

**Iowa Department of Human Services**  
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Lo-Ma Kid Care **Enrollment:** 120 **License ID No. (Reapplications)** 14175

**Street:** 1200 N 2nd AVE **City:** Logan **Iowa Zip** 51546 **County:** Harrison

**Mailing Address:** 1200 N 2nd AVE, Logan, IA, 51546

**Director's Name:** Tom Ridder **Phone Number:** 712-644-2168

**On-Site Supervisor(s):** Vicki Placek, Taylor Mikels **E-Mail:** tridder@lomaschools.org

**Date(s) of Visit:** 01-18-2018

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** NA

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 11-30-2017

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 02-04-2017

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accreditation:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>		<u>School-Year</u>	<u>Summer Only</u>	
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			70	30	100
Summer					0

**QRS Rating:** N/A

<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 01-01-2018 to 01-01-2020
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCATION</b> of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 01-25-2018

## I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

## II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to LO-MA Kid Care on 1-18-2018. The program is located in the Logan-Magnolia School in Logan Iowa. The center became licensed on January 1, 2016. The center provides before and after school child care for preschool to school age children and preschool programming. The before and after school program provides full day child care during the summer, in service days and holiday breaks. Wrap around child care is provided for the preschool program. Tom Ridder is the director, he is the principal of the school, Vicki Placek is the on-site supervisor for the before and after school program and Taylor Mikels is the on-site supervisor for the preschool program. There are three preschool teachers, Katie, Taylor and Rose. Vicki started the before and after school program twenty five years ago and they operated under the Department of Education. There are one hundred twenty children enrolled in the center. I met with Vicki and Taylor during my licensing visit.

### Observation of rooms:

The program rooms were in ratio. The rooms looked great and have a fun variety of age and developmentally appropriate equipment and supplies. The preschool program uses Creative Curriculum for the three year olds and Creative Curriculum Gold for the four/five year olds, each teacher prepares their own lesson plans/activities.

The before and after school program was moved this year and is located in the commons/cafeteria area.

Vicki develops the lesson plans/activities for the different age groups of children. During the summer the children take field trips i.e. swimming and library.

### Nutrition:

The program doesn't participate in the federal food program. Even though you don't participate in the federal food program you are required to meet the CACFP guidelines. The program provides a daily snack for the children. Vicki states that the snacks are nutritious. When the child attend full day programming through the before and after school they are responsible for bringing their own lunch and they are stored in the refrigerator. There are thermometers in the refrigerator/freezer.

### Heath and Safety:

The medication management procedures are followed when children are prescribed medications and the med log is used. The supervisors work with the school nurse for administering medication during school hours. If medications are required after school hours Vicki will set up a plan.

Fire/tornado drills are practiced and documented on a monthly basis.

Three radon tests were completed in February, 2016 and the test results were under a 4.0 pCi/L.

Please make sure you have carbon monoxide detectors in your program areas.

Please let me know when the annual fuel burning inspection (boiler inspection) was completed.

Please make sure both programs Before and after school care and the preschool program have completed your emergency preparedness plan. Review your emergency procedures and make sure you have the ones required by DHS and are tailored to fit your programs. 109.10(15)a Written emergency plans for fire, tornado, flood (if susceptible), intruders in center, intoxicated parents, lost or abducted children, blizzards, power failures, bomb threats, chemical spills, earthquakes or disasters that could result in structural damage or health hazards. Emergency plans include written procedures for transporting children, notifying parents, emergency phone numbers, diagrams and considerations of immobile children.

Please review your cleaning and sanitizing procedures. The bleach/water must be mixed each day. Please read the directions on your specific bottle of bleach for mixing instructions for sanitizing, if it isn't on there you will need to go to their website for mixing instruction. You will also need to make sure the bleach product you are using is EPA approved. Please clean the tables with soap/water first before sanitizing.

**Playground:**

The program uses the school playground.

**Transportation:**

The child care program doesn't provide transportation services.

**Administrative records:**

Forty children's files were reviewed. Some preschool children's files were in need of their current physicals and some needed complete emergency medication information for the doctor and the dentist.

Five staff files were reviewed - please make sure all staff sign the signed employee statement and place it in their file. Some staff were in need of record checks and these were all going to be updated by the office manager. Please make sure all staff have completed the Essentials training - Rose W, was in need of the Essentials training.

Taylor please have all preschool staff use the required DHS staff physical form.

Please review the DHS handbook and the staff and child file forms to become knowledgeable of what needs to be in the staff and children's files and the time frames for when things are due.

Taylor please send me copies of your on-site supervisor qualification worksheet.

Vicki has staff meetings and maintains daily contact with her staff.

Taylor meets with the preschool teachers, Mr. Ridder and the literacy coach.

### **III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Your staff are always so pleasant and helpful. Your program is a wonderful resource for the school and community. Staff were observed to have excellent interactions with the children, they were positive and involved in programming.

**New**

On 8-2-2017 preschool programming and wrap around child care services were added to the Lo-Ma Kid Care license. There are three preschool rooms and the wrap around child care room. The preschool teachers are Katie, Taylor and Rose. Taylor Mikels is the on-site supervisor for the preschool programs. Taylor is working very hard to learn and implement the DHS requirements.

The Wrap around child care room is the panther room.

The before and after school child care room was moved from the panther room to the commons/cafe area.

The preschool will use Creative Curriculum for the three year olds and Creative Curriculum Gold for the four/five year olds. They also have many resources for the curriculum.

### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.

109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs. The office manager was going to get all staff updated.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care. Please have children's files updated to include the required information.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary. Some preschool children's files were in need of their current physicals.

## **V. SPECIAL NOTES/RECOMMENDATIONS:**

A full license is recommended for 1-1-2018 to 1-1-2020.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.