for. Staff have excellent interactions with the children; they are positive, nurturing, and attentive to the needs of the children. Janet completes evaluations of the children throughout the year and conferences are held with the parents.

Nutrition:
No snacks are provided.

Health and safety:
Monthly fire/tornado drills are practiced and documented. Radon testing was done in August 2024 with a test score of 3.4 pCi/L. Radon testing is due every five years if the test is below 4.0 pCi/L. The building had a fuel burning appliance inspection on 2/6/25 and was in good working order. The center was not following the 3-step process. Make sure you follow the 3-step procedure for sanitizing. 1. Soap/water for cleaning, 2. Water for rinsing, and 3. Your EPA approved product for child care for sanitizing. The center uses Lysol wipes and spray for sanitizing. Please contact your child care nurse consultant and make sure this product is acceptable for child care.

Playground:
The center has a wonderful outdoor play area. The center is certified as a Nature Explore Playground. Monthly playground safety checks are completed. There is a climbing structure. They put down more mulch in the spring and add additional bags of mulch, as needed.

## CHILD CARE CENTER ANNUAL EVALUATION

Transportation:
The program doesn't provide daily transportation services.

Administrative records:
A monthly newsletter is provided. The center posts current events and updates on Facebook. They post on Fridays what they did the previous week as well as what they will do the following week. They send out quarterly progress notes to parents. Children's files were reviewed and were in good order. Kathy Evans (office staff) does an excellent job maintaining the files for Holy Rosary Montessori. Two staff files were read. Janet was missing her annual personal development hours; however, she reported she took the training but was not provided with a certificate. Five children's files were read and were in good order. One file was missing the name and number of a dentist.

**2. Identify Observed Strengths of the program**

Janet has excellent skills as the director and maintains positive communication with the children and the parents. Holy Rosary Montessori is an outstanding resource for the community and has a wonderful reputation for providing a quality Montessori program. Staff had excellent interactions with the children. They are positive and attentive to the needs of the children. Janet identified their strengths as the program is individualized for each child, is very language based, and is a multiage classroom. The center reaches out to Child Care Resource & Referral and the Child Care Nurse Consultant as needed. The goal is to get a new climbing structure for the playground. The center does fundraising such as a dessert fundraiser with the Knights of Columbus from the church.

**3. Identify the aspects that fall below the standard**

109.7(2): Janet Lunning, the director, did not have documentation that she completed eight hours of annual personal development training.

109.9(2)d: One of the children's files that was read did not have a name and phone number for a dentist.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

**5. Special Notes/Recommendations**

A full license is recommended for 10/1/24 to 10/1/26.

Date: 12/01/2025

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.